

**Florida State College at Jacksonville
District Board of Trustees
Minutes of the February 9, 2021, Regular Meeting
Advanced Technology Center, Rooms T-140/141, 1 p.m.**

PRESENT:

Thomas R. McGehee, Jr., Chair
O. Wayne Young, Vice Chair, Duval County
Jennifer D. Brown
Shantel N. Davis
Laura M. DiBella
D. Hunt Hawkins
Thomas J. Majdanics
Roderick D. Odom

ABSENT:

Michael M. Bell, Vice Chair, Nassau County

CALL TO ORDER:

Chair McGehee called the meeting to order at 1:11 p.m. and welcomed those in attendance. He extended his appreciation to Ms. Margaret Reeger, who is Northeast Florida's Regional Manager within the Office of CFO Jimmy Patronis, for joining today's meeting. He noted that Ms. Amanda Thorpe, the Governor's Regional Representative, would be attending later in the meeting after the Governor's press conference relating to vaccines. On behalf of the Board, he welcomed them both to the meeting.

Prior to getting the meeting underway, Chair McGehee shared the following information with the Board and meeting attendees:

He noted that The Centers for Disease Control and Prevention (CDC) have been regularly updating their guidance as they continue to learn more about COVID-19. According to the latest CDC guidelines issued, masks are necessary at all times except while eating. Therefore, during the meeting, attendees need to keep masks on when possible.

PLEDGE:

Chair McGehee led the Pledge of Allegiance.

COMMENTS BY THE PUBLIC:

Chair McGehee opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair McGehee advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Board, and there were none.

MINUTES:

(Ref. Board Agenda for February 9, 2021; Pages 202100303 – 327)

Chair McGehee asked the Board if there were any comments or recommended revisions to the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes – as a slate – of the November 10, 2020, Finance & Audit

Committee Quarterly Meeting, on agenda pages 303 – 304; November 10, 2020, Board Workshop, on agenda pages 305 – 307; and November 10, 2020, Regular Meeting, on agenda pages 308 – 327, and there were none.

MOTION: (Young – Brown) The motion was made to approve the FSCJ DBOT minutes – as a slate – from the November 10, 2020, Finance & Audit Committee Quarterly Meeting; November 10, 2020, Board Workshop; and November 10, 2020, Regular Meeting, as recommended.

Motion carried unanimously.

REPORT OF THE COLLEGE
 PRESIDENT:

DBOT Deep Dive
 Workshop/Planning Meeting,
 January 2021:

College President John Avendano, Ph.D. welcomed those in attendance at today's meeting. He then acknowledged and expressed his gratitude for the Board's availability/participation at the January 2021 Deep Dive Workshop/Planning Meeting. He personally found the meeting to be valuable and hoped the Trustees did as well. He appreciates the Board's commitment to on-going continuous quality improvement as an institution, specifically as the Board of Trustees, and believes it means a lot to the College as a whole.

President Avendano noted that the Board received an evaluation survey from the planning meeting and asked that Trustees complete and return the survey to Board Liaison Ms. Kimberli Sodek. The survey is the College's effort for quality improvement of delivering the program on an ongoing annual basis.

Update on Goals:

President Avendano noted that part of the planning meeting was to discuss goal setting and priorities for the future of FSCJ and the President. As a follow-up to the meeting, he provided the Board with an updated copy of this year's current goals, at least the qualitative aspects. At this time, the Institutional Research Office is compiling the quantitative measures and metrics. He noted those measurements will be provided to Trustees next week via the bi-monthly correspondence. Likewise, the Trustees will also receive the projected goals of 2021-22 for the institution and measurement of the President's effectiveness within the correspondence.

CARES Act Funding 1.0 and 2.0:

President Avendano shared with the Board that the College is scheduled to receive the second round of CARES Act funding (2.0) in the amount of \$32 million to support lost revenues as well as support for students and certain institutional needs.

FSCJ previously received approximately \$14.5 million with the first CARES Act funds. Fifty percent of the first allocation was to go directly to the students, and the remaining amount could be used for institutional expenses directly related to COVID-19.

