


June 1, 2021

MEMORANDUM

TO: Florida State College at Jacksonville
District Board of Trustees

FROM: John Avendano, Ph.D. 
College President

RE: June 2021 Board Agenda

Enclosed please find materials in support of the June 8, 2021, Board meeting.

All meetings of the Board will be held at the College's Advanced Technology Center, 401 West State Street, Jacksonville, FL 32202.

The Board Workshop on the topics listed below will convene from noon – 1 p.m. in Room T-140. The Board regular meeting will begin at 1 p.m., Rooms T-140 & 141.

- DBOT Self-Evaluation
- Employee Engagement Summary
- Presentation of Top Priorities of 2021-24 Visionary Impact Plan (VIP) 2.0
- College President Performance Evaluation

Should you have any questions, or if you are unable to attend one or both of the meetings, please let me know.

Florida State College at Jacksonville
District Board of Trustees
Regular Meeting
A G E N D A
June 8, 2021 – 1 p.m.
Advanced Technology Center, Rooms T-140 & 141

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

COMMENTS BY THE PUBLIC

The District Board of Trustees welcomes comments before the Board relating to matters under the Board's consideration during today's meeting. Please note that consideration of the Action Items will also constitute a public hearing under the Administrative Procedures Act. Any comments regarding the Board Rule under consideration today, should also be made at this time. Those who wish to address the Board are required to complete a Public Comment Request form* prior to the meeting. Requestors will be called upon by the Board Chair. Comments are limited to three minutes per person, and the Board is not required to respond.

MINUTES OF THE APRIL 13, 2021, DISTRICT BOARD OF TRUSTEES FINANCE & AUDIT COMMITTEE QUARTERLY MEETING (p. 608-609)

MINUTES OF THE APRIL 13, 2021, DISTRICT BOARD OF TRUSTEES WORKSHOP (p. 610-613)

MINUTES OF THE APRIL 13, 2021, DISTRICT BOARD OF TRUSTEES REGULAR MEETING (p. 614-630)

REPORT OF THE COLLEGE PRESIDENT

CONSENT AGENDA

Trustees may remove any item from the Consent Agenda for individual consideration under Action Items.

1. Administration: Comprehensive Safety Review for 2020-21 (p. 631)
2. Human Resources: Direct Support Organizational Personnel (p. 632)
3. Finance: Delinquent Accounts (p. 633)
4. Finance: Financial Statements Audit Report for Fiscal Year Ended June 30, 2020 (p. 634)
5. Facilities: Certificate of Final Inspection for the South Campus Building U Roof Replacement (p. 634-A)

ACTION ITEMS

1. Approval of Consent Agenda (p. 635)
2. Administrative Procedure Act – Board Rules, Section 3 – Human Resources (p. 636-642)
3. Administration: Annual Salary Index (p. 643-645)
4. Human Resources: Lump Sum Payment (p. 646)
5. Purchasing: Annual Contract Extensions (p. 647-648)
6. Finance: Fees and Charges (p. 649-652)
7. Finance: FSCJ ACCESS Program (p. 653-656)
8. Finance: Fiscal Year 2020-21 Operating Budget Amendment No. 2 (p. 657-658)
9. Finance: Fiscal Year 2021-22 College Budget (p. 659)
10. Finance: Fiscal Year 2021-22 Capital Outlay Budget (p. 660-662)
11. Facilities: Annual Capital Improvement Plan, Fiscal Year 2022-23 through Fiscal Year 2026-27 (p. 663-709)

Subject: Regular Meeting
June 8, 2021, Board Agenda
(Continued)

12. Academic Affairs: Activation of Banking Specialist – Financial Services (FinTech) Technical Certificate Program (p. 710)
13. Academic Affairs: Inactivation of Facials Specialty (260 clock hours) Career Certificate Program (p. 711)
14. Academic Affairs: Activation of Facials Specialty (220 clock hours) Career Certificate Program (p. 712)

INFORMATION ITEMS

Trustees may request discussion of the Information Items.

- A. Human Resources: Personnel Actions (p. 713-714)
- B. Purchasing: Purchase Orders Over \$195,000 (p. 715)

REPORT OF THE BOARD CHAIR

REPORTS OF TRUSTEES

REPORT OF THE ADMINISTRATIVE AND PROFESSIONAL COLLABORATIVE
(Written report provided by Dr. Heather Kenney)

REPORT OF THE CAREER EMPLOYEES COUNCIL (Written report provided by
Ms. Camilla Collins)

REPORT OF THE FACULTY SENATE (Written report provided by Dr. John Woodward)

REPORT OF THE STUDENT GOVERNMENT ASSOCIATION (Report provided by
Ms. Breana White)

NEXT MEETING

The next regular meeting of the Board is scheduled for Tuesday, August 10, 2021, at the College's Administrative Offices.

ADJOURNMENT

**Florida State College at Jacksonville
District Board of Trustees
Finance & Audit Committee
Meeting Minutes of April 13, 2021, Quarterly Meeting
Advanced Technology Center, Room T-112, 10:45 a.m.**

PRESENT:

Laura M. DiBella
John Avendano
Albert Little
Stephen Stanford

ABSENT:

O. Wayne Young
D. Hunt Hawkins

CALL TO ORDER:

Vice President of Business Services Al Little called the Finance and Audit Committee meeting to order at 10:45 a.m. and welcomed those in attendance.

INFORMATION /
DISCUSSION:

- A. Discussion of Interim Financial Statement and Fiscal Prognosis
Fund 1 balance projections are still under 11%. Goal is to keep those within the 7 – 14 % limits regulated by the state. Revenue projections are still down for the year. Federal grant funds will help to keep the College relatively balanced. Hiring freeze has helped to keep us on budget given the enrollment trends. Working from home has helped with savings in areas such as electrical & supplies. Tuition losses can be covered by the federal grant funds. Fund Balance will be similar to 2020, which is necessary to maintain for necessary funds if a hurricane, or bad storm hits.
- B. Discussion of Planned 2021 – 2022 Revenue Budget
FSCJ has received two federal grants thus far, CARES grant & CRSSAA grant. The third grant will be the American Rescue Plan. Funds awarded for the students do not affect our budget. These go directly to our students (over 20 thousand students). Those funds cannot be used towards tuition costs unless students give permission to covers costs towards debts owed to the institution. CARES grant had many restrictions towards what students received funds. The Feds have relaxed restrictions on CRSSA funds for students. Projects must meet criteria of the grants broken down into three categories: increase ability (quality and quantity) to teach online; recovery of expenses directly associated with Coronavirus (PPE, equipping classrooms, cost of COVID leave, etc.); professional development. CRSSA and the Rescue Plan can help to backstop lost tuition, fees and other non-state revenue. It cannot be used to backstop lost state appropriations. Projection of \$6.3 million deficit in enrollment tuition decline. Initial round of projects included student loaner laptops, staff laptops, software and instructional upgrades.

Indirect costs will flow through Fund 1 over the next 1 – 2 years. These funds are unrestricted but will be used towards helping to fund non-recurring projects, but cannot be used towards scholarships for students. We can cover cuts in state appropriations if this is a need, they can be used to fund much-needed capital projects, or build up fund balance if needed to help cover our \$10 million hurricane deductible. The College is in good shape financially, but the College needs to bring enrollment up to the 2019 – 20 levels by the time the Federal grants expire.

Summer enrollment is still down at this time. However, our hope is for Fall to be closer to normal levels. The Foundation will also be kicking off a campaign to find out top priorities for the College. Some Capital Improvements or renovations may be able to move over under their focus.

COMMENTS BY THE
PUBLIC:

No comments.

NEXT MEETING:

The next meeting of the Finance & Audit Committee is scheduled for Tuesday, May 29, 2021 at FSCJ's Advanced Technology Center as part of the DBOT Budget Workshop. The Committee will meet at noon in T-140/141.

ADJOURNMENT:

There being no further business, President Avendano declared the meeting adjourned at 11:24 a.m.

APPROVAL OF
MINUTES:

Committee Chair, Finance and Audit Committee

Vice President of Business Services

Submitted by Shannon Oliver, Project Coordinator

**Florida State College at Jacksonville
District Board of Trustees
Minutes of the April 13, 2021, Board Workshop
Advanced Technology Center, Room T-140, Noon**

PRESENT:

Thomas R. McGehee, Jr., Chair
Michael M. Bell, Vice Chair, Nassau County
Shantel N. Davis
Laura M. DiBella (via remote attendance)
Roderick D. Odom

ABSENT:

O. Wayne Young, Vice Chair, Duval County
Jennifer D. Brown
D. Hunt Hawkins
Thomas J. Majdanics

CALL TO ORDER:

Chair McGehee called the meeting to order at 12:15 p.m. and welcomed those in attendance. He acknowledged Trustee DiBella's presence via remote attendance.

**WELCOME/
INTRODUCTIONS:**

Prior to getting the meeting underway, College President John Avendano, Ph.D. shared the following information with the Board and meeting attendees:

He noted that The Centers for Disease Control and Prevention (CDC) have been regularly updating their guidance as they continue to learn more about COVID-19. According to the latest CDC guidelines issued, masks continue to be necessary in public settings while indoors except while eating. Therefore, during the meeting, attendees need to keep masks on when possible.

President Avendano welcomed all those in attendance. He shared that today's agenda was centered on Six Sigma at FSCJ, which would be presented by the College's Executive Director of Project Development and Management and Six Sigma Black Belt Dr. Kip Strasma.

Additionally, Executive Director Strasma had invited his project/process team leaders to join him today in presenting the projects and outcomes.

Executive Director Strasma provided a brief bio of himself and then introduced each team leader along with the title of their respective project.

INFORMATION/
DISCUSSION:

A. Six Sigma at FSCJ: Executive Director Strasma provided Trustees with an overview of Six Sigma at FSCJ. The overview included information pertaining to the following:

- Six Sigma Continuous Quality Initiative Program was Initiated in April 2020
- The Program was Initiated to Improve Collegewide Processes within Departments and Programs that Impact FSCJ Students and FSCJ's Internal "Customers"
- Six Sigma Methodology: Define, Measure, Analyze, Improve and Control (DMAIC)
- Seven Projects were Initially Identified & Included in the 2020-21 Strategic Plan; Initial Projects are Complete
- Another Group (Wave) of 12 Projects have Commenced & Moving Forward Through the Summer

Projects and Outcomes:

1. Application Platform: Associate Vice President of Enrollment Management Jacquelyn Thompson provided the Board with a brief summary of the FSCJ Online Admissions Application project, noting the goal was to simplify FSCJ's application process for key stakeholders and improve student satisfaction with applying to FSCJ.

Outcomes: Launch of a new online student application platform; dual enrollment and international students included within the platform; application continues to receive positive reviews for ease of use; both automated and hands-on communication is personalized and has been increased; and student behavior insight helped identify College transition challenges.

2. Document Workflow and Electronic Authorization: Registrar and Director of Student Records Jacqueline Schmidt provided the Board with a brief summary of the Document Workflow and E-Signature project ("Moving Away from Paper Form"), noting the goal was to implement a Collegewide document workflow architecture and e-signature authorization process designed to eliminate paper forms and reduce the time needed to move initial request to completion.

Outcomes: Identify specific technology that can be used to create paperless workflows, which can be integrated into existing College systems eliminating or minimizing manual processing of

student/employee information; provide a standard e-signature process throughout the College; and implement a pilot for transitioning at least ten currently used forms/processes to a streamlined document workflow (By Fall 2021).

3. Enrollment
Retention (Drop
for Non-Payment):

Bursar Beth McClain provided the Board with a brief summary of the Student Enrollment Retention Dates project (Drop for Non-Payment), noting the goal was to decrease the number of credit hours dropped for non-payment for FSCJ Credit programs and improve the overall student experience with enrollment and payment process.

Outcomes: 50% reduction in the number of drops processed each session and increase the time allowed for students to make financial arrangements; improved communications to retain students; and new reenrollment report to monitor reenrollment activity as the College moves through the drop cycle each session.

4. Financial Aid
Awarding:

Director of Financial Aid Kristine Hibbard provided the Board with a brief summary of the Financial Aid Awarding project, noting the goal was to reduce the time in the calendar year for students to be awarded for the upcoming fall term.

Outcomes: Reduced timeframe for awarding by 30% to align more closely with our sister institutions; improved communication strategies for current and perspective students; and implementation (The College began testing in April 2021 with an expected award date of May 10, 2021).

5. Hiring
Time-to-Fill:

Chief Human Resource Officer Mark Lacey provided the Board with a brief summary of the Hiring Alignment Process Improvement project, noting the goal was to “Hire Better Faster.”

Outcomes: Create a better defined and consistent recruitment process; decrease the time-to-fill by 3-5 days every quarter for the 2021 calendar year; and gather feedback in a recruitment survey to analyze and measure the process and its effectiveness.

6. Student
Technology
Distribution:

Executive Director Strasma provided the Board with a brief summary of the Student Technology Laptop/Webcam Distribution project, noting the goal was to increase the number of students (demonstrating appropriate need) who receive technology/laptop access.

Outcomes: Additional laptops were awarded by Deerwood LLC; loaned from Deerwood LLC; and computers loaned at specific off-sites locations.

7. Workload Entry
for Overload
and Adjunct Pay:

Executive Director Strasma provided the Board with a brief summary of the Workload Entry for Overload and Adjunct Pay project, noting the goal was to reduce errors, time required to process work reporting and payment process for adjuncts and overloads and simplify current process through automatization and efficient workflow.

Outcomes: Instructional Resource Management (IRM) automation savings \$32,640, fewer of-cycles and more efficient workflow; reduced risk over- and under-payment defects; help tools for department schedule encoders and few scheduled errors; and improved performance for administrative approvals of adjunct teaching.

There was discussion by the Board regarding the impact and success the Six Sigma Program provides FSCJ, noting the Board was pleased that the program was initiated.

Chair McGehee shared that he was glad to facilitate Executive Director Strasma's first face-to-face meeting at FSCJ. He thanked Dr. Strasma and the team leaders for the open dialogue at today's workshop and how areas of difficulties are identified, addressed and solved. He commended them on the process and progress, noting it saves the College money, time and stress.

President Avendano thanked Executive Director Strasma and project/process team leaders for providing in-depth information regarding the goals and outcomes of the various projects completed and those commencing.

COMMENTS BY THE
PUBLIC:

There were no comments made by the public.

ADJOURNMENT:

There being no further business, Chair McGehee declared the meeting adjourned at 1:15 p.m.

APPROVAL OF MINUTES:

Chair, District Board of Trustees

Executive Secretary, District Board of Trustees

Florida State College at Jacksonville
District Board of Trustees
Minutes of the April 13, 2021, Regular Meeting
Advanced Technology Center, Rooms T-140/141, 1 p.m.

PRESENT:

Thomas R. McGehee, Jr., Chair
Michael M. Bell, Vice Chair, Nassau County
Jennifer D. Brown
Shantel N. Davis
Laura M. DiBella (via remote attendance)
Roderick D. Odom

ABSENT:

O. Wayne Young, Vice Chair, Duval County
D. Hunt Hawkins
Thomas J. Majdanics

CALL TO ORDER:

Chair McGehee called the meeting to order at 1:40 p.m. and welcomed those in attendance. He acknowledged Trustee DiBella's presence via remote attendance.

Prior to getting the meeting underway, Chair McGehee shared the following information with the Board and meeting attendees:

He noted that The Centers for Disease Control and Prevention (CDC) have been regularly updating their guidance as they continue to learn more about COVID-19. According to the latest CDC guidelines issued, masks continue to be necessary in public settings while indoors except while eating. Therefore, during the meeting, attendees need to keep masks on when possible.

PLEDGE:

Chair McGehee led the Pledge of Allegiance.

**POINT OF PRIVILEGE –
BOARD CHAIR:**

Chair McGehee stated as a point of privilege as well as to ensure a quorum is assembled during today's meeting wherein action is to be taken; the Minutes of the District Board of Trustees (DBOT), Consent Agenda and Action Items will be presented consecutively following the Governance Group Report. He noted that Trustee Brown previously shared with Board Liaison Kimberli Sodek that due to a prior commitment she was unable to attend the first half of the DBOT regular meeting, however, would arrive prior to the second half.

**COMMENTS BY THE
PUBLIC:**

Chair McGehee opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair McGehee advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Board, and there were none.

REPORT OF THE COLLEGE
PRESIDENT:

Vaccines FSCJ Site:

College President John Avendano, Ph.D. shared with the Board that as we all know the vaccines are much more readily available, and while the Governor has stated we cannot require everyone to be vaccinated he wanted to go on public record stating the institution strongly recommends everyone get the vaccine. FSCJ hopes to have the Health Department on the College campuses to make it even more convenient.

BOA Grant & Operation
Boost:

President Avendano announced that a cross functional team has been working with a national consultant from Bank of America on developing a program for students of color to get them ready for the workforce in areas of a livable wage. In addition, the College was a recipient of \$100,000 from the City for Operation Boost, which is earmarked as scholarship money for students of color.

Commencement/
Commencement Caravan
Events:

President Avendano shared with the Board that Commencement Caravan events are well underway and continue this week. Over seven days, the College is hosting 17 drive-through events and expecting to welcome approximately 1,000 graduates for photos, Commencement in a Box pickups and a celebration of their achievements to commemorate their special day.

This is a Collegewide effort as many faculty and staff have volunteered to show their support by helping with traffic flow, assisting with set up and take down as these events move from campus to campus and cheering graduates on as they arrive. The Caravans have been a great success so far and the graduates are sharing their gratitude for the opportunity.

As a reminder, the Commencement Ceremony will be held virtually this year and will launch for viewing on May 13.

2021 Most Promising Places
to Work in Community
Colleges:

President Avendano announced that FSCJ was selected as a winner of the 2021 Most Promising Places to Work in Community Colleges award by the National Institute for Staff and Organizational Development (NISOD) and *Diverse: Issues in Higher Education*.

FSCJ's selection is in recognition of the College's best-in-class student and staff recruitment and retention practices, inclusive learning and working environments, and meaningful community service and engagement opportunities.

FSCJ is honored to have received this award, as it is a reflection of how hard the institution works to make sure the students, faculty and staff know they are valued and respected. He thanked everyone for their efforts in obtaining the award.

Award of Continuing
 Contract – Recognition &
 Introduction of Full-time
 Faculty Members:

President Avendano noted he was pleased to recognize the full-time faculty members recommended to receive continuing contract status at today's meeting. He asked the members to please stand and introduce themselves, to include their name, discipline, length of time at the College and what they enjoy about teaching. The faculty members present did so, accordingly.

Provost and Vice President of Academic Affairs Dr. John Wall thanked President Avendano for recognizing the faculty that successfully completed the application process for this year. He shared that each member had demonstrated a standard of excellence and commitment to the College and its philosophy and mission, consistent with established criteria for the award of continuing contract. He thanked all the members for their dedication to FSCJ.

President Avendano thanked the members, noting their commitment to the College, our students and the community.

