

**Florida State College at Jacksonville
District Board of Trustees
Minutes of the September 10, 2019, Regular Meeting
Administrative Offices, Board Room 405, 1 p.m.**

PRESENT: Thomas R. McGehee, Jr., Chair
O. Wayne Young, Vice Chair, Duval County
Jennifer D. Brown
Shantel N. Davis
Laura M. DiBella
D. Hunt Hawkins
Candy T. Holloway
Thomas J. Majdanics

ABSENT: Michael M. Bell, Vice Chair, Nassau County

CALL TO ORDER: Chair McGehee called the meeting to order at 1:08 p.m. and welcomed those in attendance. He shared information relating to newly appointed Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) member Shantel Davis, noting she succeeds Palmer Clarkson and her appointment is subject to confirmation by the Florida Senate. The Board welcomed Trustee Davis.

PLEDGE: Chair McGehee led the Pledge of Allegiance.

COMMENTS BY THE PUBLIC: Chair McGehee opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair McGehee advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Board, and there were none.

MINUTES: Chair McGehee asked the Board if there were any comments or recommended revisions to the minutes of the August 13, 2019, FSCJ DBOT Board Workshop, on agenda pages 60 – 62, and there were none.
(Ref. Board Agenda for August 13, 2019; Pages 202000060 – 62)

MOTION: (Holloway – Hawkins) The motion was made to approve the minutes of the August 13, 2019, FSCJ DBOT Board Workshop, as recommended.

Motion carried unanimously.

MINUTES: Chair McGehee asked the Board if there were any comments or recommended revisions to the minutes of the August 13, 2019, FSCJ DBOT regular meeting, on agenda pages 63 – 86, and there were none.
(Ref. Board Agenda for August 13, 2019; Pages 202000063 – 86)

MOTION: (Hawkins – Young) The motion was made to approve the minutes of the August 13, 2019, FSCJ DBOT regular meeting, as recommended.

Motion carried unanimously.

REPORT OF THE COLLEGE

PRESIDENT:

Welcome New Trustee
 Shantel Davis:

College President John Avendano, Ph.D. welcomed those in attendance at today's meeting. He then recognized and introduced the Board's newest Trustee, Shantel Davis.

Trustee Davis is the vice president of real estate and facilities management for CSX Transportation. She has worked for CSX Transportation since 1999 and has served in her current role since 2017. She completed the Harvard Business School Executive Leadership Development Program and was recognized among Diversity MBA Magazine's Top 100 Under 50 Emerging Leaders. She earned her bachelor's degree in communications and criminal justice from the University of North Florida and her master's degree in business administration from Jacksonville University.

On behalf of the College, President Avendano welcomed Trustee Davis to the FSCJ District Board of Trustees.

Hurricane Dorian and Its
 Impact:

President Avendano provided the Board with an update on Hurricane Dorian and its impact:

- He first thanked the faculty and staff for their patience through the event of Hurricane Dorian.
- He expressed his deep appreciation for all those involved with preparing, communicating and responding to the hurricane. A special thank you to Gordon Bass, Jamey Huser, Jill Johnson and a team of many who were actively involved throughout the process.
- FSCJ responded to requests from Tallahassee and locally.
- FSCJ was a critical partner through the entire process and storm. He acknowledged the role FSCJ played in responding to and supporting our local EOC and the many response teams.

Convocation 2019 – Reaching
 New Heights:

President Avendano expressed his gratitude for his first Convocation at FSCJ:

- He thanked the Board for their attendance and support.
- He thanked the staff who prepared the South Campus facilities and grounds in preparation for the event.
- He thanked the Convocation planning team who prepared such a great event.
- He shared that he really enjoyed the day, and his hope was that it set the tone for the year.