The College has been directed to provide, at a minimum, equal funding for students to that of the first allocation, leaving the institution with approximately \$24 million to backstop losses and to apply to students, programs or services related to the pandemic.

FSCJ is pulling together a team from across the College to determine how to best allocate the funds for strategic initiatives and student success.

Commencement Update:

President Avendano announced the College is actively planning for the 2021 Commencement Ceremony. The College made the difficult decision to hold the event virtually again this year. However, the event will take place in a hybrid format due to the continued effects of COVID-19 as well as the extensive costs that are associated with moving the event to different locations or spreading the event across multiple days.

The College sent a survey to potential graduates, and the results showed that the majority wanted a virtual ceremony with a "Commencement in a Box" component that would include a printed program. As such, the institution will conduct a hybrid graduation with a virtual program that will go live on the original date of May 13, 2021.

FSCJ has included 17 Commencement Caravan events where students that RSVP will receive a box of commemorative items, including a cap and tassel, as well as a printed program. This will be an opportunity for students to celebrate with their families and take photos.

UNF Partnership Agreement:

President Avendano announced that FSCJ has signed the lease agreement with the University of North Florida (UNF) to utilize space at the Deerwood Center. Overall, UNF will occupy approximately 30,654 square feet for their graduate level programs in Nursing and Physical Therapy.

UNF also has an option to expand to an additional 12,000 square feet in the next two years should the need arise. The partnership will provide FSCJ students and the community greater access to programs and will strengthen our UNF partnership. The project is scheduled to be completed by Spring 2022.

JAXUSA State of the Region: President Avendano shared with the Board that FSCJ was acknowledged during the JAXUSA State of the Region presentation on January 27 for the College's efforts and partnerships with JTA and the Autonomous Vehicles, and FSCJ's financial business community and leadership in the Financial Technology space.

Business Speaker Series: President Avendano shared with the Board information regarding the next Business Speaker Series event, "Living, Learning and Working in a Transformative World," on Thursday, February 11, from 9-10:30 a.m. He invited Trustees to join the event.

Todd McLees, a renowned speaker and futurist, will lead conversations around the convergence of intelligent machines and humans in the workplace.

Spring Data Summit: President Avendano invited Trustees to join FSCJ for the College's virtual Achieve@FSCJ Spring 2021 Data Summit that will take place this Friday, February 12, from 9-11 a.m.

FSCJ will gather as a whole to discuss the definition of student success and review the findings that came from the institution's first-ever student climate survey.

Data Dashboard: President Avendano shared with the Board information relating to the February 2021 Data Dashboard.

- **Enrollment Dashboard:** The first dashboard is the Spring Term College Credit Enrollment report as of January 20, 2021, which shows a negative variance of 12.4% credit hours for spring 2021 over spring 2019. That enrollment number is down 21,351 credit hours when compared to the same day in the spring 2019 enrollment cycle.
- **Spotlight Dashboard I:** The second dashboard is a spotlight on the strategies that are launching this year as part of the Visionary Impact Plan for 2020-21. It also details some of the strategies that were completed over 2020.

- **Spotlight Dashboard II:** The third dashboard is a second spotlight on the College's first comprehensive Student Climate Survey, which was completed during the 2020 Fall Term. The purpose of the survey was to gather and assess a variety of data based on students' experiences, perceptions and viewpoints of FSCJ.

A couple of the main takeaways are that the majority of students responded positively about their time at FSCJ and most students anticipate college-related expenses will become a barrier to their educational goals, so this is one area of opportunity for the College. As mentioned earlier, FSCJ will have the Spring Data Summit this Friday to review all findings as an institution.

- **Finance Dashboard:** The fourth dashboard illustrates the actual revenues and expenditures compared to budget for the period ending December 31, 2020 and December 31, 2019.
- **Grants Dashboard:** The final dashboard is a snapshot of the grants that have been awarded to the College over the 2020-21 fiscal year as of January 2021, which total \$10,147,270. It is important to note that the total amount for the 2019-20 fiscal year was \$14,397,374.