The names of all the full-time faculty members being recommended to receive continuing contract status, effective with the 2021-22 faculty contract year are as follows:

- Alicia Byrd, Professor, Mathematics
- Jennifer Chase, Professor, English
- Mary Lee Cunill, Professor, Speech
- Fiorentina Angjellari Dajci, Professor, Economics
- Theresa Dyer-Kramer, Professor, Nursing
- Andrew Kennon, Professor, Mathematics
- Scott Matthews, Professor, History
- Dianne McAuliffe, Professor, Physical Therapy
- Matthew Simmons, Professor, Mathematics
- David Singletary, Professor, Information Technology
- Sharon Uskokovich, Librarian
- Andrew Young, Professor, English

APC, CEC and Faculty
 Awards:

President Avendano noted he was pleased to announce and recognize the recipients of FSCJ's Administrative and Professional Collaborative, Career Employee's Council and Faculty awards. Students, faculty and staff were invited to submit their nominations and each group's selection committee chose the recipients. The recipients names are as follows:

Distinguished Faculty Awards

- Dr. Audrey Antee, Professor, English
- Chef Rich Grigsby, Professor, Culinary Management
- Dr. Doug Kines, Professor, Biological Sciences
- Catherine Rifkin, Professor, English for Speakers of Other Languages
- Professor Alan Zube, Professor, Advanced Manufacturing

Distinguished Adjunct Faculty Award

- Lubna Aboosi, Professor, English

Administrative and Professional Collaborative Exceptional Service and Initiative Award

- Martina Perry, Associate Director, Training and Professional Development

Career Employees' Council Recognition of Excellence Award

- Steven Gunter, Senior Faculty Development Specialist

The full-time honorees will receive \$1,000 and the adjunct faculty honoree will receive \$500. Additional recognition will continue throughout the academic year.

Data Dashboard:

President Avendano shared with the Board information relating to the April 2021 Data Dashboard.

- Enrollment Dashboard: The first dashboard is the Spring Term College Credit Enrollment report as of March 23, 2021, which shows a negative variance of 12.3% credit hours for spring 2021 over spring 2020. That enrollment number is down 20,812 credit hours when compared to the same day in the spring 2019 enrollment cycle.
- Enrollment Dashboard: The second dashboard is the Summer Term College Credit Enrollment report as of March 23, 2021, which shows a negative variance of 27.3% credit hours for summer 2021 over summer 2020. Although Summer Term enrollment growth this year was weaker than previous years, you will notice that we did see strong enrollment growth upon returning from Spring Break.
- Spotlight Dashboard: The third dashboard is a spotlight on the FSCJ Foundation's performance summary for the fiscal year ending September 30, 2020.

The FSCJ Foundation Development Committee has begun meeting to address/discuss high priorities for the institution and moving forward with a campaign to fulfill the College's mission.

- Finance Dashboard: The fourth dashboard illustrates the actual revenues and expenditures compared to budget for the period ending February 28, 2021 and February 29, 2020.
- Grants Dashboard: The final dashboard is a snapshot of the grants that have been awarded to the College over the 2020-21 fiscal year as of March 2021, which total \$11,520,181.

Dr. Avendano provided a special note of appreciation for Dr. James Stittsworth and the faculty team for their work on highlighted National Science Foundation (NSF) grant.

Chair McGehee acknowledged the arrival of Trustee Brown, noting his appreciation for her efforts to attend today's meeting in order to constitute a quorum for voting purposes.

INFORMATION ITEMS:
 (Ref. Board Agenda for
 April 13, 2021; Items
 A – D, Pages 202100462
 – 605)

Chair McGehee asked the Board if there were any questions or comments related to Information Items A – D, on agenda pages 462 – 605, and there were none.

INTRODUCTION OF NEW
 EMPLOYEE(S) AND/OR
 APPOINTEE(S):

Chair McGehee invited any new employee(s) and/or appointee(s) to stand and be recognized. There were no new employees nor appointees in attendance at the meeting.

REPORT OF THE BOARD
 CHAIR:

Chair McGehee reported that he recently had the opportunity to attend a Commencement Caravan event along with Trustee Bell. He shared that over the 20+ years he had been a Trustee, he had shaken the hands of thousands of graduates crossing the stage. While attending the Commence Ceremony, the audience was advised to refrain from their cheers and applause until the end of the event. The Caravan events were different, noting cheering and excitement was encouraged and being displayed by all throughout the entire timeframe. The students were together with their families, friends and support system. The drive-through events provided over 900 graduates personal interactions, congratulations and encouragements to continue forward with their education.

Chair McGehee commended the staff for all their efforts with the events and the role they play in the lives of the graduates as well as their families.

REPORT OF THE TRUSTEES:

There were no reports provided by Trustees.

REPORT OF THE BOARD FINANCE & AUDIT COMMITTEE CHAIR:

On behalf of FSCJ Finance & Audit Committee Chair Wayne Young, Vice President of Business Services Al Little provided the Board with a summary of the April 2021 quarterly meeting. The summary included information regarding discussion of the interim financial statements and fiscal prognosis, to include the College's financial position, enrollment, revenue and expenditures, Federal stimulus funds and state appropriations; and discussion of the planned 2021-22 revenue budget.

The next meeting of the Finance & Audit Committee is scheduled for Tuesday, May 18, 2021, at FSCJ's Advanced Technology Center as part of the DBOT Deep Dive Budget Workshop. The workshop will convene at noon in Room T-140.

REPORT OF THE BOARD LIAISON, FSCJ FOUNDATION BOARD OF DIRECTORS:

On behalf of FSCJ Foundation Board Liaison Jennifer Brown, Executive Director of the FSCJ Foundation Cleve Warren provided the Board with an overview of the written report relating to the FSCJ Foundation Board of Directors quarter-to-quarter Board meetings along with other committee meetings and activities. (Appendix A)

REPORT OF THE ADMINISTRATIVE AND PROFESSIONAL COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Dr. Heather Kenney provided the Board with a written report relating to current APC initiatives and activities. (Appendix B)

REPORT OF THE CAREER EMPLOYEES COUNCIL (CEC):

Career Employees Council Chair Camilla Collins addressed the Board and presented an overview of the written report relating to current CEC initiatives and activities. (Appendix C)

REPORT OF THE FACULTY SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix D)

REPORT OF THE STUDENT GOVERNMENT ASSOCIATION (SGA):

Collegewide Student Government Association President Marjan Ahmadzada provided the Board with a written report relating to current SGA initiatives and activities. (Appendix E)

MINUTES:

(Ref. Board Agenda for
April 13, 2021; Pages
202100384 – 411)

Chair McGehee asked the Board if there were any comments or recommended revisions to the Florida State College at Jacksonville (FSCJ) DBOT minutes – as a slate – of the January 29, 2021, Deep Dive Workshop/Planning Meeting, on agenda pages 384 – 387; February 9, 2021, Finance & Audit Committee Quarterly Meeting, on agenda pages 388 – 389; February 9, 2021, Board Workshop, on agenda pages 390 – 391; and February 9, 2021, Regular Meeting, on agenda pages 392 – 411, and there were none.

MOTION: (Odom – Bell) The motion was made to approve the FSCJ DBOT minutes – as a slate – from the January 29, 2021, Deep Dive Workshop/Planning Meeting; February 9, 2021, Finance & Audit Committee Quarterly Meeting; February 9, 2021, Board Workshop; and February 9, 2021, Regular Meeting, as recommended.

Motion carried unanimously.

CONSENT AGENDA:

(Ref. Board Agenda for
April 13, 2021; Items 1
through 3, Pages 202100412 –
416)

Chair McGehee noted the Trustees had fully reviewed the Consent Agenda items prior to today's meeting and had the opportunity to discuss any questions and/or concerns with the College President. As a result, questions and concerns regarding agenda items were addressed and resolved in advance of the Board meeting. He then asked if there were any items the Trustees wished to remove from the Consent Agenda for individual consideration/discussion under Action Items, and there were none.

ACTION ITEMS:

(Ref. Board Agenda for
April 13, 2021; Items 1
through 8, Pages 202100417 –
461)

MOTION: (Davis – Brown) The motion was made to approve the Consent Agenda, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Human Resources: Award of Continuing Contracts, on agenda page 418.

MOTION: (Bell – Davis) The motion was made to approve the Award of Continuing Contracts, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Human Resources: Faculty Sabbatical, on agenda page 419.

MOTION: (Brown – Odom) The motion was made to approve a faculty sabbatical for Leo Collins, Professor of Chemistry, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Human Resources: Florida College System Annual Equity Update Report, on agenda page 420.

MOTION: (Bell – Brown) The motion was made to approve the Florida College System Annual Equity Update Report, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano shared with Trustees that one of the topics being presented at the September 2021 DBOT Deep Dive Workshop will be the FSCJ Equity Report, noting more in-depth information and discussion will transpire at that time.

President Avendano presented the administration's recommendation on Action Item 5, Finance: Direct Support Organization Checklist and Annual Audit for Fiscal Year Ended September 30, 2020, on agenda pages 421 – 453.

MOTION: (Brown – Davis) The motion was made to approve the Direct Support Organization Checklist and Annual Audit for Fiscal Year Ended September 30, 2020, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 6, Finance: Fees and Charges, on agenda pages 454 – 456.

MOTION: (Bell – Brown) The motion was made to approve the Fees and Charges, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 7, Finance: FSCJ ACCESS Program, on agenda pages 457 – 460.

MOTION: (Brown – Bell) The motion was made to approve the FSCJ ACCESS Program, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 8, Academic Affairs: Inactivation of Global Logistics and Supply Chain Technology Career Certificate Program, on agenda page 461.

MOTION: (Davis – Brown) The motion was made to approve the Inactivation of Global Logistics and Supply Chain Technology Career Certificate Program, as recommended.

Chair McGehee asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

NEXT REGULAR
MEETING:

Chair McGehee announced the Board will meet on Tuesday, May 18, 2021, at the College's Advanced Technology Center for a Deep Dive Budget Workshop. The workshop will convene at noon in Room T-140.

The next regular meeting of the Board is scheduled for Tuesday, June 8, 2021, at the College's Advanced Technology Center.

ADJOURNMENT:

There being no further business, Chair McGehee declared the meeting adjourned at 2:30 p.m.

APPROVAL OF MINUTES:

Chair, District Board of Trustees

Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Secretary to the Board



REPORT OF THE BOARD LIAISON, TRUSTEE JENNIFER BROWN

APRIL 13, 2021

At the onslaught of the pandemic the Artist Series presentation of the Broadway musical "Hamilton" was scheduled for 16 sold out performances at the Times-Union Center. With Hamilton on the docket, the 2020-21 Broadway Season for the Artist Series was expected to be a record year for both attendance and gross revenues.

The current best guess for a restart of Broadway productions is sometime after Labor Day, more than 18 months after theaters went dark on March 12, 2020. We are extremely pleased to announce that the on-stage production of Hamilton in Jacksonville at the Times-Union Center has been rescheduled for three weeks, versus the original two weeks, beginning Tuesday September 28th. Of the 43,000 seats sold for last year's production, approximately 31,000 remain outstanding. The Foundation and the Artist Series are confident that this three-week booking will be a sellout as well.

As a reminder, the self-sustaining operations of the Foundation and the Artist Series are supported solely from internally generated funds. Net revenues from Artist Series productions contribute significantly to the endowment growth of the Foundation; and hence, the Foundation's capacity to provide institutional support to the College for student scholarships and a variety programmatic needs.

In partnership with the College's Allied Health Department, the Foundation has launched a \$1,000,000 campaign to raise funds for the announced relocation and renovation of the College's dental hygiene clinic on the North Campus. As was noted by Dr. Avendano in his public announcement of the project on February 26th - "the project will expand our capacity to train more students per cohort, will provide modernized equipment to create the finest developmental facilities in the region and will enhance our ability to provide high quality dental hygiene services to underserved segments of our community."

The dental hygiene clinic project adds to a growing list of funding projects and initiatives underway with the Foundation that has lifted giving to date to just over \$3,000,000, on a base of nearly 4,000 active donors. The pipeline of pending discussions with donors for varying projects, including the hygiene clinic, is reportedly in excess of \$1.5 million. The Foundation's Board expects that momentum will be hastened even more by the activation of the Board's Development Committee; chaired by Mr. Carl Cannon, working in tandem with the development staff on an emerging list of institutional priorities recently shared with the Committee by Dr. Avendano at a recent meeting.

I am sure all of you had a chance to see and appreciate the focused attention given to a few FSCJ “He-roes” and “She-roes” during February’s Black History Month, and March’s Women’s History Month. The month long tributes were very well done, and served to remind us all of just how rich our institutional history is, and why; it is a history built by some of our community’s most substantial stakeholders – who by no strange coincidence were also part of the FSCJ family.

The Foundation’s external audit report for the fiscal year-ending September 30, 2020, prepared by the accounting firm of Dixon Hughes and Goodman (“DHG”), is included in your Board packet for review. The report is an “Unqualified Audit” [“the financial statements of the Foundation are fairly and appropriately presented, without any identified exceptions, and are in compliance with generally accepted accounting principles (GAAP)”], and will be immediately submitted to the Office of Auditor General and the State Board of Education in accordance with F.S. 1004.70.



Date: April 7, 2021

To: Florida State at College District Board of Trustees

From: Heather Kenney, Chair of the Administrative and Professional Collaborative, 2020-2021

Re: April 2021 Administrative and Professional Collaborative Report

Chair McGehee and Trustees:

As the spring semester is in full swing the Administrative and Professional Collaborative is working on several initiatives we started this academic year. Over the past year we have worked on several goals that detail our advocacy work for the administrative and professional members. We look to continue our support of remote work, increased programming and participation, networking opportunities and addressing any concerns that may arise.

In late February the APC launched an internal survey to our members called Remote Work Survey. We also worked with the Career Employee Council to deploy a similar survey to their members this month. Our goal is to bring you information from our collective councils that provides informative data pertaining to the survey specifically working remote and the employee needs while working remote. Our goal is to have this data ready by the end of the semester to share with the President and college community.

We had another opportunity to provide an excellent APC Brown Bag luncheon with speaker Mark Lacey. Mr. Lacey provided the APC with an overview of the CARES project and additional projects being supported by Human Resources. We had over one hundred members in attendance for this event. We are very grateful to Mr. Lacey for his expertise and the time he has provided our members.

In the month of April our campus APC representatives will be hosting campus meetings. This is a time where members can meet in a more intimate setting to hear updates on APC advocacy, discuss involvement in the organization and voice any concerns. Our representatives enjoy speaking with our members and learning how we can support them in their positions at the institution. The APC will start to conduct the elections process in May with a call for nominations and elections towards the end of the month.

Respectfully,

Heather Kenney
Director, Student Services and Enrollment
Administrative and Professional Collaborative Chair, 2020-2021



Date: April 7, 2020
To: Florida State College at Jacksonville District Board of Trustees
From: Camilla Collins, Career Employees' Council Interim Chair
Re: April 2021 CEC Report

Chair McGehee and Trustees:

There will be no technical report provided by the Career Employees' Council this month as the group has yet to meet due to COVID. No changes have been made to the Council's leadership, bylaws or within the budget this fiscal year.

The CEC is virtually partnering with the APC and Faculty groups in gauging FSCJ employee's viewpoints relating to their remote working environment via an internal Remote Work Survey and with planning an end of the year recognition ceremony.

The survey closes on April 14th and was sent to approximately 911 career employees. Thus far, 180 completed surveys have been collected!

The "End of the year Recognition Ceremony" will be a virtual event to celebrate current members and other career staff that volunteer their time to support our institution.

The individuals will be recognized by Dr. Avendano for their hard work over the past year and provided with a small token of appreciation. This virtual event is scheduled to take place just as leadership and membership terms end. As terms ends, a new chair and many other positions will be needed.

Respectfully,

Camilla Collins

Camilla Collins
Career Employees' Council Interim Chair
Florida State College at Jacksonville
904-357-8889 / cami.collins@fscj.edu



DATE: April 13, 2021
To: Florida State College at Jacksonville District Board of Trustees.
From: John A. Woodward, PhD
Re: April 2021 Report

Chair McGehee and Fellow Trustees:

Faculty are hopeful that the end of the pandemic is in sight. We are encouraged by the return to campus plan and our plans for the future. In the coming months we wish to address the 'identity' of the College, our approach to academic dishonesty, and the implementation of Guided Pathways.

In preparing for the return to campus, faculty are concerned that some College employees have already publicly stated that they choose not to be vaccinated and thereby risk the lives of those who may not be able to be vaccinated due to medical issues. We will encourage the administration to adopt a policy of promoting vaccination. It is unfortunately a reality that having unvaccinated people on campus could prove deadly to students and other employees. There is growing evidence that vaccinated people cannot transmit the illness. There is also the reality that due to allergies or other medical issues, not everyone can be safely vaccinated. Anyone who chooses to not be vaccinated who then transmits the illness to someone who cannot be safely vaccinated will cause serious and irreparable damage to the reputation of the College as a safe environment. We can ameliorate the risks by strictly adhering to social distancing guidelines and mask-wearing, but not everyone will be diligent all of the time. We hope we might be able to protect our students both in the classroom and outside of the classroom and thereby make them more comfortable to attend face-to-face classes. This might be a means of advertising our importance to the community, as well, by advertising how we ourselves are vaccinated and encouraging others to get the vaccine – we might even administer the vaccine on campus. Regardless, faculty are very much ready to return to campus and to return to our academic and pedagogic routines. The administration taking a strong position on vaccines will help everyone feel more at ease in this new post-pandemic environment.

As we move towards Fall 2021, Senate would like to begin to address several issues. The first and most pressing is to establish a more robust process for preventing, recording and remediating plagiarism and other forms of academic dishonesty. The first gap we would like to address is being able to record instances of cheating not for the purposes of punishment, but for the purposes of developing a tracking process. Too often, faculty feel as though the instance of cheating in their class is a one-time affair, only to find out later that that was not the case. We need the ability to make sure cheating is not becoming systemic and that those who cheat are given chances for remediation. But an important component of this work will be to provide faculty with proven strategies for preventing cheating through designing different methods of testing, developing writing prompts and so forth. This is an essential component of the strategy and one we are already positioned to begin thanks to the work of Susan Slavicz and Marc Boese.

Whether faculty wish it or not, online education is inexorable. But online education is also notoriously associated with cheating. Online proctoring services have come under fire recently for invading the privacy of students, and we must address that as a College. We also want to be more intentional in moving towards this new world of education that will inevitably focus more on online delivery. I am working with Dr. Wall to develop a joint committee of administrators and faculty to look into our offerings, our data about student success, and questions of equity to hopefully draft a white paper that will give the College some direction where it comes to our online offerings. Our online advisory committee is already working on the question of quality in our online offerings, and Quality Matters certification will help us produce the finest quality online offerings available. We need to work on integrating this into a larger strategy to put us at the forefront of this transition and I hope to start work on that in a few months.

Finally, we are greatly anticipating the addition of Guided Pathways to our processes at the College. There is good data to suggest just how transformational this approach may be for students and we are happy to see it begin to come to fruition. We are also encouraging a robust collection of data (quantitative and qualitative) so we can look into our implementation and adjust it as we move forward. We hope the work on equity we have begun can dovetail with this initiative as well. We need to work more closely with the community to make sure our students can get the access to services they need and the institutional support they need to be successful.

That concludes my report to the Board.

Respectfully,



John Arrington Woodward, PhD
Professor of Humanities and Film Studies
Faculty Senate President
C2326B, DWC
Florida State College at Jacksonville
john.a.woodward@fscj.edu
904-997-2703



Date: April 7, 2021

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: April 2021 Student Government Association Report

Chair McGehee and Trustees,

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between February 2021 and April 2021.