Data Dashboard Schedule:

President Avendano shared with the Board information relating to the September 2019 Data Dashboard:

- Enrollment Dashboard: The 2019 Fall Credit Hour Enrollment Report shows a positive variance of +3.2% for fall 2019 over fall 2018. The final enrollment number was also +3,200 credit hours over the fall 2017 enrollment report.
- Spotlight Dashboard: The Annual Unduplicated Headcount and Funded Full-Time Equivalent (FTE) for Fiscal Year 2019. The final enrollment number was 44,633 or +5.15% over the previous fiscal year.
- Finance Dashboard: The Revenue and Expenditures from our Fund 1 and Fund 2 accounts.
- Grants Dashboard: A snapshot of year to date grants. President Avendano noted that FSCJ is very fortunate to have a strong Grants Department.

Legislative Visits and
 Business Visits – This Past
 Month:

President Avendano shared with the Board highlights from his legislative visits and business visits – this past month:

- Although he had already experienced his first hurricane and weather days, he had been out visiting with numerous legislators and business leaders in his first eight weeks at FSCJ.
- Legislative visits included meetings with Representatives Jason Fischer, Wyman Duggan and Tracie Davis. He also had the opportunity to have lunch with Senator Aaron Bean.
- As he began his second month as President of FSCJ, he was able to enjoy a brief introduction with Governor Ron DeSantis and his Chief of Staff.

- Business visits included meetings with Aundra Wallace from JAX USA, Daniel Davis from the Chamber, Brian Wolfburg from VyStar, Bruce Ferguson from CareerSource and Jamal Sowell from Enterprise Florida.
- Media appearances with Kent Justice and This Week in Jacksonville, an interview with Max Marbut at The Daily Record, and The Editorial Board with the Times-Union.
- He had an excellent orientation at the Florida College System offices with Chancellor Kathy Hebda and her staff, along with Mike Brawer from the Association of Florida Colleges.
- Student Government Association (SGA) leadership team.

Florida College System
 Foundation Check
 Presentation:

President Avendano announced that on August 27, Florida College System Chancellor Kathy Hebda, along with their Foundation Board of Directors Chair Karen Moore and Foundation President Judy Green presented FSCJ with a check for \$46,040 for three student scholarships.

- \$5,701 of that total is to fund the Bank of America Dream Makers Scholarship, which is awarded to first generation students to cover tuition, books, fees, transportation and childcare.
- \$14,839 will go toward the Florida Blue Nursing and Allied Health Scholarship to sustain scholarship funding for students in Nursing and Allied Health Programs. This fund was established to help Florida Colleges do their part to help meet the growing need for skilled nurses and allied health professionals in the state of Florida.
- \$25,500 will go toward the Helios Education Foundation First Generation Scholarship, which is also awarded to first generation students to help them with costs associated with tuition, books and fees.

Resolution for Karen Bowling:

President Avendano stated that for the last item of his President's report he would like to recognize one of the institution's most distinguished alumni, former Board member and Chair, Karen Bowling for her years of service and commitment to FSCJ.

President Avendano invited Trustees to join him for a presentation of the Resolution once he completed reading the Resolution and at the conclusion of the video presentation.

President Avendano read Resolution 2019-1: Resolution in Recognition and Profound Appreciation of Distinguished Service by Trustee Karen E. Bowling. (Appendix A)

President Avendano invited Ms. Karen Bowling to come forward and accept the Resolution, which was being presented on behalf of the FSCJ District Board of Trustees and College. Ms. Bowling was given a standing ovation for her distinguished service to the institution.

Chair McGehee asked if there were any questions or comments by the Board regarding the President's Report. There was discussion by the Board regarding the data dashboard schedule, 2018-19 reporting year of unduplicated enrollment, enrollment trends, FTE calculations, consistent timelines and review of FTE percentage point variances.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

CONSENT AGENDA:
 (Ref. Board Agenda for September 10, 2019; Item 1, Page 202000087)

Chair McGehee noted the Trustees had fully reviewed the Consent Agenda item prior to today's meeting and had the opportunity to discuss any questions and/or concerns with the College President through individual Trustee conference calls, should they so desire. He then asked if Trustees wished to remove the item from the Consent Agenda for individual consideration/discussion under Action Items, and they did not.