CONSENT AGENDA:
 (Ref. Board Agenda for
 February 9, 2021; Item 1,
 Page 202100328)

Chair McGehee noted the Trustees had fully reviewed the Consent Agenda item prior to today's meeting and had the opportunity to discuss any questions and/or concerns with the College President. As a result, questions and concerns regarding the agenda item were addressed and resolved in advance of the Board meeting. He then asked Trustees if they wished to remove the item from the Consent Agenda for individual consideration/discussion under Action Items, and there were none.

ACTION ITEMS:
 (Ref. Board Agenda for
 February 9, 2021; Items 1
 through 7, Pages 202100329 –
 343)

MOTION: (Hawkins – Davis) The motion was made to approve the Consent Agenda, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano stated for the record that Consent Agenda Item 1, Purchasing: Property Insurance, on agenda page 328 reflected a scrivener's error in the notation of the contract year. The year should read April 1, 2022 in lieu of 2021, within the third paragraph under Background. (Appendix A)

President Avendano presented the administration's recommendation on Action Item 2, Human Resources: Amendment One to the Collective Bargaining Agreement (Full-Time Faculty), on agenda pages 330 – 335.

MOTION: (DiBella – Young) The motion was made to approve the Amendment One to the Collective Bargaining Agreement (Full-Time Faculty), as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Finance: Fiscal Year 2020-21 Capital Outlay Budget Amendment No. 2, on agenda pages 336 – 338.

MOTION: (Hawkins – Davis) The motion was made to approve the Fiscal Year 2020-21 Capital Outlay Budget Amendment No. 2, as recommended.

Chair McGehee asked if there were any questions or comments by the Board. There was discussion by the Board regarding the South Campus Water Meter Replacement Project.

Administration noted that the replacement was still underway; however, the project moved to a different funding source.

Chair McGehee asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Academic Affairs: Academic Calendar, 2021-22, on agenda pages 339 – 340.

MOTION: (DiBella – Odom) The motion was made to approve the Academic Calendar, 2021-22, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 5, Academic Affairs: Inactivation of Real Estate Sales Agent Career Certificate Program, on agenda page 341.

MOTION: (Hawkins – Young) The motion was made to approve the Inactivation of Real Estate Sales Agent Career Certificate Program, as recommended.

Chair McGehee shared with the Board that the College goes through a regular process of analyzing/reviewing programs that are no longer a benefit to the community. He remembered years ago when the College inactivated the Graphic Arts and Printing program of which, at the time, he was very involved with that industry. It is an illustration of how nimble and flexible the institution has to be as it relates to staying on top of economic trends in the community. It is another example of looking at programs that are no longer being attended or applicable to being a benefit to the community.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 6, Academic Affairs: Inactivation of Real Estate Sales Associate Post Licensing Career Certificate Program, on agenda page 342.

MOTION: (Davis – Brown) The motion was made to approve the Inactivation of Real Estate Sales Associate Post Licensing Career Certificate Program, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Academic Affairs: Inactivation of Courses Not Taught Within Five Years, on agenda page 343.

MOTION: (Hawkins – Brown) The motion was made to approve the Inactivation of Courses Not Taught Within Five Years, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:
 (Ref. Board Agenda for
 February 9, 2021; Items
 A – C, Pages 202100344
 – 381)

Chair McGehee asked the Board if there were any questions or comments related to Information Items A – C, on agenda pages 344 – 381, and there were none.

INTRODUCTION OF NEW
 EMPLOYEE(S) AND/OR
 APPOINTEE(S):

Chair McGehee invited any new employee(s) and/or appointee(s) to stand and be recognized. He welcomed the appointee on behalf of the District Board of Trustees.

REPORT OF THE BOARD
 CHAIR:

Chair McGehee reported that the Board recently met for a Deep Dive Workshop/Planning Meeting to discuss college issues. One of the key takeaways, after hearing life stories from all of the Board members and Cabinet, was how diverse all the members are in their experiences. There are first generation college students, military veterans, business executives, educators and retirees. Each member brings a different perspective, which is to the benefit of the FSCJ management team.