Since the last report, the SGA has accomplished the following:

- At the end of February 2021, the SGA hosted and participated in multiple virtual events aimed at engaging our students.
- New arrivals to the FSCJ SGA Executive Board for the spring term include North Campus SGA President Diana Espinoza Cruz, North Campus SGA Vice President Azeem Rahaman, Downtown Campus SGA President Destinee Roundtree and Downtown Campus SGA Vice President Cornelius Burkins.
- Members of the SGA assisted with HOPE Food Pantry Drive-Thru events that occurred at South Campus on February 25 and North Campus on March 24. Approximately 78 students participated in the events.
- SGA helped to plan and promote the College's first drive-in movie event. The film "Tenet" was shown in the West Parking Lot of the South Campus on February 25. Forty students participated in the event.
- On Valentine's Day, members of the SGA planned and participated in an event called Pandemic Pets, where officers provided stuffed animals to students on campus with information about the Student Assistance Program attached to the tag.
- On St. Patrick's Day, SGA members provided coffee and green donuts to students on campus or handed out FSCJ branded swag items.
- As part of the Division of Florida Colleges' virtual ceremony on April 23 to honor the 2021 Florida All-Academic Team, members of the SGA were filmed reciting the Pledge of Allegiance in the North Campus courtyard on Wednesday, March 24.
- Members of the SGA assisted with the State Volleyball Tournament held at South Campus on March 24-30. They helped stuffed bags, provide temperature checks and check in the teams.
- On March 29, it was determined that South Campus SGA Vice-President Robin Price will become the 2021-2022 Florida College System Student Government Association (FCSSGA) President. Also on that date, it was determined that current FSCJ Collegewide SGA Vice-President Breana White will become the 2021-2022 FSCJ Collegewide President.
- On April 9 and 10, FSCJ SGA officers (13) will attend the virtual FCSSGA April 2021 Conference where they will attend professional development workshops, receive legislative updates, cheer on peers that receive awards and see how their digital entry in the FCSSGA Scrapbook Competition fairs.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and FSCJ President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Marjan Ahmadzada

FSCJ Collegewide Student Government Association President

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 1.

Subject:	Administration: Comprehensive Safety Review for 2020-21
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the College's Comprehensive Safety Review for 2020-21. The full report will be available at the District Board of Trustees Meeting.

BACKGROUND: Pursuant to Florida Statute 1013.12 and the State Requirements for Educational Facilities, Chapter 5(1)(a)1 (SREF), each year the College is required to complete and submit to the Board for approval a collegewide comprehensive safety inspection report listing safety code deficiencies. The review is conducted within the current fiscal year with a time span beginning in September 2020 and finishing in March 2021. The review encompasses all buildings, rooms and grounds of the College Campuses and Centers. During the inspection, 524 safety deficiencies were identified. The report reflects that 519 of 524 reported deficiencies have been corrected. The College's Comprehensive Safety Review for 2020-21 includes the correction or anticipated correction date and actual or estimated cost for each item.

RATIONALE: Conducting an annual comprehensive safety review of all College facilities for fire safety, casualty and sanitation is required by Florida Statute and State Requirements for Educational Facilities. The review assures the Board is informed in a timely manner of all College safety deficiencies noted. None of the safety deficiencies noted are life-threatening deficiencies which, by statute, would require the Board to withdraw the facility from use until corrected.

FISCAL NOTES: The College has utilized its operational funds to correct all deficiencies identified during the annual comprehensive fire safety, casualty and sanitation review.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 2.

Subject:	Human Resources: Direct Support Organization Personnel
Meeting Date:	June 8, 2021

RECOMENDATION: It is recommended that the District Board of Trustees approve the Florida State College at Jacksonville Foundation’s anticipated usage of College resources for Fiscal Year 2021-22.

BACKGROUND: The Foundation is a Direct Support Organization of the College as authorized and described in Section 1004.70, Florida Statutes. The DBOT has certified the Foundation as a direct-support organization of the College. The Foundation is governed under the authority of the Foundation’s Articles of Incorporation and Bylaws. Its purpose is to raise and manage charitable contributions in support of the College, its programs, staff and students. The consolidated operations and administration of the Foundation include those of the FSCJ Artist Series. Donations and net revenues from operations of the Artist Series contribute to the corpus of the Foundation and its capacity to support the College. F.S. Section 1004.70(3)(a), expressly authorizes the DBOT to permit the use of property, facilities and personal services of the College by the Foundation. DBOT approved policy for governance, the provision of personnel services and the actual or anticipated use of College resources, along with a prescription for reimbursements to the College for services rendered are as outlined in the Relationship Agreement (the “Agreement”) is by and between the District Board of Trustees of the Florida State College at Jacksonville (“DBOT”) and The Florida State College at Jacksonville Foundation, Inc. (“Foundation”).

All Foundation employee salaries and benefits costs (including the Artist Series) are reimbursed to the College by the Foundation. Additionally, approximately 2,166 square feet of College facilities is dedicated for the Foundation’s use for Fiscal Year 2021-22.

FISCAL NOTES: There is no anticipated budget impact to the College due to its relationship with the Foundation (or the Artist Series) in Fiscal Year 2021-22.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 3.

Subject:	Finance: Delinquent Accounts
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the write-offs of delinquent student accounts in the amount of \$1,271,298.

BACKGROUND: The amount requested for write-off represents delinquent receivables incurred during FY 2018-19. A breakdown of the type of accounts is below.

	FY 2018-19	FY 2017-18
Financial Aid & VA	\$1,099,008	\$1,196,760
Book Loans	126,926	60,125
Miscellaneous	45,364	27,504
Total	\$1,271,298	\$1,284,389

RATIONALE: The write-off of delinquent accounts by the College of \$25 or more, and uncollectible for two (2) or more years, is in accordance with Florida State Statute 1010.03, and Board Rule 6Hx7-4.22.

FISCAL NOTES: The College annually records bad debt expense; however, write-offs are charged to the Balance Sheet against the Allowance for Doubtful Accounts. There is no budget impact from this write-off since the allowance balance is sufficient to cover the requests.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 4.

Subject:	Finance: Financial Statements Audit Report for Fiscal Year Ended June 30, 2020
Meeting date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees accept the Florida Auditor General’s published Audit Report No. 2021-128, entitled Financial Audit for Fiscal Year Ended June 30, 2020.

BACKGROUND: The State Auditor General conducts an annual audit of financial statements of the District Board of Trustees of Florida State College at Jacksonville pursuant to Florida Statute 11.45. The following information provides a summary of findings of the audit regarding the financial statements of the College for the fiscal year ended June 30, 2020:

- The College’s financial statements were presented fairly, in all material respects, the respective financial position of Florida State College at Jacksonville and of its discretely presented component unit as of June 30, 2020, and the respective changes in financial position and cash flows, thereof for the fiscal year ended, in conformity with generally accepted accounting principles in the United States of America.
- No deficiencies in internal control over financial reporting, considered to be material weaknesses, were identified.
- The results of tests disclosed no instances of noncompliance or other matters that are required to be reported under “Government Auditing Standards.”

RATIONALE: The report is to apprise the Board of activities concerning audit and control.

FISCAL NOTES: This report is presented to the Board for information and approval, and has no economic impact. A copy of the report was provided to each Board member in advance from the Office of the Auditor General. Copies of the report may be obtained by the public on written request to the Controller, Florida State College at Jacksonville, Financial Services Department.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. CA – 5.

Subject:	Facilities: Certificate of Final Inspection for the South Campus Building U Roof Replacement
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees accept the Certificate of Final Inspection and authorize final payment of the South Campus Building U Roof Replacement Project to BBG Contracting Group, Inc.

BACKGROUND: The Board of Trustees awarded Roof Repair & Replacement Delivery Order Contracting Services to BBG Contracting Group, Inc to replace South Campus Building U roof system in accordance with plans and specifications. The College issued a contract to BBG Contracting Services, Inc. with notice on award on January 13, 2021.

A Certificate of Final Inspection (CFI) for the project was executed on May 20, 2021, by the College's Facilities Management and Construction Building Code Official and the Architect of Record, TTV Architects, Inc. It certifies that the South Campus Building U Roof Replacement Project has been completed in accordance with the contract documents and best construction practices.

RATIONALE: State Requirements for Educational Facilities Chapter 4.2(3), and District Board of Trustees Rule 6Hx7-8.5, Construction Contract Administration require the following prior to final payment for construction contracts:

“Final Payment shall not be made until Certificate of Final Inspection has been issued, the project has been completed, and the Board has accepted the project.”

FISCAL NOTES: Final payment to the contractor is subject to this acceptance and resolution of all outstanding construction items.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 1.

A. RECOMMENDATION: It is recommended that the District Board of Trustees approve the Consent Agenda as presented,

with the exception of:

Item ____, Title _____, page(s) _____

Item ____, Title _____, page(s) _____

Item ____, Title _____, page(s) _____

Item ____, Title _____, page(s) _____

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Item ____, Title _____, page(s) _____

which have been removed from the Consent Agenda for individual consideration.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 2.

Subject:	Administrative Procedure Act – Board Rules, Section 3 – Human Resources
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the attached revisions to the following Board Rule under Section 3 – Human Resources, effective with this action.


6Hx7-3.3 – Pay Plan

BACKGROUND: The College periodically reviews Board Rules and administrative procedures for currency, accuracy, and to ensure compliance with state and federal law, as applicable. Proposed revisions to a Board Rule or an administrative procedure (APM) are reviewed through the shared governance process after Cabinet has reviewed and approved unless the proposed changes are non-substantive.

- Edits to Board Rule 6Hx7-3.3 – Recommends modifications to the Rule to reflect appropriate clarifications and updates to College practices. Deleted language will be incorporated into new APM 03-0902, Compensation and Classification.

RATIONALE: Approval of this item brings the Rule up to date with Florida Statutes and State Board of Education Rules as depicted within and current College business practices.

FISCAL NOTES: There is no economic impact as a result of these revisions.

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(1) Governance:


- A. The District Board of Trustees (DBOT) approved Salary Index shall be administered in accordance with the provisions herein.
- B. This Pay Plan Board Rule shall remain in effect until modified or superseded by action of the DBOT.
- C. Pay for full-time faculty shall be governed by the Collective Bargaining Agreement between the District Board of Trustees of Florida State College at Jacksonville and the United Faculty Florida – Florida State College at Jacksonville.
- D. The College President is authorized to develop administrative procedures to approve salary exceptions not covered by this Board Rule.
- E. Collegewide salary increases shall be approved by the DBOT for administrative, professional and career employees.

(2) Salary Index:

- A. The administration shall develop for DBOT approval an annual salary index as part of the College Pay Plan.
- B. The Salary Index shall establish the minimum and maximum salary for each job description.
- C. The administrative, professional and career salary indexes shall be based upon the number of work days in the fiscal year as determined by the DBOT-approved College calendar.

(3) General Provisions:

- ~~A. Salaries resulting from the computations based upon the provisions of this rule shall be effective for the periods presented in sections (4), (5) and (6) of this rule.~~
- ~~B. A.~~ It is the responsibility of the Office of Human Resources to determine employee salaries which correctly reflect DBOT action as appropriate. Any other salary data communicated by others shall be considered unofficial and unbinding except as may otherwise be provided by Board Rule to that effect.
- ~~C. An employee who is granted a leave of absence will, upon return from the leave, be offered, within a period of thirty (30) calendar days, the position held prior to the leave of absence or the first available position for which the employee is qualified at the pay grade and salary closest to such held at the time the leave was granted.~~

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~~D. No salary increases shall be granted beyond the maximum pay grade and annual salary indicated on the DBOT approved Salary Index, except full-time employees who are at the cap of their salary range will receive the one (1) percent increase when earned per APM 03-0911, "One-percent Salary Incentive for Courses Taken at Florida State College at Jacksonville".~~

~~E. Any payment of salary different from the amount to which the employee is entitled under the enacted salary schedule shall be adjusted to reflect the amount to which the employee is entitled under Board Rules. Any such claim for adjustment shall be barred unless presented within twenty-four (24) calendar months from date of incorrect payment.~~

~~F. Effective May 8, 2017, full-time exempt employees may teach a maximum of four (4) credit hours per semester as an adjunct with prior supervisor approval. All exceptions must be authorized in advance and approved by the appropriate Executive Chair and the Chief Human Resource Officer (CHRO).~~

~~1. Full-time employees may not teach courses during regularly scheduled work hours and such instructional work shall be considered secondary employment. Secondary employment may be limited by the supervisor when deemed in the best interest of the College.~~

~~B. Effective January 1, 2017, full-time non-exempt employees may not hold a second position with the College.~~

~~(4) — Administrative/Professional Employees:~~


~~A. The contract year shall be the fiscal year defined as the period from July 1 through June 30.~~

~~B. For appointments of administrative and professional personnel, the salary grade assigned to the job classification, the length of contract and factors which may include but are not limited to market conditions, related experience and current salary shall determine the entry salary. The College President, or designee, is authorized to approve an appropriate salary, generally not to exceed the mid-point of the salary grade assigned to the job classification.~~

~~(5) — Career Employees:~~

~~A. The work year for career employees shall correspond to the fiscal year defined as the period from July 1 through June 30.~~

~~B. Regular and temporary part-time employees shall not exceed twenty-eight (28) hours in any/all position(s) held at the College. In conjunction with not exceeding twenty-eight (28) hours per week, part-time employees are limited to working no more than 130 hours in a calendar month. All exceptions must be authorized in advance and approved by the supervising administrator and the Chief Human Resource Officer (CHRO). Supervisors are responsible for establishing a work schedule in accordance with the number of hours budgeted for the position that may be less than twenty-eight (28) hours per week.~~

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~~C.~~ The entry salary for newly hired career personnel shall be at the minimum of the salary range for the salary grade assigned to the job classification. Upon recommendation of the hiring administrator, the College President, or designee, may approve a higher salary placement commensurate with related experience and internal equity within the assigned salary grade where such action is deemed to be in the best interest of the College.

~~(6)~~ Other Employees:

~~A.~~ Temporary instructional personnel shall not exceed twelve (12) credit hours per term effective January 1, 2015. All exceptions must be authorized in advance by the appropriate Executive Chair/Campus President(s) and approved by the CHRO, or designee.

~~(7)~~ (4) Exceptions:


~~A.~~ Pursuant to APM 03-0911, full-time employees will be eligible for a one (1) percent increase as an educational promotion after the completion of eight (8) credit hours with a grade of "C" or better or the equivalent supplemental prescribed course for classes taken at the College. An employee may receive no more than a one (1) percent increase every three (3) years. Once an employee is awarded a one-percent incentive, no courses taken prior to that award date may be used in any subsequent one-step application. The CHRO will develop procedures to implement this policy. Full-time employees who are at the cap of their salary range will receive the one (1) percent increase when earned.

~~B.~~ Employees in positions identified as having strategic importance to the College may receive a "strategic value annuity (SVA)" in addition to their regular salary. All SVA's must be supported by a written justification to include the amount of the SVA provided to the College President and approved by the DBOT. The amount and renewal of each SVA shall be reviewed annually upon the recommendation of the College President and approval by the DBOT.

~~C.~~ SVA's that are funded by external sources require the approval of the College President, or designee.

~~D.~~ When an exempt employee is assigned additional duties to cover a position vacancy of equal pay grade when an acting or interim appointment is not possible, temporary additional compensation may be authorized not to exceed ten percent (10%) of the individual's monthly gross base salary. Such additional compensation, if authorized, shall be paid in semi-monthly increments for the duration of the coverage period, not to exceed six (6) months.

~~E.~~ A. The College President may establish procedures to implement a performance-based pay plan for non-instructional employees, or an identified sub-group of non-instructional employees. Employees awarded performance-based pay may receive a non-recurring pay adjustment, not to be added to base salary. Performance-based pay may be disbursed as a lump sum or over a specified period of time, as determined by the College President, but such payment shall not

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~~extend past the end of the fiscal year in which it was awarded. The total awarded performance-based pay shall not exceed the total amount budgeted and approved for this purpose within the fiscal year.~~


F. B. Senior Management Class Employees:

1. Senior Management Class employees are designated by the DBOT pursuant to Board Rule 6Hx7-3.45, Program Benefits, as Senior Management Class positions pursuant to Florida Retirement System regulations and Florida Statutes.
2. The College President is authorized by the DBOT to extend one (1) year employment contracts to individual Senior Management Class employees in cases of exceptional performance.
3. The College President is authorized by the DBOT to award to Senior Management Class employees individualized performance-based pay in recognition of exceptional performance. The total value of the award may not exceed the limit established by the Board annually. The award shall be for a single contract year and shall not be added to the employee's base salary. The form of the award shall be determined in consultation with the employee.
4. The College President shall provide to the DBOT an annual accounting of performance-based pay awards to Senior Management Class employees.

~~G. Subject to budget availability, a salary adjustment may be awarded to a fulltime non-instructional employee to retain their services when a verifiable offer of employment has been made by a competing employer for a comparable position at a higher salary, or annually based upon a documented increase in position responsibilities or job market equity factors.~~

- ~~1. A supervisor may recommend such an adjustment to the CHRO, or designee, for approval. Typically, the adjustment shall be no greater than a ten percent (10%) increase in base salary.~~


~~H. Temporary and regular part-time career personnel shall be paid at the hourly rate established by the minimum salary for their job classification on the salary classification index. Temporary and regular part-time career personnel who move to a full-time career position in the College through appointment shall be assigned a salary commensurate with College-related experience and internal equity of the new position that is within the salary range of the salary grade assigned to the job classification. The College President, or designee, may approve a higher salary placement within the assigned salary grade where such action is deemed to be in the best interest of the College.~~

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(8) ~~Change of Employment Status:~~

- a. ~~Full time administrative, professional and career personnel who move to a new full-time position in the College through appointment, reassignment, voluntary or involuntary transfer or reclassification shall be placed on the DBOT approved salary index in accordance with the following provisions:~~
- i. ~~When an employee is selected for a position at a higher salary range an appropriate starting salary shall be recommended by the supervising administrator to the appropriate Cabinet member in consultation with the Office of Human Resources. Market conditions, related experience, current salary and internal salary equity shall be considered in determining the salary recommendation. Salary placement will generally not exceed the midpoint of the salary grade assigned to the job classification, except as necessary to assure an increase over the employee's current salary. No salary shall exceed the salary range maximum.~~
 - ii. ~~When an employee is appointed to a position in the same pay grade, the employee will remain at the currently assigned pay.~~
 - iii. ~~When an employee is appointed to a position in a lower pay grade, the full-time employee's salary shall be assigned to a salary commensurate with College related experience and internal equity of the new position that is within the salary range for the salary grade assigned to the job classification, which may result in a decrease in salary.~~
- b. ~~Starting salaries for instructional personnel who move to full-time non-instructional position in the College shall be determined as prescribed in section 8,A,1 of this rule.~~
- c. ~~College employees may be appointed on an interim basis to a vacant administrative, career or professional position. If the position being assumed is at a higher pay grade than the pay grade of the individual's regular position, the employee shall receive a temporary salary increase reflective of the additional responsibilities assumed. Such increases shall be approved by the College President, or designee, with appropriate justification. If the interim position being assumed is at a pay grade with an equal or lower pay grade than the pay grade of the individual's regular position, the employee shall remain at the currently assigned salary.~~
- d. ~~Employees who move from a full-time position to a part-time position in the College that has the same title and same responsibilities shall keep their current hourly rate of pay.~~
- e. ~~Employees who move from a full-time position to a part-time position, at a lower or higher pay grade, shall be assigned to an hourly rate commensurate with College related experience and internal equity of the new position that is within the salary range for the salary grade assigned to the new job classification on the salary index, which may result in a decrease in salary.~~

- (9) (5) The College President, or designee, shall establish procedures for the reclassification of positions. ~~Reclassification of positions shall result only from changes in the duties and responsibilities, a~~

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~~redistribution of work assignments which significantly alter the duties and responsibilities of a position or revision of the job descriptions.~~

~~a. If a position is reclassified upward to a new pay grade, the individual in the position may be upgraded to the new position if the individual is qualified.~~

~~b. If the reclassification of a position results in a lower pay grade, due to a change in the job description, and the individual in the position prior to reclassification is retained in that position, the individual's salary shall remain unchanged if at or below the maximum new pay grade; or, if above the maximum, placed at the maximum new pay grade. No salary shall exceed the salary range maximum.~~

~~(10) Formal Market Survey of Positions:~~

~~a. If a position is slotted upward to a new pay grade as a result of a formal market survey, the incumbent will receive an increase only if the individual's current salary is below the minimum of the new pay grade. In such a case, the individual will be placed at the minimum of the new pay grade.~~

~~b. If a position is slotted in a lower pay grade as a result of a formal market survey, the incumbent will receive a decrease in salary only if the individual's current salary is above the maximum of the new pay grade. In such a case, the individual will be placed at the maximum of the new pay grade.~~

DELETED LANGUAGE MOVED TO NEW APM 03-0902, COMPENSATION AND CLASSIFICATION.

