

Subject: Regular Meeting
December 11, 2018 Board Agenda
(Continued)

ACTION ITEMS

1. Approval of Consent Agenda (p. 194)
2. Administration: College President Search (p. 195-196)
- 2.A. Administration: College President Search – Presidential Search Profile (p. 196-A)
3. Human Resources: Lump Sum Payment (p. 197)
4. Finance: Fiscal Year 2018-19 Operating Budget Amendment No. 2 (p. 198-199)
5. Academic Affairs: Inactivation of Mortgage Loan Originator (20-Hour SAFE Comprehensive Mortgage Loan Originator) Post-Secondary Adult Vocational Certificate Program (p. 200)
6. Academic Affairs: Inactivation of College Credit and Post-Secondary Adult Vocational Courses (p. 201-202)

INFORMATION ITEMS

Trustees may request discussion of the Information Items.

- A. Human Resources: Personnel Actions (p. 203-205)
- B. Purchasing: Purchase Orders Over \$195,000 (p. 206)
- C. Finance: Travel Report (p. 207-208)
- D. Finance: Annual Property Inventory Report (p. 209-211)
- E. Finance: Investment Reports for Quarter Ended September 30, 2018 (p. 212-240)

INTRODUCTION OF NEW EMPLOYEES (Group Recognition)

REPORT OF THE BOARD CHAIR

REPORT OF THE FINANCE & AUDIT COMMITTEE CHAIR

REPORT OF THE BOARD LIAISON, FSCJ FOUNDATION BOARD OF DIRECTORS

REPORT OF THE PRESIDENTIAL SEARCH COMMITTEE CO-CHAIRS

REPORTS OF TRUSTEES

REPORT OF THE ADMINISTRATIVE AND PROFESSIONAL COLLABORATIVE (Written report provided by Ms. Lori Cimino)

REPORT OF THE CAREER EMPLOYEES COUNCIL (Written report provided by Mr. Robbie Peeples)

REPORT OF THE FACULTY SENATE (Report provided by Dr. John Woodward)

REPORT OF THE STUDENT GOVERNMENT ASSOCIATION (Written report provided by Ms. Ta’Nasha Parker)

NEXT MEETING

The Board will meet on Tuesday, January 8, 2019, at the College’s Administrative Offices for a Deep Dive Workshop. The workshop will convene from noon – 2 p.m. in Room 403A.

ADJOURNMENT

Florida State College at Jacksonville
District Board of Trustees

AGENDA ITEM NO. CA - 5

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| Subject: | Purchasing: LED Theatrical Lighting Fixtures – South Campus Wilson Center |
| Meeting Date: | December 11, 2018 |

RECOMMENDATION: It is recommended that the District Board of Trustees authorize College administration to award a contract to Pro Sound, Inc. dba/ Stage Equipment and Lighting as the responsive low bidder meeting specifications for the purchase of LED Theatrical Lighting Fixtures and equipment in an amount not to exceed \$374,238.

~~Due to a November 26, 2018 bid opening date, this bid is in the process of being evaluated.~~

BACKGROUND: The theatrical lighting currently in use was installed during the original building construction in 1995 and has reached the end of their service life. It is no longer cost effective to continue to repair/maintain the existing lighting units. The lighting and equipment will be used in an educational environment at the College's South Campus Wilson Center for theatrical performances and classes to teach and train students.

The College elected to direct purchase the LED Theatrical Lighting and Equipment for the retrofitting of the South Campus Wilson Center Theater construction project awarded to E. Vaughan Rivers Inc. to update the antiquated theater lighting to current standards of theater operations. The College selected Haddad Engineering Inc. as the Engineer of Record as having the most extensive electrical experience.

College administration advertised and publicly issued an Invitation to Bid (ITB) solicitation to Eighteen (18) qualified distributors and posted on the Florida VBS and College's web-sites. Eight (8) firms submitted fixed item cost bids with one (1) firm considered as non-responsive on November 26, 2018 and two (2) firms submitted "no bid" responses.

RATIONALE: Authorization to award this contract to the responsive low bidder meeting specifications is pursuant to State Board Rule 6A-14.0734 and will allow the project to proceed as scheduled.

FISCAL NOTES: The contract has a total lump sum base bid of \$374,238. The College is committed to expend the funds from the Capital Improvement Fee Local Funds.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 2.A.

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| Subject: | Administration: College President Search – Presidential Search Profile |
| Meeting Date: | December 11, 2018 |

RECOMMENDATION: It is recommended that the District Board of Trustees (“Board”) approve the presidential search profile as developed by the Presidential Search Committee.

BACKGROUND: At its August 14, 2018 meeting, the Board authorized College Administration to negotiate and enter into a satisfactory agreement with an executive search firm for the selection of the College President. Through the joint leadership of Presidential Search Committee co-chairs Thomas McGehee and Michael Bell, AGB Search was selected as the executive search firm.

On November 27 and 28, 2018, AGB Search conducted information gathering sessions with members of the College community including community leaders, students, faculty, staff and the Board as a whole. Based on the information gathered, AGB Search developed a draft of the presidential search profile and presented it to Presidential Search Committee for review and discussion. A copy of the resulting profile has been provided to Trustees individually.

RATIONALE: The College President search process is designed to include broad representation of the College community and external stakeholders in a legally defensible selection process under the guidance of the Board. The work of the Search Committee is advisory to the Board and, while the identification of top candidates will be the result of the work of the committee and search firm, the selection of the next Florida State College at Jacksonville President is the responsibility of the Board.

FISCAL NOTES: The fiscal impact is comprehended within the current budget.