Chair McGehee noted another takeaway was the impact the Board's comments have on the College Cabinet. He shared that he personally had not been sensitive to the fact the Board's conversations had such repercussions on the Cabinet and other members of the College working team. He wanted to allay any fears; Board conversations are not to influence or criticize Cabinet performance. Trustees are commenting from a high level and do not always have the vision at the ground level. The Board and Cabinet are all working together towards a common goal of making FSCJ benefit the students and community. The members are discussing ideas; some ideas are better than others. With Cabinet, faculty and administrative staff, the Board can take the best ideas and make policies that accomplish the goals of the College.

Chair McGehee stated, as Board Chair, it is his commitment that the Board does not make policy without hearing from all constituents. He appreciates the hard work and dedication Cabinet, faculty and administrative staff have shown in keeping

FSCJ functioning in an ever-changing environment. The Board is here to support the College's efforts and support the mission of the institution here at home and Tallahassee. On behalf of the Board, he commended the College as a whole with, "Keep up the good work."

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

REPORT OF THE BOARD
 FINANCE & AUDIT
 COMMITTEE CHAIR:

FSCJ Finance & Audit Committee Chair Wayne Young provided the Board with a summary of the February 2021 quarterly meeting, which included information regarding the review of the Investment Report, to include the operational and quasi endowment funds; Property Insurance Update, relating to Consent Agenda Item CA-1; and effects of the new Federal Relief Funds on FY 2020-21 and 2021-22 budgets.

The next meeting of the Finance & Audit Committee is scheduled for Tuesday, April 13, 2021, at FSCJ's Advanced Technology Center. The Committee will meet at 10:45 a.m. in Room T-112.

REPORT OF THE BOARD
 LIAISON, FSCJ
 FOUNDATION BOARD OF
 DIRECTORS:

FSCJ Foundation Board Liaison Jennifer Brown provided the Board with an overview of the written report relating to the FSCJ Foundation Board of Directors quarter-to-quarter Board meetings along with other committee meetings and activities. (Appendix B)

There was discussion by the Board relating to the membership of the platinum members within the President's Circle, noting Trustees wish to share their appreciation with those members in the community.

REPORT OF THE
 ADMINISTRATIVE AND
 PROFESSIONAL
 COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Dr. Heather Kenney addressed the Board and presented an overview of the written report relating to current APC initiatives and activities. (Appendix C)

REPORT OF THE CAREER
 EMPLOYEES COUNCIL
 (CEC):

Career Employees Council Chair Camilla Collins provided the Board with a written report relating to current CEC initiatives and activities. (Appendix D)

REPORT OF THE FACULTY
 SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix E)

District Board of Trustees
Minutes of the February 9, 2021, Regular Meeting
Page 10

REPORT OF THE STUDENT
GOVERNMENT
ASSOCIATION (SGA):

Collegewide Student Government Association President
Marjan Ahmadzada provided the Board with a written report
relating to current SGA initiatives and activities. (Appendix F)

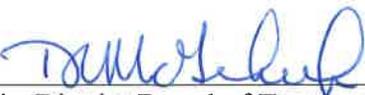
NEXT REGULAR
MEETING:

Chair McGehee announced the next regular meeting of the
Board is scheduled for Tuesday, April 13, 2021, at the
College's Advanced Technology Center.

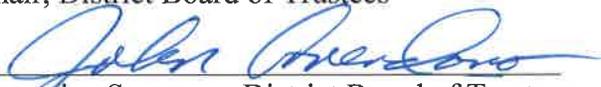
ADJOURNMENT:

There being no further business, Chair McGehee declared the
meeting adjourned at 2 p.m.

APPROVAL OF MINUTES:



Chair, District Board of Trustees



Executive Secretary, District Board of Trustees

Submitted by: Ms. Kimberli Sodek, Secretary to the Board

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 1.

