

About the Program

The Career Certificate (C.C.) in Correctional Officer provides students with criminal justice training and education to prepare them to manage inmates and perform operational duties in the areas of care, custody and control within the correctional institution.

This program requires **420 contact/clock hours** that must be completed and documented. Students should also understand and accept the attendance requirements prior to enrolling in this career certificate program. This program **is not eligible** for financial aid.

Program Requirements

This is a Limited Access Program.

Students must follow the **application procedure** and fulfill the program requirements outlined in the College Catalog. Visit the FSCJ Correctional Officer webpage at <https://www.fscj.edu/5759> for more information.

Important for You to Know

This academic roadmap does not include career certificate graduation requirements.

Currently, all Basic Corrections classes are comprised of **students that have been hired by the Jacksonville Sheriff's Office (JSO)**. To apply to JSO, visit <http://JoinJSO.com/>. Students are required to pass the Criminal Justice Basic Abilities Test (CJBAT) for Corrections (CO) prior to entry into the program. Information and appointments are available at <https://home.pearsonvue.com/fdle>. Upon completion of this program along with a passing score on the State Officer Certification Examination, students will obtain a Certificate of Corrections valid throughout the state of Florida. Information about the Florida State Officer Examination is available at <https://www.fdle.state.fl.us/CJSTC/Exam/>.

This is a basic certification; additional training will be required by the hiring agency.

Note: If you are considering employment in a state other than Florida, please visit <https://www.fscj.edu/academics/license-disclose> to determine if this program will meet the selected state's educational requirements to sit for licensure or certification testing.

Record of Conviction of a Crime: If the students enroll in an internship or cooperative education class and are seeking experience at a law enforcement agency or facility under Children and Family Services then a background check is performed by the law enforcement agency or facility, and the student may be denied employment (paid or non-paid) based on their criminal record.

Related Career Pathways include the following: A.S. in Criminal Justice Technology, Crossover from Corrections Officer to Law Enforcement Officer.

Students who have completed the Correctional Officer program and passed the State Officer Certification Examination are **eligible to earn 9 credit hours** toward an A.S. degree in Criminal Justice Technology.

Additional Information

- ⇒ **Program information**, including advisor contact details: <https://www.fscj.edu/5759>.
- ⇒ **Career Certificate information**, including certificate admission requirements and graduation requirements: <https://catalog.fscj.edu/academics/degree-certificate-programs/career-certificate-programs>.
- ⇒ **Program admission requirements and curriculum:** <https://catalog.fscj.edu/programs/5759>.

Program Curriculum

Prior to enrolling in classes, students are strongly encouraged to **meet with an advisor** to develop an individual academic plan.

Students will progress through this program in cohorts. The schedule and order of courses for each cohort will vary based on facility and faculty availability.

Course	Contact Hours	Additional Education Opportunities
CJK 0031 - First Aid for Criminal Justice Officers	40	Florida Law Enforcement Academy
CJK 0040 - Criminal Justice Firearms	80	Florida Law Enforcement Academy
CJK 0051 - Criminal Justice Defensive Tactics	80	Florida Law Enforcement Academy
CJK 0300 - Introduction to Corrections	32	
CJK 0305 - Communications	40	
CJK 0310 - Officer Safety	16	
CJK 0315 - Facility and Equipment	8	
CJK 0320 - Intake and Release	18	
CJK 0325 - Supervising in a Correctional Facility	40	
CJK 0330 - Supervising Special Populations	20	
CJK 0335 - Responding to Incidents and Emergencies	16	
CJK 0340 - Officer Wellness and Physical Abilities	30	