(General Authority: F.S. 1001.02, 1001.64, 1001.65)

(Adopted 07/01/72, Revised 05/21/74, 07/13/78, 06/20/79, 06/23/80, 07/01/81, 08/19/81, 10/21/81, 06/30/82, 07/20/83, 08/24/83, 12/21/83, 02/15/84, 07/25/84, 09/19/84, 10/24/84, 12/12/84, 06/19/85, 10/16/85, 04/22/86, 06/24/86, 01/06/87, 06/23/87, 01/27/88, 6/29/88, 11/16/88, 07/05/89, 11/29/89, 02/21/90, 06/20/90, 08/07/90, 03/22/91, 05/14/91, 06/04/91, 08/20/91, 02/19/92, 08/18/92, 11/18/92, 06/17/93, 09/16/93, 02/17/94, 07/01/94, 11/28/94, 3/27/95, 5/31/95, 06/26/95, 06/27/96, 12/03/96, 06/25/97, 06/02/98, 06/23/98, 01/05/99, 03/02/99, 06/01/99, 12/07/99, 04/04/00, 05/02/00, 06/06/00, 12/05/00, 03/06/01, 11/06/01, 06/04/02, 04/01/03, 06/03/03, 08/05/03, 09/02/03, 01/06/04, 06/01/04, 08/03/04, 10/05/04, 06/07/05, 09/06/05, 05/02/06, 08/01/06, 11/07/06, 03/06/07, 08/07/07, 10/02/07, 01/08/08, 08/05/08, 08/03/10, 12/07/10, 08/02/11, 06/10/14, 10/14/14, 02/14/17, 06/08/21, Formerly 4.24, 5.20)

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 3.

Subject:	Administration: Annual Salary Index
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the 2021-22 Salary Index as part of the Pay Plan.

BACKGROUND: Pursuant to 6Hx7-3.3 of the Rules of the Board of Trustees, the administration is to develop for Board approval an annual salary index as part of the College Pay Plan. In anticipation of the implementation of the compensation and classification structure identified through The CARE Project, the resulting salary index is presented for approval as well. The new salary structure is targeted to be implemented no later than August 1, 2021.

RATIONALE: The Salary Index establishes the minimum and maximum salary for each job description.

FISCAL NOTES: The item has no economic impact.

2021-22 SALARY INDEXES

Career Positions

PG	MIN	HRLY	MAX
1	\$18,096.00	\$9.05	\$32,640.00
2	\$19,152.00	\$9.58	\$34,536.00
3	\$20,280.00	\$10.14	\$36,672.00
4	\$21,504.00	\$10.75	\$38,808.00
5	\$22,560.00	\$11.28	\$40,800.00
6	\$23,712.00	\$11.86	\$42,816.00
7	\$24,864.00	\$12.43	\$45,000.00
8	\$26,352.00	\$13.18	\$47,688.00
9	\$28,200.00	\$14.10	\$51,072.00
9C	\$29,270.00	\$14.64	\$52,686.00
10	\$29,904.00	\$14.95	\$54,216.00
11	\$31,320.00	\$15.66	\$56,904.00
12	\$32,880.00	\$16.44	\$59,712.00
13	\$34,896.00	\$17.45	\$63,408.00
14	\$36,672.00	\$18.34	\$66,576.00
15	\$38,808.00	\$19.40	\$70,632.00
16	\$41,160.00	\$20.58	\$74,952.00
17	\$43,656.00	\$21.83	\$77,952.00
18	\$46,320.00	\$23.16	\$82,704.00
19	\$49,128.00	\$24.56	\$87,744.00
20	\$51,600.00	\$25.80	\$92,160.00

A&P Positions

PG	MIN	HRLY	MAX
16	\$40,512.00	\$20.26	\$74,328.00
17	\$43,008.00	\$21.50	\$77,328.00
18	\$45,672.00	\$22.84	\$82,080.00
19	\$48,480.00	\$24.24	\$87,144.00
20	\$50,952.00	\$25.48	\$91,608.00
21	\$53,544.00	\$26.77	\$96,192.00
22	\$56,256.00	\$28.13	\$100,104.00
23	\$59,088.00	\$29.54	\$105,168.00
24	\$62,184.00	\$31.09	\$110,616.00
25	\$65,976.00	\$32.99	\$116,208.00
26	\$69,336.00	\$34.67	\$123,360.00
27	\$73,584.00	\$36.79	\$130,968.00
28	\$77,328.00	\$38.66	\$137,616.00
29	\$81,264.00	\$40.63	None

New Salary Structure			
DBM® Rating	Minimum Salary	Maximum Salary	Hourly Rate
A11	\$23,173	\$34,760	\$11.59
A12	\$24,778	\$37,167	\$12.39
A13	\$26,719	\$40,079	\$13.36
B21	\$29,005	\$43,508	\$14.50
B22	\$31,622	\$47,433	\$15.81
B23	\$34,576	\$51,863	\$17.29
B24	\$38,750	\$58,125	\$19.37
B25	\$44,452	\$66,678	\$22.23
B31	\$38,750	\$58,125	\$19.37
B32	\$44,452	\$66,678	\$22.23
C41	\$47,874	\$76,598	\$23.94
C42	\$52,336	\$83,738	\$26.17
C43	\$57,123	\$91,397	\$28.56
C44	\$63,575	\$101,720	\$31.79
C45	\$71,981	\$115,169	\$35.99
C51	\$63,575	\$101,720	\$31.79
C52	\$71,981	\$115,169	\$35.99
D61	\$79,550	\$127,280	\$39.78
D62	\$85,960	\$137,536	\$42.98
D63	\$92,693	\$148,309	\$46.35
D64	\$101,583	\$162,533	\$50.79
D65	\$112,912	\$180,659	\$56.46
D71	\$101,583	\$162,533	\$50.79
D72	\$112,912	\$180,659	\$56.46
E81	\$122,919	\$196,670	\$61.46
E82	\$131,275	\$210,040	\$65.64
E83	\$139,956	\$223,929	\$69.98
E91	\$151,283	\$242,053	\$75.64
E92	\$165,535	\$264,856	\$82.77
F101	\$177,980	\$284,768	\$88.99
F102	\$188,283	\$301,253	\$94.14
F103	\$198,910	NA	\$99.46

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 4.

Subject:	Human Resources: Lump Sum Payment
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve a one-time lump sum payment to all qualifying non-instructional full-time and regular part-time employees effective with the processing of the June 23, 2021 payroll.

BACKGROUND: In lieu of an increase to base salaries for the current fiscal year for non-instructional employees, the recommended lump sum payment will recognize continued efforts and contributions of College employees.

The one-time lump sum gross payment will be equal to 2.5% of each eligible full-time non-instructional employee's base annual salary or \$1,250, whichever is greater, up to a maximum of \$3,750. A lump sum of \$500 will be provided to each eligible regular part-time employee. Eligible employees are those employed with the College in a full-time or regular part-time non-instructional position on March 15, 2021, and who continue to be employed in a full-time or regular part-time non-instructional position (without a break in service) on June 15, 2021.

RATIONALE: The lump sum payment is in recognition of continued efforts of the College community.

FISCAL NOTES: The economic impact will be approximately \$1,806,124.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 5.

Subject:	Purchasing: Annual Contract Extensions
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees authorize College administration to extend the following annual contracts.

	Bid #/ File #	Title	Supplier	Extension Period		Year # of #	Estimated or Not-to- Exceed Value	Annual Change in Price
				From:	To:			
1.	2012-29 Lot 1	Fire Protection System Inspection Services	Simplex-Grinnell LP/Johnson Controls Fire Protection LP	08/01/2021	07/31/2024	10-12 of 12	\$300,000	*
2.	2012-29 Lot 2	Fire Protection System Maintenance Services	Simplex-Grinnell LP/Johnson Controls Fire Protection LP	08/01/2021	07/31/2024	10-12 of 12	\$300,000	**
3.	2012-29 Lot 2		Life Safety Designs, Inc.	08/01/2021	07/31/2024	10-12 of 12	\$300,000	0%
4.	2012-29 Lot 2		W.W. Gay Fire Protection, Inc.	08/01/2021	07/31/2024	10-12 of 12	\$300,000	2%
5.	2016C-19	\$700,000 - \$2M Construction Delivery Order Contracting Services	Warden Construction Corp.	07/01/2021	06/30/2022	5 of 5	\$6,000,000	0%
6.	2017C-38F	Painting Delivery Order Contracting Services	Fleetwash, Inc. DBA/ Krystal Klean (Previously Known As: Krystal Companies LLC)	07/01/2021	06/30/2022	5 of 5	\$1,000,000	0%
7.	2017C-38P		Painting Unlimited Contractors, Inc.	07/01/2021	06/30/2022	5 of 5	\$1,000,000	0%
8.	2017C-38S		S. David & Co., LLC	07/01/2021	06/30/2022	5 of 5	\$1,000,000	0%

Subject: Purchasing: Annual Contract Extensions
(Continued)

	Bid #/ File #	Title	Supplier	Extension Period		Year # of #	Estimated or Not-to- Exceed Value	Annual Change in Price
				From:	To:			
9.	2019C-17C	Grounds Care & Maintenance Services	Chad Brock Enterprises, Inc.	08/01/2021	07/31/2022	2 of 5	\$600,000	0%
10.	2019C-17R		Core Outdoors, Inc DBA/ R & R Maintenance of Jax (Formerly Known as: R&R Maintenance, Inc.)	08/01/2021	07/31/2022	2 of 5	\$600,000	0%
11.	2019C-18E	<\$700,000 Construction Delivery Order Contracting Services	E Vaughan Rivers, Inc.	07/01/2021	06/30/2022	2 of 5	\$2,500,000	0%
12.	2019C-18S		Scherer Construction of North FL, LLC.	07/01/2021	06/30/2022	2 of 5	\$2,500,000	0%
13.	2019C-18W		Warden Construction Corporation	07/01/2021	06/30/2022	2 of 5	\$2,500,000	0%

* 12% Fixed for 3-years; average of total contract 4% per year

** 24% Fixed for 3-years; no increases since 2012 (average of total contract 2.6% per year)

BACKGROUND: The College solicits annual indefinite quantity contracts for various services and products used Collegewide. These contract renewals are negotiated annually for optional extension terms. Each contract requires review to confirm satisfactory performance, terms, conditions and competitive renewal rates.

RATIONALE: Pursuant to State Board of Education Rule 6A-14.0734 annual indefinite quantity contracts minimize purchase costs through collective volume buying.

FISCAL NOTES: The total amount of services provided using these contracts is comprehended in the College's operating or capital budgets.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 6.

Subject:	Finance: Fees and Charges
Meeting Date:	June 8, 2021

1. **RECOMMENDATION:** It is recommended that the District Board of Trustees approve the following Full Cost of Instruction Fee for students taking certain repeat course enrollments at Florida State College at Jacksonville per Florida Statute 1009.285 to be effective Fall Term 2020-21.

Course Type	Current Fee	Proposed Fee
Bachelor's and Associate's College Credit Courses – Full Cost of Instruction Fee	\$228.00	\$225.00

BACKGROUND: Florida Statute 1009.285, fees for repeated enrollment in college-credit courses, provides that students enrolled in the same undergraduate college-credit course more than twice shall pay tuition at 100 percent of the full cost of instruction. The statute further indicates that calculation of the full cost of instruction shall be based upon the system wide average of the prior year's cost of undergraduate programs for Florida College System institutions. The fees being presented for the Full Cost of Instruction are taken from the 2021 Florida College System Fact book, which is the most recent system information that is available.

RATIONALE: FSCJ will stay in compliance with Florida Statute 1009.285.

FISCAL NOTES: These fees are minimal and have historically only had small variances from year to year.

2. RECOMMENDATION: It is recommended that the District Board of Trustees approve the fee change for the following courses to be effective as follow, pursuant to Board Rule 6Hx7-4.19.

BACKGROUND: Florida Statutes 1009.22(9) Workforce education postsecondary student fees and 1009.23(12) Florida College System institution student fees allow the assessment of user fees. State Board Rule 6A-14.054(6), Student Fees, provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs (specialized software and equipment, equipment and software maintenance, tests, kits, materials, insurance and others). These fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services.

Fall Term 2021

Course Number	Course	Current Fee	Recommended Fee
NUR 1020C	Nursing Concepts: Health and Wellness Across the Lifespan I	\$473.00	\$428.00
NUR 1008C	Transition to Professional Nursing	\$0.00	\$428.00
NUR 1411C	Nursing Care of the Family Across the Lifespan	\$0.00	\$428.00

Spring Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 1460C	Health-Illness Concepts Across the Lifespan I	\$464.00	\$428.00

Summer Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 1025C	Health-Illness Concepts Across the Lifespan II	\$308.00	\$428.00

Fall Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 2243C	Nursing Concepts: Families in Crisis-Complex Health Problems I	\$309.00	\$428.00

The Associate Degree Nursing (ASN) program uses books and resources provided by Elsevier to evaluate student outcomes. In order to better prepare students for passing the RN licensure exam and in their careers, additional content is being purchased through Elsevier. The recommended fee includes additional resources such as Simulation Learning Suite. Two additional courses have been included in this recommendation to accommodate the students in the nursing bridge

program. Currently, the bridge program students pay their first payment for these resources to the bookstore and then merge into the existing cohort's payment structure. By adding the fees to NUR 1008C and NUR 1411C courses, the bridge students will be on the same cohort payment structure as the non-bridge students. The fees are being phased by term so that students currently enrolled in the program will continue with the products that were originally in place when they began.

Fall Term 2021

Course Number	Course	Current Fee	Recommended Fee
NUR 1411C	Nursing Care of the Family Across the Lifespan	\$0.00	\$156.00

Spring Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 1460C	Health-Illness Concepts Across the Lifespan I	\$0.00	\$156.00
NUR 1212C	Health Alterations Across the Lifespan I	\$0.00	\$157.00

Summer Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 1025C	Health-Illness Concepts Across the Lifespan II	\$88.00	\$156.00

Fall Term 2022

Course Number	Course	Current Fee	Recommended Fee
NUR 2243C	Nursing Concepts: Families in Crisis-Complex Health Problems I	\$88.00	\$157.00
NUR 2242C	Nursing Concepts: Families in Crisis-Complex Health Problems II	\$0.00	\$156.00
NUR 2960C	NCLEX Review	\$300.00	\$156.00

The Associate Degree Nursing (ASN) program uses HESI exams to prepare students for the HESI RN exit exam, which is a requirement for graduation and a great predictor of RN NCLEX success. In order to better prepare students for passing the RN licensure exam, additional HESI testing content and resources are being purchased through Elsevier, which includes HESI Compass and HESI Live Review. The HESI Live Review will replace the current HURST NCLEX Review in order to increase the passing rate on the licensure exam. The recommended fee will cover the cost of the additional resources provided to the students in the program. The fees are being phased by term so that students currently enrolled in the program will continue with the products that were originally in place when they began.

Fall Term 2021

Course Number	Course	Current Fee	Recommended Fee
AMT 1771L	Aviation Maintenance Technology Powerplant I	\$161.00	\$264.00
AMT 1772L	Aviation Maintenance Technology Powerplant II	\$162.00	\$240.00
AMT 1773L	Aviation Maintenance Technology Powerplant III	\$165.00	\$268.00
AMT 1774L	Aviation Maintenance Technology Powerplant IV	\$169.00	\$251.00
AMT 1751L	Aviation Maintenance Technology General I	\$146.00	\$244.00
AMT 1752L	Aviation Maintenance Technology General II	\$159.00	\$228.00
AMT 1753L	Aviation Maintenance Technology General III	\$196.00	\$224.00
AMT 1754L	Aviation Maintenance Technology General IV	\$255.00	\$240.00
AMT 1761L	Aviation Maintenance Technology Airframe I	\$360.00	\$330.00
AMT 1762L	Aviation Maintenance Technology Airframe II	\$309.00	\$672.00
AMT 1763L	Aviation Maintenance Technology Airframe III	\$190.00	\$383.00
AMT 1764L	Aviation Maintenance Technology Airframe IV	\$177.00	\$284.00

The special fees for the courses listed above have been re-evaluated. After the review of the consumables by the program, it is requested the current fees above be adjusted based on the most recent costs submitted by the department for materials, supplies, and testing used to support course instruction.

Fall Term 2021

Course Number	Course	Current Fee	Recommended Fee
CSP 0266	Facials Specialist	\$0.00	\$138.00
CSP 0266	Facials Specialist	\$0.00	\$3.00

Per FLDOE mandate, the facial specialty program was replaced with a new program and course number. The fees listed above are requested for the facial kit (\$138.00) and insurance fee (\$3.00), which were previously approved for the prior course numbers, to be added to the new program.

RATIONALE: The District Board of Trustees is authorized under Florida Statutes 1009.22 and 1009.23 to establish fees to recover costs of services provided.

FISCAL NOTES: This will have no net fiscal impact on the College.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A-7.

Subject:	Finance: FSCJ ACCESS Program
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the FSCJ ACCESS Program to be effective Fall Term 2021-2022, pursuant to Board Rule 6Hx7-4.19.

BACKGROUND: Florida Statutes 1009.22(9) Workforce education postsecondary student fees and 1009.23(12) Florida College System institution student fees allow the assessment of user fees. State Board Rule 6A-14.054(6), Student Fees, provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs (specialized software and equipment, equipment and software maintenance, tests, kits, materials, insurance and others). These fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services.

Florida Statutes allow inclusive access programs when there is documented evidence that the options reduce the cost of textbooks and course materials for students. Students enrolling in courses under this program benefit from significantly reduced textbook costs, as publishers are willing to sell for less when more students purchase the course materials. In most cases, the FSCJ ACCESS program utilizes electronic textbooks and online software. In accordance with Florida Statute 1004.085, Textbook and Instructional Materials Affordability, the FSCJ ACCESS program will utilize an opt-out approach, where students are charged for their books along with their tuition in the participating courses unless the student opts-out of the program. The additional course fees would be exactly what the bookstore provider charges for the course materials.