Subject:	Purchasing: Property Insurance
Meeting Date:	February 9, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees authorize College administration to negotiate and enter into a satisfactory contract with Arthur J. Gallagher Risk Management Services, Inc., in an amount not to exceed \$638,200 for the period of April 1, 2021 through April 1, 2022 for property insurance.

BACKGROUND: The College issued an RFP for Property and Casualty Insurance Broker Services on May 3, 2018. The committee, after evaluation of all proposals, recommended the contract be awarded to Arthur J. Gallagher Risk Management Services, Inc., with an initial term of three years.

In 2019 Arthur J. Gallagher Risk Management Services, Inc. negotiated a significant reduction in the property insurance coverage from our prior carriers by switching to Zurich with a two-year rate guarantee. The property insurance market has hardened in the last two years due to a large number of costly natural disasters. Last year, when we had no increase, other colleges experienced a large increase in their property coverage insurance. Considering the flat renewal last year, the not-to-exceed increase of 28% is less than the two-year rate increase experienced by the rest of the institutions in our system.

This recommendation is to authorize College administration to negotiate a mutually agreed to property insurance renewal for the period of April 1, 2020 through April 1, ~~2021~~ 2022.

RATIONALE: This purchase renewal conforms to State Board of Education Rule 6A-14.0734 and insures the College against catastrophic property losses.

FISCAL NOTES: The renewal one-year term purchase will not exceed \$638,200 in total, which is comprehended in the College's operating or capital budgets.



REPORT OF THE BOARD LIAISON, TRUSTEE JENNIFER BROWN

FEBRUARY 9, 2021

You will recall my mentioning to you in my last report the Foundation's inauguration of the President's Circle (the Circle). By now I am sure all of you have received a personal letter from Dr. Avendano inviting your member into the Circle, or thanking you for having done so. The Circle is a VIP list of friends of the College who give a minimum gift of \$1,000 in a given year. I am happy to report that the Circle already includes more than 60 solicited and non-solicited members who have given cash gifts to the College (visa vie the Foundation) totaling more than \$1.3 million as of this writing.

President's Circle Membership Levels:

Platinum Membership ≥ \$25k

Gold Membership ≥ \$10k, but < \$25k

Silver Membership ≥ \$5k, but < \$10k

Bronze Membership ≥ \$1K, but < \$5k

You will also recall my mention of expectant news regarding two, at the time, un-named grant applications that could push first quarter gifts to nearly \$1.5 million. Those grants have since been announced and cash received from both grants of \$250k and \$99K, respectively, are included in the \$1.3 total above. The two multi-year grants include a \$1 million commitment from Bank of America to help FSCJ students of color successfully complete the education and training necessary to enter the workforce and embark on a path to success, and includes a \$400k grant from the Florida Blue Foundation to support programs that address food insecurity and nutrition education programs to students in need at FSCJ and Edward Waters College.

Let me take this opportunity to also recognize TIAA Bank, who was on the list of COVID-19 heroes who stepped forward to help us address student emergency needs brought on by the pandemic. Since the advent of the pandemic TIAA Bank has made grants to the Foundation of \$6k to purchase computers for low and moderate income students, provided a \$10k grant for scholarships to first-generation students, and is currently considering a grant to facilitate bridging the technology gap for low and moderate income students; a chasm we have to cross in order to facilitate success in a virtual environment.

I also want to thank all of you; and especially staff and faculty members who have included, or plan to included, FSCJ in your philanthropic giving to the Foundation at the Circle level.

This month the Foundation will kick off its Annual Fund Campaign (a/k/a **Impact** Initiative) – “It doesn’t take much for YOU to have an IMPACT” – focused on donors and prospective donors of \$1,500 or less, with a modest first-year goal of reaching 20,000-30,000 constituents and raising \$50,000-\$100,000 (which would be a first).