ACTION ITEMS:
 (Ref. Board Agenda for September 10, 2019; Items 1 through 12, Pages 202000088 – 149)

MOTION: (Young – Holloway) The motion was made to approve the Consent Agenda, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Office of General Counsel: College President's Contract of Employment; Amendment One, on agenda pages 89 – 92.

MOTION: (Holloway – Young) The motion was made to approve the College President's Contract of Employment; Amendment One, as recommended.

Chair McGehee asked if there were any questions or comments by the Board. There was discussion by the Board regarding quantitative measures, prior review of the goals and objectives, incremental show of progress and completion dates being included within the document.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Purchasing: Employee Group Plans for Health, Dental and Vision Insurance, on agenda pages 93 – 97.

MOTION: (Hawkins – Young) The motion was made to approve the Employee Group Plans for Health, Dental and Vision Insurance, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Purchasing: Student Success Portal, on agenda page 98.

MOTION: (Holloway – DiBella) The motion was made to approve the Student Success Portal, as recommended.

Chair McGehee asked if there were any questions or comments by the Board. There was discussion by the Board regarding the timeline of implementation and the software being fully integrated with the Oracle/PeopleSoft System. The estimated timeline of implementation is the end of next year, 2020.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 5, Finance: Fees and Charges, on agenda pages 99 – 101.

MOTION: (Holloway – Hawkins) The motion was made to approve the Fees and Charges, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 6, Finance: Fiscal Year 2019-20 Capital Outlay Budget Amendment No. 1, on agenda pages 102 – 104.

MOTION: (Holloway – Hawkins) The motion was made to approve the Fiscal Year 2019-20 Capital Outlay Budget Amendment No. 1, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Finance: Fiscal Year 2019-20 Operating Budget Amendment No. 1, on agenda pages 105 – 106.

MOTION: (Holloway – DiBella) The motion was made to approve the Fiscal Year 2019-20 Operating Budget Amendment No. 1, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 8, Academic Affairs: Activation of Data Science Technology Associate in Science, on agenda page 107.

MOTION: (Holloway – Hawkins) The motion was made to approve the Activation of Data Science Technology Associate in Science, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 9, Academic Affairs: Activation of Data Science Technician I in Data Science Technology Associate in Science, on agenda page 108.

MOTION: (Holloway – Young) The motion was made to approve the Activation of Data Science Technician I in Data Science Technology Associate in Science, as recommended.

Chair McGehee asked if there were any questions or comments by the Board. There was discussion by the Board regarding the degree being activated due to the needs of the community in data analysis and analytics, and the high-demand skills the program completers will acquire to pursue employment in the Information Technology career cluster field.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 10, Academic Affairs: Activation of Data Science Technician II in Data Science Technology Associate in Science, on agenda page 109.

MOTION: (Hawkins – Holloway) The motion was made to approve the Activation of Data Science Technician II in Data Science Technology Associate in Science, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 11, Academic Affairs: Activation of the Loan Originator – Mortgage Post-Secondary Adult Vocational Program, on agenda page 110.

MOTION: (Holloway – Hawkins) The motion was made to approve the Activation of the Loan Originator – Mortgage Post-Secondary Adult Vocational Program, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 12, Academic Affairs: Textbook Affordability Report, on agenda pages 111 – 149.

MOTION: (Holloway – Young) The motion was made to approve the Textbook Affordability Report, as recommended.

Chair McGehee asked if there were any questions or comments by the Board. There was discussion by the Board regarding the timeliness of textbook adoptions, implementation of institutional policies and communication system.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:
 (Ref. Board Agenda for
 September 10, 2019; Items
 A – C, Pages 202000150 –
 154)

Chair McGehee asked the Board if there were any questions or comments related to Information Items A – C, on agenda pages 150 – 154.