The Fall 2021 FSCJ ACCESS program will reduce the cost of textbooks as summarized in the following table:

Course #	Title of Course Material	Publisher	ISBN	Format	National Retail	FSCJ ACCESS Price
ACG 2450	Computer ACCTG QUICKBOOKS 2021	McGraw-Hill	9781264825448	Digital	\$175.50	\$ 87.50
AER 1081	Revel for Automotive Technology -- Access Card	Pearson	9780135580066	Digital	\$120.00	\$ 100.00
AMH 2092	From Slavery to Freedom	McGraw-Hill	9781260973792	Digital	\$ 74.75	\$ 43.75
AMH 2093	From Slavery to Freedom	McGraw-Hill	9781260973792	Digital	\$ 74.75	\$ 43.75
APA 2501	Connect Online Access for Payroll Accounting 2021	McGraw-Hill	9781264837014	Digital	\$175.50	\$ 87.50
ARH 2000	Living with Art	McGraw-Hill	9781260659665	Digital	\$299.25	\$ 43.75
BSC 1005	Connect Online Access for Essentials of Biology	McGraw-Hill	9781260985948	Digital	\$120.00	\$ 72.00
BSC 2010C	Connect Online Access for Principles of Biology	McGraw-Hill	9781264303311	Digital	\$180.00	\$ 68.00
BUL 2131	Legal Environment of Business: Managerial (Connect Acc Card)	McGraw-Hill	9781264830145	Digital	\$162.75	\$ 87.50
CGS 1060C	Illustrated Microsoft Office 365 & Office 2019 Introductory	Cengage	9780357757345	Digital	\$160.00	\$ 105.00
CGS 1060C	Illustrated Microsoft Office 365 & Office 2019 Introductory	Cengage	9780357119723	Digital	\$ 66.75	\$ 43.75
CHM 1025C	Connect One Semester Online Access for General, Organic, & Biological Chemistry	McGraw-Hill	9781265365240	Digital	\$126.75	\$ 76.00

Subject: Finance: FSCJ ACCESS Program
(Continued)

Course #	Title of Course Material	Publisher	ISBN	Format	National Retail	FSCJ ACCESS Price
CHM 1032C	Connect One Semester Online Access for General, Organic, & Biological Chemistry	McGraw-Hill	9781265365240	Digital	\$126.75	\$ 76.00
CHM 2210C	Connect Online Access 2-Year for Organic Chemistry	McGraw-Hill	9781260826944	Digital	\$177.50	\$ 106.40
CTS 1154	A Guide to Computer User Support for Help Desk and Support Specialists	Cengage	9781305445727	Digital	\$ 53.50	\$ 35.00
CTS 1120C	CompTIA Security+ Guide to Network Security Fundamentals	Cengage	9780357424506	Digital	\$ 60.00	\$ 39.50
DEP 2004	Connect 3P Inclusive Access Online Access for A Topical Approach to Life-span Development	McGraw-Hill	9781260983913	Digital	\$120.00	\$ 72.00
DEP 2004	Experience Human Development (Connect Acc)(FCCJ)	McGraw-Hill	9781260986396	Digital	\$120.00	\$ 72.00
DEP 2004	Essen of Lifespan Development (CUSTOM)	McGraw-Hill	9781260827583	Digital	\$120.00	\$ 72.00
DEP 2004	Essen of Life-Span Development	McGraw-Hill	9781265769024	Digital	\$356.50	\$ 43.75
ECO 2013	MyLab Economics with Pearson eText -- Access Card -- for Foundations of Macroeconomics	Pearson	9780135893739	Digital	\$120.00	\$ 100.00
ECO 2013	Macroeconomics	McGraw-Hill	9781264310050	Digital	\$353.50	\$ 43.75
ECO 2023	MyLab Economics with Pearson eText -- Access Card -- for Foundations of Microeconomics	Pearson	9780135917558	Digital	\$120.00	\$ 100.00
EDG 2940	Week by Week: Plans for Documenting Children's Development	Cengage	9781305854857	Digital	\$ 53.50	\$ 35.00
EDG 2941	Student Teaching: Early Childhood Practicum Guide	Cengage	9781111791148	Digital	\$ 53.50	\$ 35.00
EEC 1001	Beginnings & Beyond Foundations in Early Childhood Education	Cengage	9781305854871	Digital	\$ 53.50	\$ 35.00
EEC 1200	Creative Activities and Curriculum for Young Children	Cengage	9781285965611	Digital	\$ 53.50	\$ 35.00
EEC 1202	Math & Science for Young Children	Cengage	9781305686373	Digital	\$ 53.50	\$ 35.00
EEC 2523	Developing and Administering a Child Care and Education Program	Cengage	9781305687721	Digital	\$ 53.50	\$ 35.00
FIN 2000	Basic Finance: An Introduction to Financial Institutions, Investments, and Management	Cengage	9781337670265	Digital	\$ 66.75	\$ 43.75
FIN 2000	MindTap Finance for Mayo's Basic Finance: An Introduction to Financial Institutions, Investments, and Management, 12th Edition	Cengage	9780357757307	Digital	\$186.75	\$ 122.50
FIN 3400	Connect Online Access for Foundations of Financial Management	McGraw-Hill	9781264829873	Digital	\$173.50	\$ 87.50
GEB 3213	Business Communication: In Person, In Print, Online	Cengage	9781285187044	Digital	\$ 60.00	\$ 39.50
GEB 3213	Business Communication (Connect Access)(FCCJ/CUSTOM)	McGraw-Hill	9781265105747	Digital	\$122.00	\$ 87.50
GEB 3214	Business Communication: In Person, In Print, Online	Cengage	9780357129364	Digital	\$ 60.00	\$ 39.50
HFT 1000	Revel for Introduction to Hospitality -- Access Card	Pearson	9780135214367	Digital	\$106.75	\$ 90.00
HSC 1531	MyLab Medical Terminology with Pearson eText -- Access Card -- Medical Terminology: A Living Language	Pearson	9780134713472	Digital	\$113.50	\$ 95.00
HUS 3105	An Introduction to Human Services	Cengage	9781337671262	Digital	\$ 53.50	\$ 35.00
HUS 3201	MindTap Social Work for Zastrow/Hessenauer's Empowerment Series: Social Work with Groups: Comprehensive Practice and Self-Care, 10th Edition	Cengage	9780357757321	Digital	\$106.75	\$ 70.00

Subject: Finance: FSCJ ACCESS Program
(Continued)

Course #	Title of Course Material	Publisher	ISBN	Format	National Retail	FSCJ ACCESS Price
HUS 3304	Developing Helping Skills: A Step-by-Step Approach to Competency	Cengage	9781337514989	Digital	\$ 53.50	\$ 35.00
HUS 3574	Aging & the Life Course Connect Access (FLORIDA STATE CLG DEERWOOD)	McGraw-Hill	9781260610284	Digital	\$100.00	\$ 60.00
HUS 4321	Generalist Case Management	Cengage	9781337515665	Digital	\$ 53.50	\$ 35.00
HUS 4442	MindTap Counseling for Doweiko's Concepts of Chemical Dependency, 10th Edition	Cengage	9780357757314	Digital	\$106.75	\$ 70.00
HUS 4945	Human Services Internship	Cengage	9781305537484	Digital	\$ 53.50	\$ 35.00
IDS 1107	On Course: Strategies for Creating Success in College, Career, and Life	Cengage	9780357022764	Digital	\$ 53.50	\$ 35.00
IDS 1107	MindTap for Downing/Brennan's On Course: Strategies for Creating Success in College, Career, and Life, 9th Edition	Cengage	9780357750506	Digital	\$ 80.00	\$ 52.50
INP 1390	Human Relations	McGraw-Hill	9781260553727	Digital	\$227.75	\$ 43.75
ISM 3014	A Guide to Customer Service Skills for the Service Desk Professional	Cengage	9781305445871	Digital	\$ 53.50	\$ 35.00
MAC 1105	Standalone for Collegiate Math (11 week Access Card)	McGraw-Hill	9781260616392	Digital	\$ 80.00	\$ 56.25
MAC 2311	Calculus: Early Transcendental Functions	Cengage	9781337670388	Digital	\$ 60.00	\$ 39.50
MAN 4162	(STUDENT VALUE) MAN 4162: FOLLETT DPF ECOMM Connect for Customer Service 180 DAYS ACCESS ENTRP	McGraw-Hill	9781264834464	Digital	\$166.75	\$ 87.50
MAN 4504	Operations Management Connect Access Card	McGraw-Hill	9781264826520	Digital	\$175.50	\$ 87.50
MAR 3023	Connect Online Access for Essentials of Marketing	McGraw-Hill	9781264831401	Digital	\$166.75	\$ 87.50
MAT 18	ALEKS 360 AC 18W S INTRO ALG	McGraw-Hill	9781264861439	Digital	\$303.50	\$ 87.50
MAT 28	ALEKS 360 AC 18W S INTRO ALG	McGraw-Hill	9781260612769	Digital	\$102.75	\$ 93.00
MAT 1033	MyLab Math with Pearson eText -- 18 Week Standalone Access Card -- for Beginning & Intermediate Algebra with Integrated Review	Pearson	9780135834725	Digital	\$ 86.75	\$ 70.00
MGF 1106	Collegiate Math (ALEKS StandAlone Access Card-18 weeks)	McGraw-Hill	9781260554335	Digital	\$108.00	\$ 76.00
MGF 1106	ALEKS 360 Online Access (11 weeks) for Math in Our World	McGraw-Hill	9781260554465	Digital	\$102.75	\$ 75.00
MGF 1107	ALEKS 360 Online Access (18 weeks) for Math in Our World	McGraw-Hill	9781260554441	Digital	\$128.00	\$ 93.00
MGF 1107	Standalone for Collegiate Math (11 week Access Card)	McGraw-Hill	9781260616392	Digital	\$ 80.00	\$ 56.25
NUR 3805	Professional Nursing Practice	Pearson	9780133595581	Digital	\$ 33.50	\$ 25.00
PLA 2273	Tort Law	Cengage	9781305537576	Digital	\$ 60.00	\$ 39.50
POS 2041	American Government	Pearson	9780205974993	Digital	\$ 46.75	\$ 35.00
PSY 1012	Experience Psych (Connect Acc)(CUSTOM)	McGraw-Hill	9781260560626	Digital	\$120.00	\$ 72.00
PSY 1012	(STUDENT VALUE) PSY 1012 DevineIA: FOLLETT DPF ECOMM Connect for The Science of Psychology: An Appreciative View 180 DAYS ACCESS ENTRP	McGraw-Hill	9781260983920	Digital	\$120.00	\$ 72.00

Subject: Finance: FSCJ ACCESS Program
(Continued)

Course #	Title of Course Material	Publisher	ISBN	Format	National Retail	FSCJ ACCESS Price
PSY 1012	Connect Online Access for Experience Psychology	McGraw-Hill	9781260560626	Digital	\$120.00	\$ 72.00
PSY 1012	The Science of Psychology: An Appreciative View	McGraw-Hill	9781260640373	Digital	\$240.00	\$ 43.75
REA 17	MindTap English, 1 term (6 months) Instant Access for Carter's Mindscapes: Critical Reading Skills and Strategies	Cengage	9780357757338	Digital	\$ 66.75	\$ 43.75
SOP 2772	Human Sexuality: Diversity in Contemporary America	McGraw-Hill	9781260550825	Digital	\$240.00	\$ 43.75
SPC 2065	Communicating at Work	McGraw-Hill	9781260551099	Digital	\$120.00	\$ 43.75
SPC 2608	The Art of Public Speaking	McGraw-Hill	9781260659900	Digital	\$162.50	\$ 43.75
STA 2023	ALEKS Standalone Online Access for Statistics (18 Weeks)	McGraw-Hill	9781264241125	Digital	\$108.00	\$ 76.00
STA 2023	ALEKS 360 Online Access (11 weeks) for Elementary Statistics: A Step By Step Approach	McGraw-Hill	9781264824113	Digital	\$102.75	\$ 75.00
STA 2023	ALEKS Standalone Online Access for Statistics (11 Weeks)	McGraw-Hill	9781264242245	Digital	\$ 80.00	\$ 56.25
STA 2023	ALEKS 360 Online Access (18 weeks) for Elementary Statistics: A Step By Step Approach	McGraw-Hill	9781264241514	Digital	\$128.00	\$ 93.00
SYG 2000	Sociology in Modules Connect Access Card	McGraw-Hill	9781260826661	Digital	\$106.75	\$ 64.00

RATIONALE: FSCJ implemented a pilot program Spring Term 2020-2021 and Summer Term 2021, which student course materials were provided digitally to all students enrolled in FSCJ ACCESS classes. FSCJ will continue the pilot program for Fall Term 2021-2022. This will insure access to required resource material on the first day of classes to everyone in the class and will provide course materials at lower costs. This will guarantee the lowest cost to students because the College is able to secure a below competitive market rate for the material by purchasing in bulk.

The bookstore is able to provide course materials at lower costs due to volume and contractual arrangements with publishers that allow for the lowest cost for course materials when an inclusive access program is employed.

FISCAL NOTES: This will have no net fiscal impact on the College.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 8.

Subject:	Finance: Fiscal Year 2020-21 Operating Budget Amendment No. 2
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve Amendment No. 2 to the Fiscal Year 2020-21 Operating Budget.

<u>Budget Amendment #2, FY 2020-21</u>	Current Budget	Changes	Revised Budget
<u>Opening Reserves July 1, 2020</u>			
Designated Reserve for Insurance Programs	\$ 3,830,000		\$ 3,830,000
Unrestricted Board Reserve	13,399,050	\$	13,399,050
Total Reserves	\$ 17,229,050	\$	\$ 17,229,050
Tuition and Fees	\$ 50,288,868		\$ 50,288,868
State Appropriations	79,184,792		79,184,792
Other Revenue	7,181,354	3,186,857	10,368,211
Total Revenue	\$ 136,655,014	\$ 3,186,857	\$ 139,841,871
Total Available Funds	\$ 153,884,064	\$ 3,186,857	\$ 157,070,921
Personnel	\$ 108,614,307	1,916,310	\$ 110,530,617
Current Expense	26,171,859	\$ -4,880,067	21,291,792
Transfers	1,397,030		1,397,030
Equipment	1,593,865	6,150,614	7,744,479
Total Expenses	\$ 137,777,061	\$ 3,186,857	\$ 140,963,918
<u>Year-end Reserves, June 30, 2021</u>			
Designated Reserve for Insurance Programs	\$ 3,830,000		\$ 3,830,000
Unrestricted Board Reserve	11,628,354	\$	11,628,354
Total Reserves	\$ 15,458,354	\$	\$ 15,458,354
Total Expenses and Reserves	\$ 153,235,415	\$ 3,186,857	\$ 156,422,272

BACKGROUND: The District Board of Trustees approved the College's Operating Budget on June 9, 2020, and approved Amendment 1 on September 8, 2020. This budget amendment increases the College's Revenue Budget due to the ability to recover lost tuition and student fee revenue through Federal Stimulus grants and the increased indirect cost recovery from the related grant projects.

Subject: Finance: Fiscal Year 2020-21 Operating Budget Amendment No. 2
(continued)

This budget amendment increases the Fiscal Year 2020-21 Operating Expenditure Budget by \$3,186,857. The budget decrease in Current Expenses is due to reduced operating expenses due to COVID restrictions. The increase in Personnel Expense is due to the one-time payment to employees in recognition of continued efforts of the College community. The increase in Equipment Expenses is due to non-recurring capital expenses utilizing the additional non-recurring revenue from Federal stimulus funds.

RATIONALE: State Board of Education Rule 6A-14.071 authorizes college boards to amend budgets in compliance with laws, rules, and accepted educational and fiscal principles.

FISCAL NOTES: The net of the items listed above increases the Fiscal Year 2020-21 Operating Expenditure Budget by \$3,186,857.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A – 9.

Subject:	Finance: Fiscal Year 2021-22 College Budget
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the College's 2021-22 Operating Budget at \$139,777,632 as summarized below. The budget document will be available at the June 8, 2021 Board meeting for review.

<u>Revenue Budget</u>	
Tuition and Fees	\$48,830,097
State Appropriations	80,026,639
Other	<u>10,920,896</u>
Total Revenue	\$139,777,632
<u>Expense Budget</u>	
Personnel	\$110,484,164
Current Expense	27,123,329
Equipment	<u>2,170,139</u>
Total Expense	\$139,777,632
<u>Closing Balances</u>	
Designated Reserves for Insurance Programs	\$3,830,000
June 30, 2022 Unrestricted Board Reserves	<u>12,277,003</u>
Total Reserves	\$16,107,003

BACKGROUND: The Fiscal Year 2021-22 Operating Budget has been prepared in accordance with State Board of Education Rule 6A-14.0716, Florida Statutes 1001.64 and 1011.30, and Section 15.2 of the State Accounting Manual for Florida's Public Community Colleges.

RATIONALE: The College is required by State Board of Education Rule and Florida Statute to annually prepare its budget for approval by the District Board of Trustees and submission to the Chancellor of Florida Colleges no later than June 30, 2021. The budget was prepared using fee rates in conformity with fees authorized by the Florida Legislature.

FISCAL NOTES: The Fiscal Year 2021-22 Operating Budget is established at \$139,777,632.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 10.

Subject:	Finance: Fiscal Year 2021-22 Capital Outlay Budget
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the Fiscal Year 2021-22 Capital Outlay Budget.

BACKGROUND: The Fiscal Year 2021-22 Capital Outlay Budget has been prepared in accordance with State Board of Education Rule 6A-14.0716, Florida Statutes 1001.64 and 1011.30, and Section 15.2 of the State Accounting Manual for Florida's Public Community Colleges.

RATIONALE: Florida Statute 235.18 and State Board of Education Rule 6A-14.0716(6) state that as part of the official budget, community college trustees shall adopt a capital outlay budget for the capital outlay needs of the college. The proposed budget encompasses projects to maintain facilities, to update the most critical HVAC and structural needs, and to renovate priority academic classrooms and labs. This budget shall designate the proposed capital outlay expenditures by project for the year from all fund sources.

FISCAL NOTES: The Fiscal Year 2021-22 Capital Outlay Budget is established at \$48,738,028.