The Foundation’s Development Team is now working with the College’s Deans of Allied Health and Nursing to develop fund raising concepts for retrofitting the College’s Dental Hygiene Clinic, and facilitating expanded use of the Simulation Lab located on the North Campus. Together these projects will inaugurate “a quiet restart” of a Major Gifts Campaign to fund projects and programs of strategic importance to the College.

Contemplated **Impact** [*Innovative*] *Projects and Programs*:

- Relocate and retrofit the Dental Hygiene Clinic @ North Campus (underway)
- FSCJ Applied Technology Park (making productive use of the Urban Resource Building and the adjoining property)
- FSCJ Military Science Academy - ROTC joint-venture with UNF, with dedicated recruitment staff and cadet scholarships (underway)
- FSCJ [Redesigned/Reconstituted] Pathways to Work Program (underway)
- FSCJ Strong Finish Scholarship Fund (underway)
- FSCJ School of Logistics (with focus on Maritime Logistics, Mass Transit Systems, Autonomous Vehicle Technology and Commercial Trucking)
- Culinary Arts Reimagined
- Bridging the Technology Gap - for low and moderate income students and students of color (underway)
- Universal Scholarships - Gift Agreements language permitting the universal use of unused scholarship dollars (underway)
- “Hope in Motion” - mobilizing the Hope Pantry to provide food and other holistic services to students (underway)
- The Power of Possible Scholarship Fund - the College’s annual fund raising gala (underway)
- Neighbor to Neighbor Partnerships (synergistic partnerships with EWC, UNF and JU, such as dual enrollments)
- The President’s Leadership Forum – a high impact luncheon held 3x/year for community leaders and select members of the Presidents Circle (underway)

The Artist Series returned to the Times-Union Center for the Performing Arts on Friday, January 22 for its first live performance in over 10 months- REZA, THE EDGE OF ILLUSION. Although there were a number safety and security protocols imposed, the show was well received. Masks were required to be worn while seated for the performance and in most areas of the theater, and seating was social distanced and configured for 50% capacity. The Artist Series will have a limited number of performances this spring and summer, but is looking forward to the fall with the return of HAMILTON and a complete schedule of Broadway and Beyond Broadway programs.

And finally, the Foundation's preliminary audit report for the year-ending September 30, 2020, prepared by the accounting firm of Dixon Hughes and Goodman ("DHG") is complete, and will be presented to the Foundation Board at its meeting on Wednesday March 3rd on recommendation of the Foundation's Audit, Finance and Accounting Committee, which meets on February 10th. The preliminary report is an "Unqualified Audit" ["the financial statements of the Foundation are fairly and appropriately presented, without any identified exceptions, and are in compliance with generally accepted accounting principles (GAAP)."] The audit will be made available to this body ensuing approval by the Foundation's Board of Directors.



Date: February 9, 2021

To: Florida State at College District Board of Trustees

From: Heather Kenney, Chair of the Administrative and Professional Collaborative, 2020-2021

Re: February 2021 Administrative and Professional Collaborative Report

Chair McGehee and Trustees:

The Administrative and Professional Collaborative (APC) is off to a great start in the new year. Spring 2021 has brought another semester of working remotely with some services being offered on the campuses. The APC has worked hard over the past semester to develop opportunities for our administrative and professional colleagues to connect professionally and socially.

This past fall semester we have discussed in detail how to support our A&P members over the next year. Our goals for the 2020-2021 academic year include the following:

1. Support Administrative and Professional employees during the pandemic by fostering communication and community, assuring that staff have adequate technology support and advocating for equitable work environments and considerations.
2. Increase A&P participation with increased programming, events and meetings.
3. Create a networking program to build and strengthen APC member connections.
4. Address the concerns of A&P employees as they arise in a comprehensive, timely and professional manner.

The APC has provided several platforms for administrative and professionals to provide feedback on communication and technology needs. During the fall semester each campus/center hosted a campus based APC meeting virtually. Members provided feedback of their remote working environment and asked for opportunities to meet virtually with other members. A&P members from across the College discussed working remotely and the challenges they face on a daily basis to serve students effectively while taking care of their families. Members have also brought the topic of telecommuting policies after the pandemic.