Trustee Majdanics requested administration to provide information regarding Information Item B, on agenda pages 152 – 153, specifically to PO 00008704, Carnegie Communications, LLC. Chief Communications Officer Jill Johnson addressed the Board and shared that the purchase order to Carnegie Communications, LLC in the amount of \$710,000 is marketing funds spent to utilize a media buying consulting service in order to consolidate services into one supplier.

INTRODUCTION OF NEW
 EMPLOYEE(S) AND/OR
 APPOINTEE(S):

Chair McGehee invited any new employee(s) and/or appointee(s) to stand and be recognized. He welcomed the appointee on behalf of the District Board of Trustees.

REPORT OF THE BOARD
 CHAIR:

Chair McGehee dittoed President Avendano's comments regarding Hurricane Dorian, adding it is a great business plan to ensure the College has all the proper processes in place. He commended those that were actively involved in keeping the facilities safe and running for staff and students to return. Chair McGehee reported that he recently had the honor and privilege to attend this year's Convocation, alongside fellow Trustees. He shared that he always enjoys attending the event, as it is a positive way to start the new academic year.

REPORT OF THE BOARD
 FINANCE & AUDIT
 COMMITTEE CHAIR:

Trustee Hawkins shared with the Board that he had been selected as Committee Chair of the Finance & Audit Committee for Fiscal Year 2019-20. He then provided the Board with a summary of the September 2019 quarterly meeting, which included information regarding the orientation of new committee members – Trustees DiBella and Young, Committee’s charge, preliminary meeting dates, Annual Financial Summary and Investment Performance Report.

REPORT OF TRUSTEES:

Trustee Holloway reported that she recently had the pleasure to attend FSCJ’s Convocation as well, noting she thoroughly enjoyed the event and hearing President Avendano address the faculty and staff at his first Convocation. In addition, she was proud to see FSCJ’s H.O.P.E. Food Pantry had a presence at the event; the pantry allows students anonymous and free access to nonperishable food products. At the current time, FSCJ has two Food Pantry locations: Downtown Campus C-101G and South Campus F-103. She is wishful that at some point in time a pantry will be placed to the North Campus.

Trustee DiBella shared her appreciation for the College’s Nassau Center facility being open for first responders to have shelter from the storm in anticipation of Hurricane Dorian.

REPORT OF THE
 ADMINISTRATIVE AND
 PROFESSIONAL
 COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Youlanda Henry provided the Board with a written report relating to current APC initiatives and activities. (Appendix B)

REPORT OF THE CAREER
 EMPLOYEES COUNCIL
 (CEC):

Career Employees’ Council Vice Chair Camilla Collins provided the Board with a memo stating there would be no report for the month of September 2019. (Appendix C)

REPORT OF THE FACULTY
 SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix D)

REPORT OF THE STUDENT
 GOVERNMENT
 ASSOCIATION (SGA):

Collegewide Student Government Association President SeQoya Williams addressed the Board and presented an overview of the written report relating to current SGA initiatives and activities. (Appendix E)

NEXT REGULAR BOARD
 MEETING:

Chair McGehee announced the Board will meet on Tuesday, October 8, 2019, at the College’s Administrative Offices for a Deep Dive Workshop.

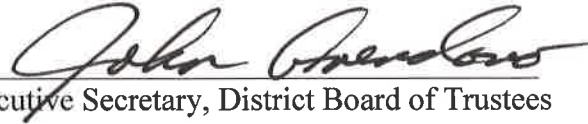
ADJOURNMENT:

There being no further business, Chair McGehee declared the meeting adjourned at 2:08 p.m.