2021-22 Capital Outlay Budget

<u>Total Funds by Source</u>	2020-21 Budget	2021-22 Budget
Capital Improvement Fee Budget	\$ 9,540,019	\$ 14,079,871
Capital Outlay & Debt Service (CO&DS) Budget	\$ 2,560,850	\$ 2,743,516
Transfer Fund Budget	\$ 10,274,402	\$ 13,177,949
Local Funds	\$ 14,382,106	\$ 15,072,296
Guaranteed Energy Performance Loan	\$ 124,650	\$ 164,396
CRRSAA Grant Fund	\$ -	\$ 3,500,000
Total Capital Outlay Budget	\$ 36,882,027	\$ 48,738,028

Project Budgets

Capital Improvement Fee Projects

Collegewide Signage	\$ 97,808	\$ 221,732
IT Infrastructure	\$ 1,435,629	\$ 2,083,389
Computer Lab Refresh	\$ 1,304,477	\$ 1,492,015
Energy Performance Upgrades	\$ 590,544	\$ 403,193
South Campus Building U Roof Replacement	\$ 394,500	\$ -
North Campus Building C Atrium Roof Repair	\$ 56,000	\$ 270,000
Building Envelope Repairs	\$ 790,000	\$ 1,215,471
HVAC Upgrades	\$ 1,262,465	\$ 2,153,249
Guaranteed Energy Performance Contract	\$ 42,243	\$ 22,744
Repair Fire Academy Burn Building	\$ 150,000	\$ 247,000
Dental Classrooms Renovation	\$ -	\$ 311,160
Recurring Maintenance	\$ 2,178,317	\$ 2,736,617
Infrastructure Repair and Replacement	\$ 252,688	\$ 933,889
Security Upgrades Collegewide	\$ 321,735	\$ 532,068
Collegewide Interior Upgrades	\$ 213,613	\$ 967,660
Kent and Deerwood Elevator Replacement	\$ 450,000	\$ 489,684
Total Capital Improvement Fee Budget	\$ 9,540,019	\$ 14,079,871

Capital Outlay & Debt Service (CO&DS) Projects

Dental Classrooms Renovation	\$ 2,000,000	\$ 1,885,979
Infrastructure Repair and Replacement	\$ 299,989	\$ 599,989
ADA Upgrades	\$ 260,861	\$ 257,548
Total CO&DS Budget	\$ 2,560,850	\$ 2,743,516

Transfer Funded Projects

Collegewide Signage	\$ 108,219	\$ 12,223
Classroom Technology Upgrades	\$ 1,166,183	\$ 1,165,726
Emergency Hurricane Recovery	\$ 9,000,000	\$ 12,000,000
Total Transfer Funded Budget	\$ 10,274,402	\$ 13,177,949

Project Budgets

Local Funds Projects	2020-21 Budget	2021-22 Budget
Infrastructure Repair and Replacement	\$ 65,207	\$ 459,021
IT Maintenance Local	\$ 1,604,821	\$ 1,189,131
South Campus Water Meter Replacement	\$ 380,000	\$ 516,800
Collegewide Digital Emergency Communication	\$ -	\$ 202,000
Cardiovascular Technology Relocation	\$ -	\$ 250,000
North Campus Dental Equipment and Consoles	\$ 750,000	\$ 1,075,266
Collegewide Renovations and Repairs	\$ 2,650,158	\$ 2,448,158
Emergency Interior Repairs	\$ 1,037,500	\$ 1,037,500
Emergency Classrooms Repairs	\$ 1,320,434	\$ 1,320,434
Emergency HVAC Replacement	\$ 1,500,000	\$ 1,500,000
Emergency Structural Repair	\$ 1,073,986	\$ 1,073,986
Emergency Hurricane Recovery	\$ 4,000,000	\$ 4,000,000
Total Local Fund Budget	\$ 14,382,106	\$ 15,072,296
Guaranteed Energy Performance Contract		
Guaranteed Energy Performance Contract	\$ 124,650	\$ 164,396
Total Energy Performance Budget	\$ 124,650	\$ 164,396
CRRSAA Projects		
CW Building Ventilation	\$ -	\$ 3,500,000
Total CRRSAA	\$ -	\$ 3,500,000
Total Capital Outlay Budget	\$ 36,882,027	\$ 48,738,028

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 11.

Subject:	Facilities: Annual Capital Improvement Plan, Fiscal Year 2022-23 through Fiscal Year 2026-27
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the annual Capital Improvement Plan (CIP) as summarized on the attached forms for submission to the Division of Colleges. A copy of the final CIP documents will be available for review as of the June 8, 2021 Board meeting.

BACKGROUND: The CIP is an annual submission to the Division of Colleges, indicating the College's priorities for (a) maintenance, repair & renovation projects and (b) remodeling, new construction, replacement and acquisition projects. These projects are based on recommendations included in the College's PPL. The CIP is submitted to the Division of Colleges for prioritization along with the other 27 colleges' plans, and a consolidated list is presented to the next Legislature for Public Education Capital Outlay (PECO) funding.

The College's highest priorities in the CIP include maintenance/repair, renovation and remodeling projects as follows:

1. Renovation – Public Service Programs including Fire Training Academy of the South (SC), Criminal Justice Center (NC) and Public Safety Facility Renewal Bldgs. 114, 116, 127, 128, 129, 137, 144 & 145 @ South Campus and Bldgs. 227, 228 & 229 @ North Campus
2. Remodel – Remodeling/Renovation Bldgs. 201, 213 @ North Campus
3. Maintenance/Repair – Roofing All Sites
4. Renovation – Exterior Glazing, Envelope and Doors All Sites
5. Maintenance/Repair – Elevator Replacement All Sites
6. Maintenance/Repair – Life Safety & Security All Sites
7. Maintenance/Repair – HVAC Systems All Sites
8. Maintenance/Repair – Plumbing Systems All Sites

A complete list can be found on the attached CIP-2 Summary document.

Subject: Facilities: Annual Capital Improvement Plan, Fiscal Year 2022-23 through Fiscal Year 2026-27

(Continued)

CIP Funding Request		
	2022-23 Request	5-Year Request
Maintenance, Repair & Renovation	\$ 11,582,080	\$31,981,860
Remodeling, New Construction, Replacement & Acquisition	\$12,148,985	\$21,304,900
Total	\$23,731,064	\$53,286,760

RATIONALE: The CIP outlines the College's maintenance, repair and renovation projects and remodeling projects in order of priority based on forecasted growth in the Survey. The plan forms the basis for inclusion of these projects on the Commissioner of Education Legislative Funding Request.

FISCAL NOTES: These projects will be considered for inclusion on the Division's state-wide Legislative Budget Request and hopeful future funding through a PECO appropriation. In addition, the College Capital Outlay Plan for fiscal year 2021-22 identifies select projects to be completed in 2021-22 with partial funding from CO&DS, Capital Improvement Fee, or other local funds.

FLORIDA COLLEGE SYSTEM
CIP 1
CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR FY 2021-22

COLLEGE: Florida State College at Jacksonville
 DATE:

PROJECT TITLE (Include Site)	Funding Source(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY?*	ON APPROVED PPL?***	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
PREVIOUSLY FUNDED FYs											
Building Envelope Upgrades	CIF	2018-22	N/A			1,372,670	1,372,670	YES	YES		
Building Envelope Upgrades- DC - Building U	CIF	2018/19	N/A			-	-	YES	YES	Planning	06/30/2022
Building Envelope Upgrades- DC- Glazing, MSB	CIF	2020/21	N/A			33,277	33,277	YES	YES	Complete	06/30/2021
Building Envelope Upgrades- DC- Building U, Glazing Repairs	CIF	2020/21	N/A			25,000	25,000	YES	YES	Planning	12/30/2021
Building Envelope Upgrades- DC- Building U, High Roof, EFIS, Kalwall	CIF	2020/21	N/A			554,557	554,557	YES	YES	Construction	12/30/2021
Building Envelope Upgrades- DW- Water Roof	CIF	2020/21	N/A			5,226	5,226	YES	YES	Complete	06/30/2021
Building Envelope Upgrades- NC - Building K, Building envelope repairs (abandon & gut - embalming move to Bldg. A 1st Floor)	CIF	2018/19	N/A			-	-	YES	YES	Complete	06/30/2020
Building Envelope Upgrades- NC- Atrium Roof Repairs	CIF	2020-22	N/A			301,045	301,045	YES	YES	Construction	12/30/2021
Building Envelope Upgrades- NC- Building P, Envelope & Structure Assessment	CIF	2020/21	N/A			20,587	20,587	YES	YES	Complete	06/30/2021
Building Envelope Upgrades- NC- Kalwall Repair	CIF	2020-22	N/A			-	-	YES	YES	Planning	06/30/2023
Building Envelope Upgrades- SC- Building U, Roof Repair/Renovation	CIF	2020/21	N/A			432,979	432,979	YES	YES	Complete	06/30/2021
HVAC Upgrades & Improvements	CIF	2020/21	N/A			1,440,618	1,440,618	YES	YES		
HVAC Upgrades & Improvements- DC- AHU 5	CIF	2020/21	N/A			90,358	90,358	YES	YES	Construction	06/30/2021
HVAC Upgrades & Improvements- DC- R22 Split Systems	CIF	2020/21	N/A			64,020	64,020	YES	YES	Complete	06/30/2021
HVAC Upgrades & Improvements- DC- Roof top ERU	CIF	2020/21	N/A			159,704	159,704	YES	YES	Construction	06/30/2021
HVAC Upgrades & Improvements- DW- HVAC Piping Jacobsen	CIF	2020/21	N/A			468,556	468,556	YES	YES	Construction	12/30/2021
HVAC Upgrades & Improvements- DW- IDF Mini Splits	CIF	2020/21	N/A			61,030	61,030	YES	YES	Construction	06/30/2021
HVAC Upgrades & Improvements- KC- Heat Strips	CIF	2020/21	N/A			20,285	20,285	YES	YES	Construction	12/30/2021
HVAC Upgrades & Improvements- NC- AHU 3	CIF	2020/21	N/A			213,498	213,498	YES	YES	Complete	06/30/2021
HVAC Upgrades & Improvements- SC- AHU 1-4	CIF	2020/21	N/A			85,237	85,237	YES	YES	Construction	06/30/2021
HVAC Upgrades & Improvements- SC- AHU 1-6	CIF	2020/21	N/A			76,883	76,883	YES	YES	Construction	06/30/2021
HVAC Upgrades & Improvements- SC- Chiller 4	CIF	2020/21	N/A			43,465	43,465	YES	YES	Complete	06/30/2021
HVAC Upgrades & Improvements- SC- Cooling Tower	CIF	2020/21	N/A			41,282	41,282	YES	YES	Complete	06/30/2021
HVAC Upgrades & Improvements- SC- Ductwork & Minisplits	CIF	2020/21	N/A			116,300	116,300	YES	YES	Complete	06/30/2021
Interior Upgrades	CIF	2018-22	N/A			3,534,926	3,534,926	YES	YES		
Interior Upgrades- DW- Common Area Floors	CIF	2020-22	N/A			38,996	38,996	YES	YES	Construction	12/30/2021
Interior Upgrades- DW- Digital Medical Lab Flooring	CIF	2020-22	N/A			25,000	25,000	YES	YES	Planning	06/30/2022
Interior Upgrades- NC - Building A Dental labs renovated- Construction	CIF	2018-2021	N/A			2,603,737	2,603,737	YES	YES	Construction	01/07/2022
Interior Upgrades- NC - Building A Dental labs renovated- Design	CIF	2018-2021	N/A			187,500	187,500	YES	YES	Construction	01/07/2022
Interior Upgrades- NC - New Embalming Lab Bldg. A 1st floor	CIF	2019/20	N/A			186,591	186,591	YES	YES	Complete	12/31/2020
Interior Upgrades- NC- Bookstore Renovation	CIF	2019/20	N/A			333,332	333,332	YES	YES	Complete	06/30/2021
Interior Upgrades- NC- Phase 2 Restrooms	CIF	2020/21	N/A			98,000	98,000	YES	YES	Complete	06/30/2021
Interior Upgrades- NS- Carpet Replacement	CIF	2020/21	N/A			54,481	54,481	YES	YES	Complete	06/30/2021
Interior Upgrades- SC- Ceilings	CIF	2020/21	N/A			7,288	7,288	YES	YES	Complete	06/30/2021
Life Safety	CIF	2018-2022	N/A			815,724	815,724	YES	YES		
Life Safety- DW - Burglar Alarm	CIF	2020/21	N/A			28,865	28,865	YES	YES	Complete	01/07/2021
Life Safety- KC - All Access Control (Repair Contacts - not completed) (Partial, Buildings C-D)	CIF	2018-2022	N/A			54,926	54,926	YES	YES	Construction	12/30/2021
Life Safety- KC - Buildings D Elevator Replacement	CIF	2020/21	N/A			330,646	330,646	YES	YES	Construction	12/30/2021
Life Safety- KC - Garage Cameras	CIF	2020/21	N/A			13,175	13,175	YES	YES	Construction	12/30/2021
Life Safety- NC - Interior Cameras	CIF	2018-2021	N/A			20,000	20,000	YES	YES	Planning	12/30/2021
Life Safety- NC - Stair Towers 4, 5, 6 Security Partitions	CIF	2018-2021	N/A			12,942	12,942	YES	YES	Complete	06/30/2021
Life Safety- NC/ NS - Site Parking Lot cameras	CIF	2020/21	N/A			193,722	193,722	YES	YES	Construction	12/30/2021
Life Safety- SC - Cameras	CIF	2020/21	N/A			161,448	161,448	YES	YES	Construction	12/30/2021
Site Upgrades	CIF	2016-2021	N/A			25,006,319	25,006,319	YES	YES		
Site Upgrades- CW - Campus Wayfinding Signage Upgrades- Phase 1	CIF	2016-18	N/A			564,072	564,072	YES	YES	Construction	12/30/2020
Site Upgrades- CW - Campus Wayfinding Signage Upgrades- Phase 2	CIF	2020/21	N/A			2,751,430	2,751,430	YES	YES	Requires Additional Funds	12/30/2023
Site Upgrades- CW - Energy Performance Contract- HVAC & Electrical	CIF	2017/18	N/A			20,273,285	20,273,285	YES	YES	Construction	12/30/2021
Site Upgrades- CW - Energy Performance Contract- Plumbing	CIF	2017/18	N/A			545,256	545,256	YES	YES	Construction	12/30/2021
Site Upgrades- DW- Flag Poles	CIF	2020/21	N/A			39,500	39,500	YES	YES	Complete	06/30/2021
Site Upgrades- NC - Parking Lots 1, 5 & 6 resurfacing	CIF	2018/19	N/A			-	-	YES	YES	Requires Additional Funds	01/07/2022
Site Upgrades- SC- Burn Buildings	CIF	2020/21	N/A			260,000	260,000	YES	YES	Construction	12/30/2021
Site Upgrades- SC- Water Meters	CIF	2020/21	N/A			572,776	572,776	YES	YES	Construction	12/31/2021
CURRENT FUND FY21/22											
Building Envelope Upgrades- Cecil-						\$ 20,000.00	\$ 20,000.00				
Building Envelope Upgrades- Cecil- Repair tower water leaks	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- Downtown-						\$ 325,000.00	\$ 325,000.00				
Building Envelope Upgrades- Downtown- Exterior Door Project -	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022

202100665

FLORIDA COLLEGE SYSTEM
CIP 1
CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR FY 2021-22

COLLEGE: Florida State College at Jacksonville
 DATE:

PROJECT TITLE (Include Site)	Funding Source(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY7**	ON APPROVED PPL7***	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
Building Envelope Upgrades- Downtown- URC Building Envelope	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- Downtown- URC Building Envelope/removal and replacement curtain wall system	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- North-						\$ 367,000.00	\$ 367,000.00				
Building Envelope Upgrades- North- Atrium Roof Repairs	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- North- Complete work based on Bldg envelope and structural assessment	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- North- Non-slip coatings and treads	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Building Envelope Upgrades- North- Replace exterior entry doors	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- College Wide-						\$ 547,500.00	\$ 547,500.00				
HVAC Upgrades & Improvements- College Wide- EOR - AO Ventilation Enhancement Program	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- College Wide- MERV13 filters in lieu of MERV8	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Deerwood-						\$ 120,000.00	\$ 120,000.00				
HVAC Upgrades & Improvements- Deerwood- ERUs 1, 2, 3 & 4 (5000 CFM each)	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown-						\$ 1,195,000.00	\$ 1,195,000.00				
HVAC Upgrades & Improvements- Downtown- 150 Ton Chiller	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown- AHUs 1 & 2, OA & Ventilation Improvements	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown- Replace AHUs 1 & 2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown- Replace ERUs 1 & 2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown- Replace RTUs 1 & 2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Downtown- Replace RTUs at ATC	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Kent-						\$ 605,000.00	\$ 605,000.00				
HVAC Upgrades & Improvements- Kent- Existing AHU heating units at end of life	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- Kent- OA & Ventilation Improvements	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- North-						\$ 700,000.00	\$ 700,000.00				
HVAC Upgrades & Improvements- North- replace AHU 1	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- North- replace AHU 1,2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- North- replace AHU 5,6	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- North- replace AHU 6, tower 2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South-						\$ 1,158,568.00	\$ 1,158,568.00				
HVAC Upgrades & Improvements- South- AHU-1 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- AHU-1, replace with Split Unit	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- AHU-2 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- AHU-3 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- AHU-4 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- AHU-5 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Auditorium, replace AHU-1	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Band Rooms, replace AHU-1	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- replace AHU-1	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- replace AHU-2	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- replace ERU-1	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Re-Tube Chiller #4	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- RTU-1 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- RTU-2 modifications	FEDERAL COVID-19	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Wilson Center, replace AHU-1	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Wilson Center, replace AHU-2	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Wilson Center, replace AHU-3	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
HVAC Upgrades & Improvements- South- Wilson Center, replace AHU-5	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- Cecil-						\$ 20,000.00	\$ 20,000.00				
Interior Renovation- Cecil- Breakroom improvements	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- Deerwood-						\$ 110,000.00	\$ 110,000.00				
Interior Renovation- Deerwood- Carpet Replacement (classrooms)	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- Deerwood- Digital Media Lab flooring	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- Deerwood- Refinish floors in common areas	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- Nassau-						\$ 50,000.00	\$ 50,000.00				
Interior Renovation- Nassau- Carpet Replacement	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North-						\$ 836,035.00	\$ 836,035.00				
Interior Renovation- North- Advising Center update	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Carpet Replacement	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022

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FLORIDA COLLEGE SYSTEM
CIP 1
CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR FY 2021-22

COLLEGE: Florida State College at Jacksonville
DATE:

PROJECT TITLE (Include Site)	Funding Source(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY7**	ON APPROVED PPL7***	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
Interior Renovation- North- Phase II Restroom Renovation Project	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Phased classroom upgrades – 5 rooms x \$35k ea	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Remodel 3rd Floor Clinical Space - Phase 1 Demo & Vanilla Box	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Replace 3rd Floor Ceiling Tiles	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Sim Center Rest Rooms renovated	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Testing Center	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- North- Tower 3 third floor restrooms	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Interior Renovation- South-						\$ 83,000.00	\$ 83,000.00				
Interior Renovation- South- replace exterior classroom doors	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
IT Upgrades- College Wide-						\$ 2,735,000.00	\$ 2,735,000.00				
IT Upgrades- College Wide- Computer Lab Replacement	LOCAL	2021/2022	N/A					YES	YES	Planning	6/30/2022
IT Upgrades- College Wide- Infrastructure Upgrades and Replacement	LOCAL	2021/2022	N/A					YES	YES	Planning	6/30/2022
Life Safety- College Wide-						\$ 202,000.00	\$ 202,000.00				
Life Safety- College Wide- New radios college-wide, complete Gordon's digital radio conversion/dispatch project	LOCAL	2021/2022	N/A					YES	YES	Planning	6/30/2022
Life Safety- Deerwood-						\$ 150,000.00	\$ 150,000.00				
Life Safety- Deerwood- Center Stage Elevator	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Life Safety- Kent-						\$ 130,000.00	\$ 130,000.00				
Life Safety- Kent- Access Control - Bldgs A - C, E - G	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Life Safety- North-						\$ 150,000.00	\$ 150,000.00				
Life Safety- North- Door Lock conversion	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- College Wide-						\$ 666,180.00	\$ 666,180.00				
Site Upgrades- College Wide- 5 Year Master Plan (FY21-22)	LOCAL	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- College Wide- Building IDs	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- College Wide- Large Marquee	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- Nassau-						\$ 60,000.00	\$ 60,000.00				
Site Upgrades- Nassau- Fencing	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- Nassau- Restripe parking lots	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- North-						\$ 500,000.00	\$ 500,000.00				
Site Upgrades- North- Lots 1,2,3,4	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022
Site Upgrades- South-						\$ 278,000.00	\$ 278,000.00				
Site Upgrades- South- replace HHW system supply and return lines	CIF	2021/2022	N/A					YES	YES	Planning	6/30/2022

Add lines as necessary.