A new initiative to support our increased participation in events and networking programs the APC hosted several social events for our members along with a new program called "Speed Networking". The APC worked to gather over 25 participants of members across the College that participated in small group networking meetings throughout October and November. Members were put into groups and met virtually to learn more about each other and what they do at the institution. Feedback from the program was positive and members liked having the opportunity to meet other administrators that they have never met and discuss issues that are happening in their professional and personal life.

February 2021 Administrative and Professional Collaborative Report
February 2, 2021
Page 2

The APC has also hosted several brown bag professional development opportunities with both Dr. Avendano in November, Lisa Moore in October, and Dr. Jacqueline Thompson in January. We look to host a human resource panel for our members revolving around the Care Project. In addition to the Care Project, the APC is looking to gather feedback through an internal survey to better understand each A&P member's needs revolving around the remote working environment. We hope to have results and information for President Avendano and the Board of Trustees in our next written report.

Respectfully,

Heather Kenney
Director, Student Services and Enrollment
Administrative and Professional Collaborative Chair, 2020-2021



Date: February 9, 2021
To: Florida State College at Jacksonville District Board of Trustees
From: Camilla Collins, Career Employees' Council Chair
Re: February 2021 Career Employees' Council Report

Chair McGehee and Trustees:

There will be no written report provided by the Career Employees' Council (CEC) this month. Due to the Council not meeting since the pandemic.

Respectfully,

Camilla Collins

Camilla Collins
Career Employees' Council Chair
Florida State College at Jacksonville
904-357-8889 / cami.collins@fscj.edu



Date: February 9, 2021
To: Florida State College at Jacksonville District Board of Trustees.
From: John A. Woodward, PhD
Re: February 2021 Faculty Senate Report

Chair McGehee and Fellow Trustees:

A new semester means new challenges and new opportunities. As we approach this new semester and its challenges, we are also seeing new opportunities open for us and our students pedagogically and academically. Senate is focused on addressing our academic environment, pushing our work on equity, and preparing to return to campus in the Fall of 2021 if possible.

In the Fall of 2020, the faculty at FSCJ worked through the pandemic educating our students in various modalities and to resounding success, I think. This semester we expanded our course offerings on campus and a number of faculty volunteered to return to campus to teach. I have heard various anecdotes about the success so far of offering courses face-to-face. We know students are anxious for us to return to that method of teaching, and this semester will help us determine how feasible it is to return en masse to campus and teach effectively. One of our concerns, for example, was avoiding large scale shutdowns because of outbreaks. We did have some reports of COVID on campus in the Fall semester, including students in classes that met face-to-face. Those exposures did not lead to large scale outbreaks on campus nor shutdowns. Our focus in the Fall from an academic point of view was to reduce the chance of major disruptions to those subjects that had to be taught face-to-face. I believe we accomplished that, and the lack of serious disruptions due to the potential exposures we did see is encouraging. Now as we move more classes into the face-to-face environment, with the careful preparation of a subcommittee looking at where and when we are offering those face-to-face classes, I feel confident we will be successful this semester as well. The difficult question is whether we will need to go through the same labor-intensive preparations to restrict movement on campus and mandate social distancing, and so forth. I suppose it largely depends on how the vaccination campaign works as we move through the summer.

The return to campus dovetails with our concern regarding access and equity at the institution. As we recommended the transition to synchronous online in the Summer of 2020, the faculty committee that worked on that proposal was concerned how this transition might affect access to classes by our students and how it might 'close the door' to many students who did not have access to the proper technology. The College worked to ameliorate this through its laptop loan program. But the Senators felt as though this would not really be enough to reach those students who decided early that they would be unable to attend a largely online college. Offering more face-to-face courses will help ensure that all students have access to our courses and will not be restricted by their technology. That will lead to other decisions, though, about the modalities we offer and I hope the live-online modality will remain one of our three primary modes of instruction. Outside of these narrower questions, we as an institution need to seriously take up questions of equity in education and in access to education, and I hope we restart that process in earnest in late 2021.