APPROVAL OF MINUTES:



Chair, District Board of Trustees



Executive Secretary, District Board of Trustees

Submitted by: Ms. Kimberli Sodek, Secretary to the Board

Florida State College at Jacksonville
District Board of Trustees and College President
Resolution 2019-1
Resolution in Recognition and Profound Appreciation of
Distinguished Service by Trustee Karen E. Bowling

WHEREAS, Karen E. Bowling faithfully and with honor, integrity and great distinction served as an invaluable member of the Florida State College at Jacksonville District Board of Trustees for eight years, and was appointed by Governor Rick Scott in August 2011; and

WHEREAS, Karen E. Bowling has provided outstanding leadership and guidance as Chair of the District Board of Trustees during the terms of 2017-18 and 2018-19; and

WHEREAS, Karen E. Bowling served as a Board member on the Florida State College at Jacksonville Foundation from 2009 to 2015, within the six years she held officer positions of Secretary in 2010, 1st Vice Chair in 2012 & 2013 and 2nd Vice Chair in 2014 & 2015; and

WHEREAS, Karen E. Bowling served as the District Board of Trustees' Liaison to the Foundation Board of Directors from August 2011 to July 2014; and

WHEREAS, Karen E. Bowling served as a member of the Finance & Audit Committee from August 2016 to July 2017; and

WHEREAS, Karen E. Bowling was an alumna of Florida Junior College; and

WHEREAS, Karen E. Bowling has always been mindful of the interests of students, staff, faculty members and the community surrounding Florida State College at Jacksonville; and

WHEREAS, Karen E. Bowling has been instrumental in overseeing the upgrade to processes and systems that better serve the institution's students in regards to enrollment, financial aid and completion; and

WHEREAS, Karen E. Bowling has over the years worked tirelessly to advance Florida State College at Jacksonville; and

WHEREAS, Karen E. Bowling is considered a GREAT friend of Florida State College at Jacksonville and the institution wishes her all the best as she continues supporting our community in tremendous ways.

NOW THEREFORE, the Florida State College at Jacksonville District Board of Trustees and College President formally acknowledge and extend their profound appreciation to Karen E. Bowling for her many years of service, her leadership and insight to Florida State College at Jacksonville.

Signed on this day 10th day of September, 2019.

Thomas R. McGehee, Jr.
Chair, District Board of Trustees

John Avendano, Ph.D.
President



Date: September 4, 2019
To: Florida State College at Jacksonville District Board of Trustees
From: Youlanda Henry
Chair, Administrative and Professional Collaborative, 2019-2020
Re: September 2019 Administrative and Professional Collaborative Report

Chair McGehee and Trustees:

Greetings from the APC! Each year when I leave the College's annual Convocation, I come away with a renewed sense of optimism and connection to the mission of FSCJ. This year was no different, and I embark upon a new academic year feeling hopeful about some of the gains that we have made and the opportunities that lie ahead in the upcoming academic year.

One of the positive trends that is worth noting is improvement in the College's enrollment. We extend our thanks to colleagues who have worked strategically to improve processes and to contribute to these gains in student enrollment. With this new momentum, we are called upon to think about how all of us--in our work in the classroom, academic support units, student services, and business and technology services-- may contribute to the continuous improvement of processes and the creation of the kind of student experience that will allow us to attract and retain students.

During his keynote address at Convocation, Dr. Avendano shared his vision of pushing FSCJ to new levels of excellence and developing key performance indicators to help us all stay focused on our progress in the accomplishment of our goals. I know that our Administrative and Professional staff share a commitment to excellence and will work diligently within our roles in the College to contribute to the accomplishment of this vision. It is also my hope that as a College, we embrace this challenge from our President as an opportunity to work as a collective in pursuit of a shared mission. We have much to learn from each other and can examine the interrelationships in our work to reach new heights and become an exemplar among colleges in our state.


As I reflect upon excellence, I would like to congratulate Ms. Robyn Reese, the College's Learning Management System Administrator, for being selected as the 2019 winner of the Administrative and Professional Collaborative Exceptional Service and Initiative Award. Ms. Reese and her team have played an integral role in helping the College to successfully transition to the new Canvas LMS. Kudos to Ms. Reese for a job well done!