NOTES:

* Please include any outstanding Facility Enhancement Challenge Grant Projects that remain eligible for future funding and indicate how any state match funds will be used as a note. (Identify by adding FECGP in parentheses at the end of project name.)

** Projects using state funds and/or Capital Improvement Fees must be survey recommended (except for maintenance & repair projects).

*** Projects using CO&DS funds must also be included on the constitutionally-required Project Priority List (PPL).

202100667

**FLORIDA COLLEGE SYSTEM
CIP 2 SUMMARY
CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST
2022-2023 through 2026-2027**

COLLEGE: Florida State College Jacksonville

MAINTENANCE, REPAIR & RENOVATION PROJECTS

Priority #	Initial Request Yr	Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2022-23	2023-24	2024-25	2025-26	2026-27	FIVE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?	
1	2020	Renovation	Ren/Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)	4,2		\$6,962,080	\$6,962,080				\$13,924,160		\$409,419	\$14,333,579	YES	
3	2020	Maint/Repair	Roofing All Sites	ALL		\$125,000	\$1,905,000	\$3,130,000	3,380,400	3,786,048	\$12,326,448		\$452,979	\$12,779,427	YES	
4	2017	Renovation	Exterior Glazing, Envelope, Doors All Sites	ALL		\$420,000		\$3,500,000	665,000	758,100	\$5,343,100		\$1,474,465	6,817,565	YES	
5	2020	Maint/Repair	Elevator Replacement All Sites	ALL		0	200,000	400,000	441,600	503,424	\$1,545,024		\$480,646	2,025,670	YES	
6	2020	Maint/Repair	Life Safety & Security	ALL		625,000	395,000	790,000	876,900	982,128	\$3,669,028		\$1,140,021	4,809,049	YES	
7	2020	Maint/Repair	HVAC	ALL		3,000,000	1,377,700	400,000	436,000	492,680	\$5,706,380		\$6,065,748	11,772,128	YES	
8	2020	Maint/Repair	Plumbing	ALL		450,000	900,000	440,000	481,800	546,843	\$2,818,643		\$58,426	2,877,069	YES	
											0			0		
											0			0		
											0			0		
*Total Project Cost Includes funding from all sources																
TOTAL MAINTENANCE, REPAIR & RENOVATION PROJECTS						\$11,582,080	\$11,739,780	\$8,660,000	\$6,281,700	\$7,069,223	\$45,332,783					

REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS

Priority #	Initial Request Yr	Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2022-23	2023-24	2024-25	2025-26	2026-27	FIVE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?	
2	2017	Remodel	Remodeling Renovation Building 201, 213 North Campus	2		\$12,148,985	\$9,155,916				\$21,304,900		\$4,699,553	\$26,004,453	YES	
											0			0		
											0			0		
											0			0		
*Total Project Cost Includes funding from all sources																
TOTAL REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS						\$12,148,985	\$9,155,916	\$0	\$0	\$0	\$21,304,900					

\$23,731,064 \$20,895,695 \$8,660,000 \$6,281,700 \$7,069,223 \$66,637,683

FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

Fire Training RENEWAL 127,128,129,144,145, Skid Pad and driving range,Criminal Justice Center RENEWAL 227

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Fire Training Renewal	114, 116, 127, 128, 129, 137, 144, 145	58,466	2700 Firefighter Memorial Dr., Jacksonville, FL 32246	Duval
Law Enforcement Renewal	227, 228, 229	54,876	4501 Capper Road, Jacksonville, FL 32218	Duval
		113,342 GSF		Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)



FSCJ Florida State College
at Jacksonville

Survey Recommendation Survey date 06-2018.

- 4.035 Renovating Building Number - 129, Building Name - BUILDING W3 (0 SS), (5340 NSF)
- 4.034 Renovating Building Number - 137, Building Name - BUILDING W4 (0 SS), (3164 NSF)
- 4.033 Renovating Building Number - 145, Building Name - BUILDING W7 (0 SS), (7963 NSF)
- 4.032 Renovating Building Number - 144, Building Name - FIRE TRAINING SUPPOR (54 SS), (5862 NSF)
- 4.031 Renovating Building Number - 128, Building Name - BUILDING W2 (0 SS), (7101 NSF)
- 4.030 Renovating Building Number - 127, Building Name - BUILDING W1 (137 SS), (13166 NSF)
- 4.043 Renovating Building Number - 114, Building Name - BUILDING P (40 SS), (15792 NSF)
- 4.042 Renovating Building Number - 116, Building Name - BUILDING P301 (0 SS), (78 NSF)
- 2.045 Renovating Building Number - 229, Building Name - BUILDING P2 (0 SS), (1853 NSF)
- 2.046 Renovating Building Number - 228, Building Name - BUILDING P1 (0 SS), (1761 NSF)
- 2.047 Renovating Building Number - 227, Building Name - BUILDING P (131 SS), (51262 NSF)

College Name	FL State College at Jacksonville		
Project Title	Ren/Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

The recent COVID-19 pandemic caused the **FSCJ Public Service Programs: Fire Academy, Criminal Justice Center, and Public Safety** to have less students /graduates as most all college facilities were closed for a period. Classes have reopened and all Programs are experiencing resurgent in numbers of students. At the Fire Academy of the South, you must have EMT certification before enrolling in Fire Fighting courses. JFRD continues to hire fire fighters at an incredible pace. In the past three years they have hired over 400 new fire fighters. Most of these hires are our graduates. All the approximately 1500 JFRD fire fighters attend annual in-service training at the Fire Academy and/or the EMT P bldg. JFRD has over 70 fire fighters scheduled to retire between now and 2023. JFRD will continue to grow due to growth in the Northeast Florida area.

From 2019 to present JSO has hired 307 new police officers and 180 new corrections officers. Once these new hires complete their basic law enforcement (BLE) training they remain at the academy for another 12 weeks gaining JSO specific training. JSO has in-service training twice a week for the incumbent officers. Each year all the approximately 1700 police officers attend in-service training at the academy.

FSCJ runs two-day BLE cohorts a year. JSO amended their hiring requirement a couple of years ago which broadened their applicant pool. Some of the FSCJ BLE applicants that were not eligible to be hired by JSO in the past are now being hired by JSO. This has had a negative effect on the FSCJ cohort size, however the overall BLE numbers (FSCJ & JSO) continue to increase. Nearly all the FSCJ BLE completers find employment in the Northeast Florida area.

		2018		2019		2020		2021	
		Enrolled	Completed	Enrolled	Completed	*Impacted by COVID-19		*As of May 10, 2021	
						Enrolled	Completed	Enrolled	Completed
Fire Academy of the South	CWE			5163		2477		3200	
	PSAV Fire Fighter I & II	260	124	325	149	246	96	81	38
Criminal Justice Center	Jacksonville Sheriffs Office	3361							
	Basic Law Enforcement			221	200	185		88	0
	Basic Corrections			57	47	108	89	34	24

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

The **Fire Academy of the South (FAS)** provides a wide range of training and educational opportunities to emergency responders in both the public and private sectors. Training levels range from basic skills and certification to advanced education with specialized technical training, including shipboard fire fighting and aircraft rescue fire fighting.

The majority of the facilities were built in the early 1990's and have received continual use and absorbed substantial growth in the program. The facilities have reached their useful life therefore major repair and replacement is urgently needed to sustain their effectiveness in providing state of the art instruction in fire fighting.

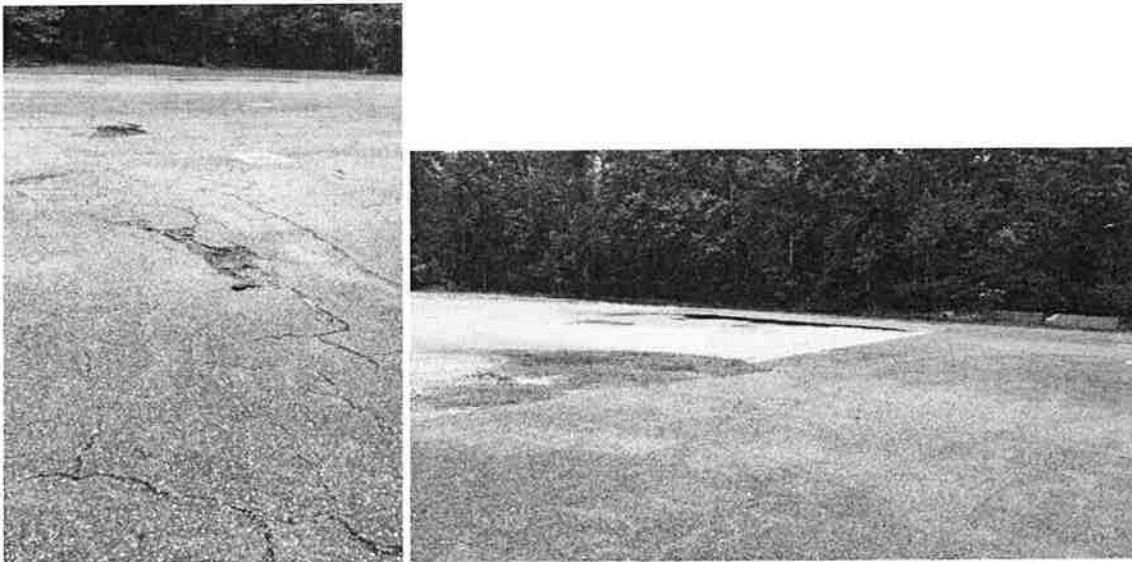


Props at the FSCJ Fire Academy, South Campus

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

Skid Pad Repair

The flat portion of the EVOC (Emergency Vehicle Operations Class) track called the Skid Pad is used to train students to safely operate fire trucks and other large vehicle (Commercial Truck Driving Program). Traffic cones are placed on the track to create driving exercises designed to teach students where the perimeter of their vehicle is and how to successfully navigate the vehicle (forward and backwards) through the exercises without hitting the cones. These exercises require a large flat track due to the size of the vehicles.



Skid Pad

Driving Track Repair

The “road course” of the EVOC track is used to train students how to safely maneuver large vehicles through a simulated road course. Students learn how to approach a curve/turn and accurately position vehicle on the road to enable the vehicle to safely track through the curve/turn and have the rear portion of the vehicle not track off of the course (trail over). This is a vital skill for students to learn so they can safely operate through city streets and neighborhoods. This is especially true for operators of articulated ladder fire trucks and semi-trucks. This training cannot be done on public streets unless the streets are closed off to the public.

College Name	FL State College at Jacksonville		
Project Title	Ren/Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	



Emergency Vehicle Driver Training Track

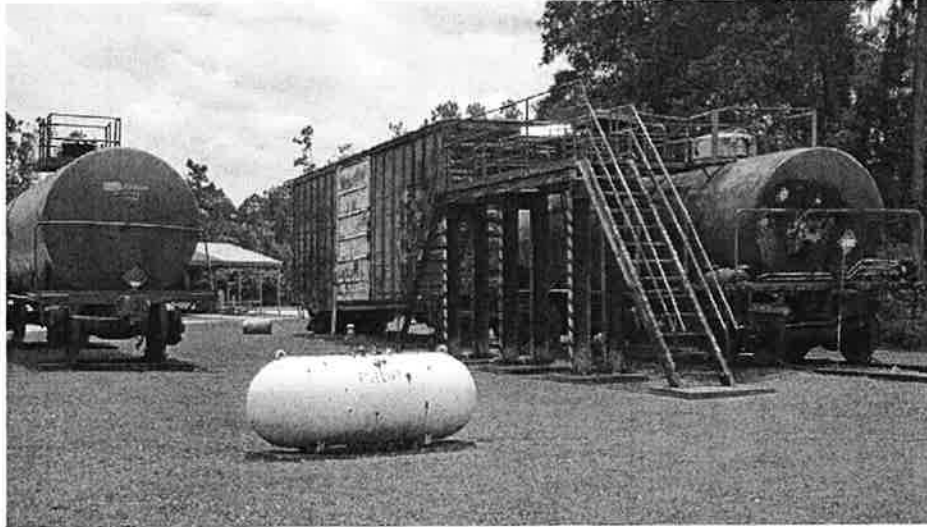


Emergency Vehicle Driver Training Track (condition typical throughout track)

Revitalize Haz Mat Props

HazMat training is a specialized course designed to teach fire fighters how to safely mitigate the dangers of an incidents involving hazardous materials. Having the ability to simulate an incident brings real world training to the fire fighters. The Fire Academy has multiple HazMat props. The largest being a "tanker" railroad car. This railroad car is outfitted with valves and hoses to simulate leaking hazardous materials. The railroad car is outfitted with external stairs to allow fire fighters to safely reach the top of the railroad car. A portion of the stair rail and platform has rusted and is not safe for student to use that set of stairs. The handrail needs to be replaced. All of the HazMat props are showing signs of rust, especially the railroad tanker car. The HazMat props should be sand blasted and painted with a rust resistant paint to extend the life of the props. All HazMat props are currently operational, however all air hoses and valves should be inspected and possibly replaced. It is unknown if or when this has been completed in the past.

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	



Haz Mat Prop



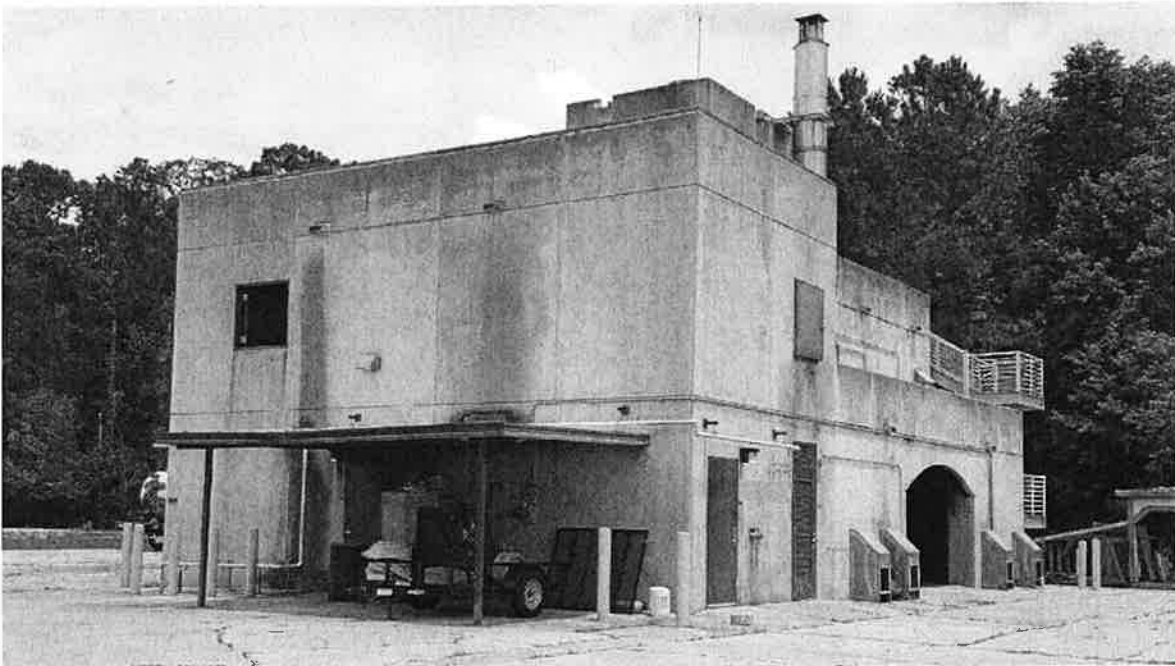
Haz Mat Prop

Burn Building- Repair/ Replacement

An operational Burn Building is a requirement to be a State of Florida sanctioned fire training academy. The current Burn Building at the Fire Academy is not operational and is need of repair. Exposing students to fire is a requirement for them to achieve their basic standards certification. Currently, Minimum Standards fire fighter students are exposed to fire utilizing the shipboard fire simulator. This is a Class "B" burn due to the fire being generated using liquid propane gas as the fire fuel through controls operated by instructors contained within

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

the simulator. This minimally meets the state requirements but does not teach students characteristics of a Class "A" burn. The Class "A" burn is where actual combustible material is ignited and burned allowing students to see how fire "grows" and how rapidly the characteristics of a fire can change. This cannot be achieved using a Class "B" fire. We proposed purchasing a multi-story Class "A" burn building that is constructed from steel storage boxes. These burn buildings can be designed to be multifunctional allowing students to be exposed to Class "A" burns and other training activities such as operating within a fire tower, confined spaces, force entry, etc. With the expanding student populations (FSCJ and JFRD) having two operational Class "A" burn buildings and fire towers allows for greater training opportunities for students with less logistical barriers. Need LNG (liquefied natural gas) Prop. The college has determined to repair the existing build although it's not cost effective to do so. The building has deteriorated with the constant use. A new Building needs to be purchased and installed.



Burn Building, Building-W4

Liquefied (Natural Gas) Prop

LNG is quickly becoming the maritime industry standard for powering ships. Jacksonville, being a port city, has an LNG facility. Combating an LNG fire is different from standard firefighting tactics. LNG facility leadership has reached out to Fire Academy leadership requesting we conduct LNG firefighting training techniques to their personnel. We currently conduct this training utilizing a large container filled with LNG. This container training allows students to

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

learn how to extinguish an LNG fire, but does not simulate the scenarios they will face. Fire Academy leadership has been in discussions with LNG facility leadership in having an LNG prop designed and build at the Fire Academy. This is an opportunity to partner with a growing industry to meet their training needs. This is also an opportunity to combine the shipboard training simulator and an LNG prop to meet the training needs for the maritime industry.