February 2021 Faculty Senate Report
February 9, 2021
Page 2

To 'circle back' on a particular topic from my previous letter: we are still working on developing our credentialing process for faculty. The credentialing matrix in the LAS side of the College is under-revision and once the faculty have made decisions about any changes to the matrix, I hope we will then undertake a more comprehensive evaluation of how full-time faculty fit into the process of determining the credentials for new or prospective hires, adjuncts, and other non-full-time faculty teaching in an area. This is a pressing concern from faculty and I hope to have some more developments to report in the near future.

Finally, to our long-term project on rigor: we are still working on looking at our academic atmosphere generally, and looking into ways of expanding our academic non-course offerings. As our committee stated in the past, rigor is a 'system-wide' task that is not oriented towards punishment or preventing success, but towards mapping out academics as a component of general academic success. Dr. Wall has recently suggested establishing a committee of deans and faculty to look at the issue and determine how we might move forward. We will want to determine what a 'vibrant academic culture' looks like at an institution such as ours which focuses primarily on pedagogy, and then figure out what projects we can engage with which will have some meaningful effect on that culture and on our instruction. It will be a long process and I look forward to engaging with it.

As always, we look forward with great anticipation to the semester and working with our students to prepare them for success in whatever endeavors they choose to undertake.

That concludes my report to the Board.

Respectfully,



John Arrington Woodward, PhD

Professor of Humanities and Film Studies

Faculty Senate President

C2326B, DWC

Florida State College at Jacksonville

997-2703

john.a.woodward@fscj.edu



Date: February 9, 2021

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: February 2021 Student Government Association Report

Chair McGehee and Trustees,

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between December 2020 and February 2021.

Since the last report, the SGA has accomplished the following:

- At the end of the 2020 fall term, the SGA hosted and participated in multiple virtual events aimed at helping students relax prior to final exams.
- In December, Collegewide SGA President Justin Milligan and Collegewide Vice President Esther Michel unexpectedly stepped down, as they were accepted early into their desired universities. Deerwood Center SGA President Marjan Ahmadzada and North Campus SGA President Breana White were selected by their peers to ascend into the roles of Collegewide SGA President and Collegewide SGA Vice President respectively.
- Additionally, new members of the FSCJ SGA Executive Board for the spring term include Deerwood Center SGA President David Conover, Deerwood Center SGA Vice President Abdulla Ahmadzada, Kent Campus SGA President Jeremy Plummer and Kent Campus SGA Vice President Fiona Parkinson.
- In December, Marjan Ahmadzada and Breana White became part of the FSCJ program Friendship Across Cultures, where they had weekly discussions with international students during the month of January to help and answer questions to get the students acclimated to the College.
- Also in December, Marjan Ahmadzada, Breana White and South Campus SGA Vice-President Robin Price, and American Criminal Justice Association Theta Sigma Chi Chapter President Cody Fusilier became the first members of the Student Alumni Association. They will help to brainstorm and participate in community service activities aimed towards FSCJ alumni.
- The SGA helped to promote a Food Pantry Drive-Thru event that occurred at the Urban Resource Center on December 17, 2020, where 232 bags of food were provided to our students.
- Also during the first week of the spring term, the SGA assisted with Virtual Ask Me Stations and helped promote the Swag Bag Drive-Thru events where students could pick up a tote bag of FSCJ banded gear from their nearest campus.
- During the first Collegewide SGA Meeting on January 15, 2021, Dr. Linda Herlocker provided an overview and answered questions about the upcoming Commencement Ceremony. During the January 28 SGA Meeting, Ms. Virginia Berg shared best practices when meeting legislators and provided a legislative update.
- SGA Officers Breana White, David Conover, Jeremy Plummer, Marjan Ahmadzada and Robin Price have spoken about their experiences being an FSCJ student at multiple FSCJ Recruitment events.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and FSCJ President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Marjan Ahmadzada

FSCJ Collegewide Student Government Association President