In addition to receiving a call to excellence from Dr. Avendano, attendees at the Academic Plenary session during Convocation were encouraged by Provost, Dr. John Wall, to continue to work to create a vibrant academic culture at FSCJ. As we start this new academic year, we are well on our way in continuing along this trajectory. Among some of our exciting new developments are the awarding of NSF grants to support the acquisition of manufacturing technology and data science skills and the

opening of grant-supported i-Tech STEAM Labs in the North Campus and Deerwood Center Library and Learning Commons facilities that give students hands-on experience with emerging technology and career readiness training. These academic opportunities provided through grant funding will open spaces for our students to have academic experiences that will prepare them for success in a workforce that is increasingly technology-driven and that calls for data-driven decision making. We thank our A&P, Faculty, and Career colleagues who played a role in securing and coordinating these valuable grant opportunities for the College.

We extend our well-wishes to the FSCJ community as we launch a new academic year and look forward to the great work that we will accomplish together.

Respectfully Submitted,

A handwritten signature in black ink that reads "Youlanda Henry". The signature is written in a cursive style with a long, sweeping underline.

Youlanda Henry
Director of Tutoring Services
Chair, Administrative and Professional Collaborative, 2019-2020



Date: September 4, 2019
To: Florida State College at Jacksonville District Board of Trustees
From: Camilla Collins, Career Employees' Council Vice-Chair
Re: September 2019 CEC Report

Chair McGehee and Trustees:

On behalf of the Career Employees' Council, there will be no written report provided for the month of September 2019.

Respectfully,

Camilla Collins

Camilla Collins
Career Employees' Council Vice-Chair
Florida State College at Jacksonville
904-357-8889 / cami.collins@fscj.edu



September, 2019

To: Florida State College at Jacksonville District Board of Trustees.

From: John A. Woodward, PhD

Re: September Report

Trustees:

The recent storm has disrupted the beginning of our semester. I want to thank Dr. Avendano for being decisive and proactive in cancelling classes. This has been a long and drawn out process, for sure, and it will take us some time to get back on schedule. The biggest impact will obviously be on students in the A7 session and I feel sure we will work on solutions to ease that burden on them as best we can.

Senate has yet to meet for the semester due to the storm and we have a number of items outstanding to deal with. I will address those in my next letter. I want to speak a bit here about the new semester and the general tenor I am hearing from the faculty.

We are aware there are a number of issues still to deal with at the institution. We still have broken processes. We still have decisions made without the input of faculty, even when those decisions affect faculty directly. And we are still living under the legacy of such decision-making. The administration has suffered in the past from a desire to solve all problems with single solutions, something for which the Germans have a word: "*die eierlegende Wollmilchsau*" or "the egg-laying, wool- and milk producing sow," a mythical creature capable of providing all of the essential goods for the family in one fell swoop. There is no single solution to all problems nor is there a single product to provide for all. But as human beings we have a tendency to seek those mythical solutions and to believe we have found them, especially when we do not seek outside opinions on the efficacy or viability of the solution. And this is even more so the case when the problems are systemic and process oriented. In the wake of the ERP debacle and the revelation that processes were systemically slipshod, we have an opportunity now not to rush towards these magical solutions but to systematically root out process issues, and to humanize our responses to process problems. We must focus on process improvement. But we cannot rely on some magical process to solve every issue and should not feel compelled to change processes when issues arise that problematize our established processes. In order to manage these new demands, though, we need an engaged leadership whose focus is on serving faculty and students—and more importantly on moving away from the bad practices that were our past practices and towards a world where we work as a team with a focused attention on the rules and on the relationships.

The Canvas implementation has been a good representation of how we can manage these rules and relationships, not because it has been perfect, but because it like all large-scale changes has been flawed. Working through those flaws towards better processes and solutions is where we have proven our mettle. Faculty have worked with the IT team and have developed solutions and work-arounds for functionality that is different or missing in Canvas. Workshops and one-on-one events have helped faculty understand all of the new functionality of Canvas. The disruptions have so far been minor and repairable. But we still have to deal with the legacy ERP information which, for lack of a better expression, drags us down. For instance, there is no single data pull I can make as a faculty member to bring up a spreadsheet that has

both my students' names and their email addresses. This is fixable, for sure. But the legacy of having little to no faculty feedback on the design and implementation is there. Those legacies are where we should focus some of our attention as we move forward.

All of that to say, however, that there is a general sense of a return to form among the faculty. While there is a long list of improvements that must happen, we feel invigorated and somewhat more confident.

To close, the English idiom, "there are too many cooks in the kitchen" is a very good one to remember for our institution. But we should parse it and clarify. Having too many cooks is not in and of itself a bad thing. The more there are, the more they can accomplish. But if each cook thinks the restaurant focuses on a different style of cuisine, and each goes in her own direction, chaos ensues. And it is not necessarily the case they need a 'leader' coordinating them. The idea, or in this case the cuisine, alone can be the coordination. But someone has to inform them of just what that cuisine is and make sure they stay on task, work respectfully with each other, manage their assistants with humanity, follow the established recipes, and build the clientele. And they themselves must be dedicated to that effort. We can only carry that analogy so far before it breaks down. But suffice it to say that we need focus and attention given to students and to faculty. We need support and a dedication to the faculty as those who drive the core mission of the institution. I think Dr. Avendano is the president for the job. He has already had a significant positive effect. We have a lot of very good people at the institution and they need support. They need to be empowered and they need to be treated fairly and justly.

That concludes my report to the board.

Respectfully,



John Arrington Woodward, PhD

Professor of Humanities and Film Studies

Faculty Senate President

C2326B, DWC

Florida State College at Jacksonville

997-2703

john.a.woodward@fscj.edu



Date: September 4, 2019

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: August 2019 to September 2019 Student Government Association Report

Chair McGehee and Trustees,

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period of August 2019 to September 2019.

Since the last report, the SGA has accomplished the following:

- On August 16th SGA Executive Board welcomed FSCJ President Dr. John Avendano at our last Summer Term Executive Board Meeting.
- On August 23rd SGA Officers joined Student Ambassadors, Student Volunteer Coordinators, and the student workers in Student Life & Leadership for the student leadership training. The training covered Interactive Team Building Activities, Sunshine Law/Public Records Requests, A.L.I.C.E. Training, How to Mitigate Risk, Time Management, Bystander Intervention and Title IX, as well as Customer Service and Professionalism.
- On August 26th-30th the SGA will joined FSCJ Athletics, Bookstore, Diversity & Social Change, Library & Learning Commons, and Student Life & Leadership in providing programming BlueWave Welcome Week. During this week students were provided greetings, directions, resources, activities, refreshments, and FSCJ branded promotional items.
- The Collegewide SGA President and Vice President will travel to the FCSSGA State President's Assembly at Pasco-Hernando State College – Porter Campus on September 20th-21st to help determine the legislative platform for the organization. The FSCJ SGA will work with FSCJ Director of Governmental and College Administration to identify potential legislative issues that affect our students.
- The SGA will collaborate with the FSCJ Criminal Justice Program to host District Judge Timothy J. Corrigan as the FSCJ Constitution Day Speaker in the Kent Campus Auditorium on Tuesday, September 17th from 11am-12pm. In addition, each campus SGA will sponsor Constitution Day Trivia and provide prizes from 12-1pm at each campus that day.
- Members of the FSCJ SGA will attend the FCSSGA Region 1 Conference at Northwest Florida State College on Friday, Oct 4th where they will receive leadership training and receive updates on legislative issues prior to traveling the Tallahassee in November.
- The SGA and FSCJ Student Conduct will partner for National Alcohol Awareness Week on October 21st-24th. Through activities and literature, students will learn how alcohol impairs their judgement and reflexes as well as how they can be a bystander to help others under the influence of alcohol.
- Members of the FCSSGA Legislative Advocacy will travel to Tallahassee, FL on November 13th-14th to meeting with legislators to advocate for the students of FSCJ.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and FSCJ President Dr. John Avendano for continuing to provide us the opportunity to foster such a thriving environment. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

SeQoya Williams

FSCJ Collegewide Student Government Association President