Gas Props



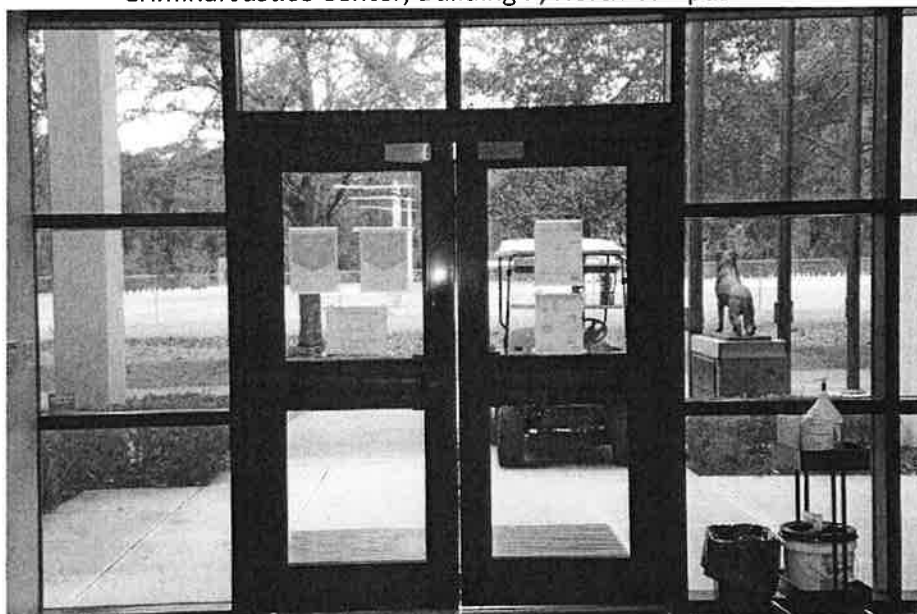
Gas Props

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

The **FSCJ Criminal Justice Center (P bldg.)** located at FSCJ's North Campus is experiencing foundation issues. Most of the windows upstairs cannot be opened and large cracks can be seen in the first-floor tiles. A recent structural assessment study indicates that the damage to the foundation and structure were caused by the large tree roots disturbing the foundation. The Criminal Justice Center has two outbuildings. One is a garage and the other a two story "search house". Both structures are over twenty years old and have the original roofs. The driving track is the original asphalt and continual patching of potholes is ongoing because of These tracks is used extensively. It is a requirement for the program to have an FDLE certified driving track to be a sanctioned police training facility. The asphalt should be milled, and new asphalt applied.



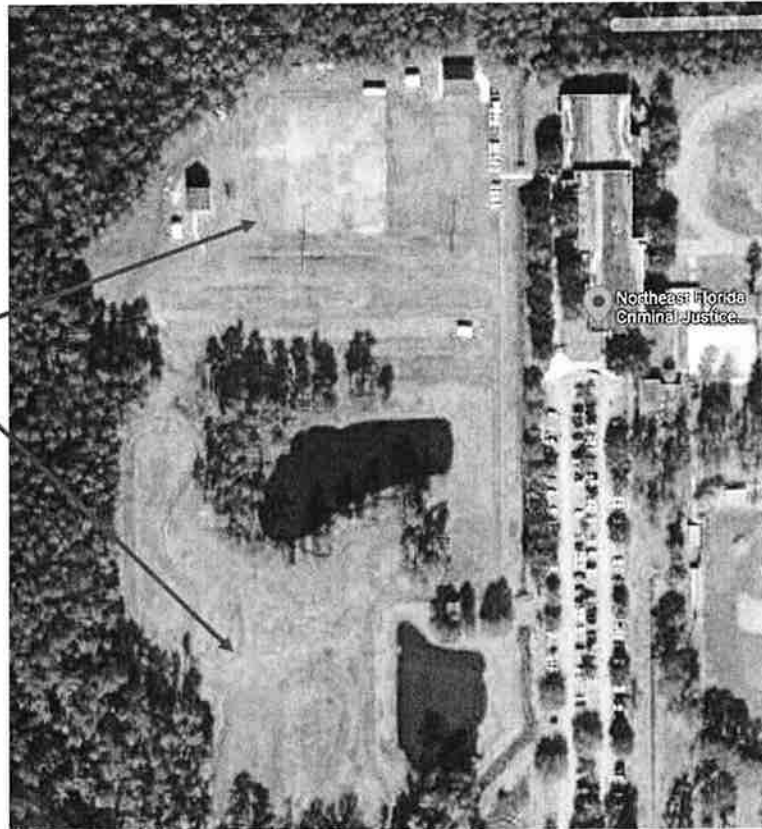
Criminal Justice Center, Building P, North Campus



Gaps in doors caused by destabilization of the building slab.

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

Light areas of paving indicating degradation of asphalt creating an unsafe surface for training.



Driving Training Track and Skid Pad, asphalt degradation

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

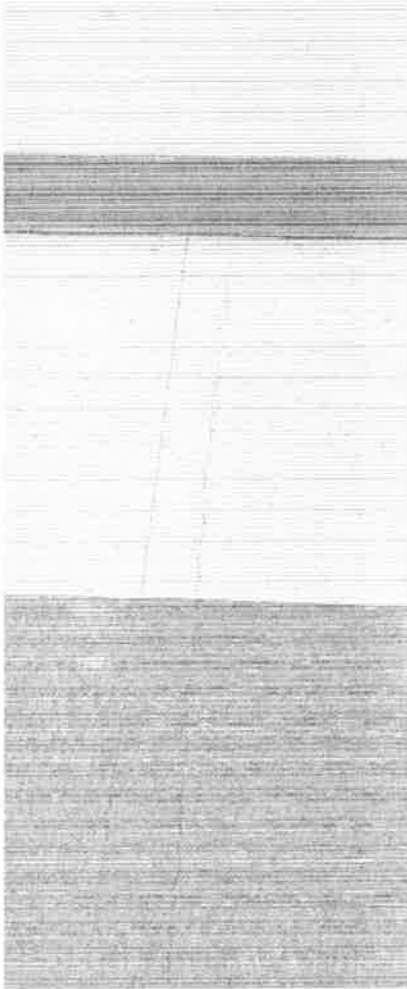


Cracks in sheetrock and frames of windows (typical condition throughout building)



Window frame separation

College Name	FL State College at Jacksonville		
Project Title	Ren/ Maintenance Public Service Programs: Fire Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)		
Budget Entity Priority	1		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	



VCT tile cracking (condition typical throughout building)



Shower drain repair caused by destabilization of slab

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 6,962,079.85	\$ 6,962,080.00			
2020-21 ,21-22CIF	\$409,419.00				
Total	\$6,962,080	\$6,962,080	\$0	\$0	\$0
Check (per Cost Worksheet)	\$6,962,080	\$6,962,080	\$0	\$0	\$0

FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET

College:		Project:				
FL State College at Jacksonville		Training Academy of the South (SC), Criminal Justice Center (NC), and Public Safety (SC)				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical	600,000	600,000				
envelope	500,000	500,000				
interior	700,000	700,000				
mechanical	650,000	650,000				
plumbing	50,000	50,000				
roof	100,000	100,000				
site	300,000	300,000				
special	162,080	162,080				
structural	750,000	750,000				
SUBTOTAL	3,812,080	3,812,080	0	0	0	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure	2,300,000	2,300,000				
Life Safety	500,000	500,000				
ADA	100,000	100,000				
Environmental	250,000	250,000				
SUBTOTAL	3,150,000	3,150,000	0	0	0	
TOTAL	\$6,962,080	\$6,962,080	\$0	\$0	\$0	

FLORIDA COLLEGE SYSTEM
CIP 3A PROJECT EXPLANATION
2022-23 through 2026-27

College Name	FL State College at Jacksonville			
Project Title	Remodeling Renovation Building 201, 213 North Campus			
Budget Entity Priority	2			
Statutory Authority	Sec. 1013.64(4)(a)			
Type of Project (*)	Renovation	Remodel	New Construction	Acquisition
	X	X		
GEOGRAPHIC LOCATION	9901 Capper Road, Jacksonville, FL 32218			COUNTY:
	Site street address, City			
Official College Site Number	2			

PROJECT NARRATIVE: SURVEY RECOMMENDATIONS, JUSTIFICATION, & EXPLANATION OF EXTRAORDINARY COSTS (IF APPLICABLE)

2.042 Remodeling Building Number - 201, Building Name - BUILDING A : Adding Classrooms (484 SS), (13675 NSF), (19424 GSF); Vocational Labs (165 SS), (31803 NSF), (45171 GSF)

2.044 Renovating Building Number - 201, Building Name - BUILDING A (237 SS), (30414 NSF)

2.019 Renovate campus-wide, existing parking areas and roadways

2.041 Remodeling Building Number - 213, Building Name – BUILDING E : Adding Student Services (2113 NSF), (3001GSF)

2.023 Renovate campus-wide, existing utilities services, exterior and interior to building systems

FSCJ North Campus, founded in the late 1970s, is considered Northeast Florida's regional academic destination for students interested in health science-related programming. FSCJ offers a range of bachelor's and associate degrees, certificates, and professional development opportunities in health sciences. The subjects represent some of the most in-demand and rewarding career paths, focusing on the physical and environmental factors that promote and elevate wellbeing. FSCJ health science programs continue to be innovative, giving real-world experience and optional certificate programs to support our students in their search for gainful and fulfilling employment.

FSCJ North Campus, Building A largely supports health science instruction and clinical laboratories. Building A facilities are original, circa 1970s and need significant remodeling and renovation of the whole building, (3) floors to continue to service and support the regional community. Floorplans are provided to define remodel vs. renovation needs.

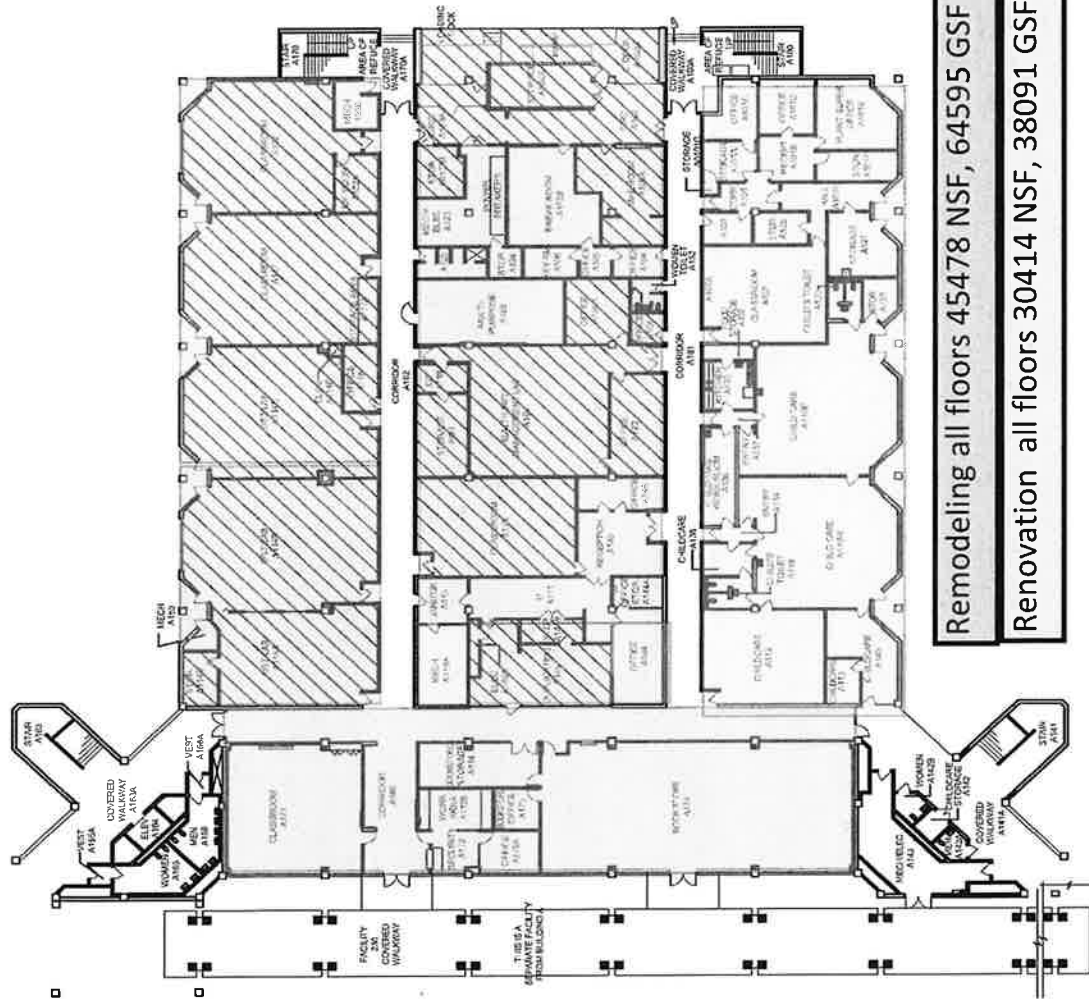
Overall the project as a whole will remodel and renovate facilities that support the following programs: Dental Hygiene, Dental Assisting Program, Histotechnology, Medical Assisting, Medical Lab Technology, Health Information Technology, Pharmacy Technology, Emergency Medical Specialist, Emergency Medical Technician, Paramedic and Childcare Center. Degrees and Certificates produced are: Medical Assisting PSAV (Certificate), Histotechnology (Associate PSV), Health Information Technology (Associate PSV), Medical Coding (Certificate PSAV), Pharmacy Technology (Certificate PSAV), and Emergency Medical Specialist (Associate PSV).

Building A remodel and renovation, (1st) floor is currently underway, transitioning the Dental programs and community low-cost dental hygiene care from the (3rd) floor to the (1st) floor using local source funding. Renovation of the (1st) floor will better support growing regional need for Dental Professionals (Hygienists, Assistants) in the Northeast Florida Region. Per Bureau of Labor Statistics, employment for Dental Hygienists is projected to grow 19% from 2014 to 2024, growing faster than average. Per Bureau of Labor Statistics, employment for the Dental Assisting profession is estimated to increase 18% from 2014 to 2024. Building A classroom and lab remodel includes: updated instructional requirements, building systems, doors, lighting, finishes and technology. This remodel would align with FSCJ's Strategic Goals to contribute to the workforce and economic development of the Northeast Florida Region. Facility upgrades will contribute to workforce preparation and readiness.

The Dental Hygiene program is a limited access, 20-month program located at the College's North Campus. The College, which is celebrating its 50th anniversary this year, has operated the program for more than 40 years. The bulk of the students' clinical education takes place in the Dental Hygiene Clinic at North Campus where patients from the community receive oral hygiene services from students under the supervision of licensed dentists and dental hygienists. By facilitating this project, FSCJ can continue to develop new and strengthen existing partnerships within our community. Continued partnership with the community allows FSCJ students access to guaranteed internships and increased job placement. Remodeling the (1st) floor allows FSCJ to devote more space to these programs and to address new Health and Safety requirements. This expansion would allow for 1) additional degrees and certificates, 2) additional students being served and supported through remediation, 3) increased community partnership, 4) improved use of space and 5) an increased in prepared workforce in STEM-related fields.

(2nd) Floor will include Labs and offices A228, A229, A227, A233, A232, A235, A235A, A235B A235C, A256, A263, A272, A270 to be remodeled. These labs house a number of Health Science programs: Histologic Technology and Medical Laboratory Technology programs, making FSCJ one of the few U.S. colleges that offers both programs simultaneously. Approximately 75% of the clinical and anatomical laboratory workforce in the Jacksonville area are graduates from these FSCJ programs. Accredited by NAACLS, FSCJ has a successful national certification-passing rate and an outstanding placement rate, not only regionally, but also throughout the State of Florida. Major hospitals, laboratories, and pharmaceutical firms employ our A.S. graduates, with many deciding to continue their education into advance careers and technology. Renovated HT/MLT labs continue to be utilized across several B.S. and A.S. degree programs, including: Nursing, Applied Sciences, and Allied Health programs. Graduates of these program are prepared to serve Workforce Region 8—Baker, Clay, Duval, Nassau, Putnam, and Saint John's counties.

CIP 3D SUPPORT IMAGES



Remodeling all floors 45478 NSF, 64595 GSF

Renovation all floors 30414 NSF, 38091 GSF

MAY 16, 2018

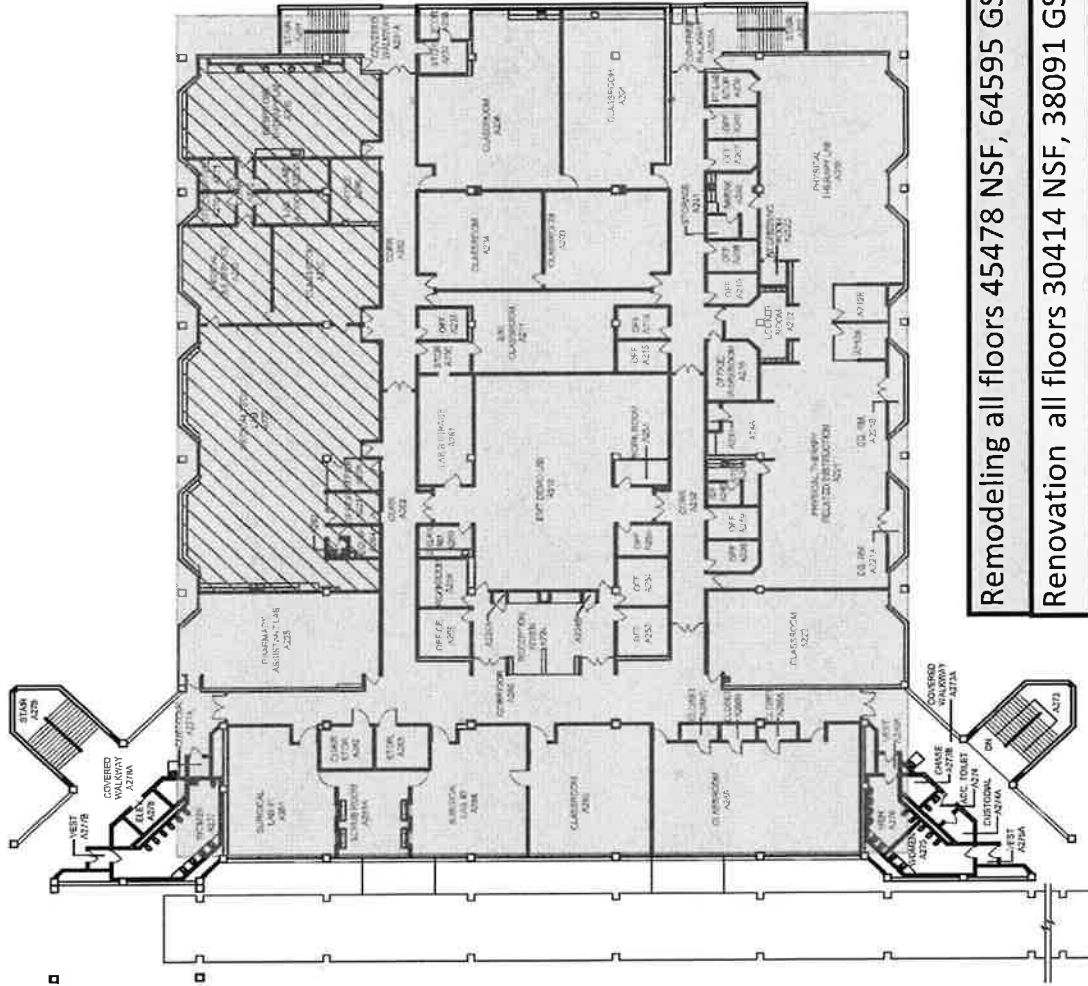
A1

FIRST FLOOR - BUILDING A
 NORTH CAMPUS, SITE 2, FAC 201



FACILITIES MANAGEMENT & CONSTRUCTION
 FLORIDA STATE COLLEGE at JACKSONVILLE
 JACKSONVILLE, FL 32202
 904-632-3368

CIP 3D SUPPORT IMAGES



Remodeling all floors 45478 NSF, 64595 GSF

Renovation all floors 30414 NSF, 38091 GSF

MAY 16, 2018

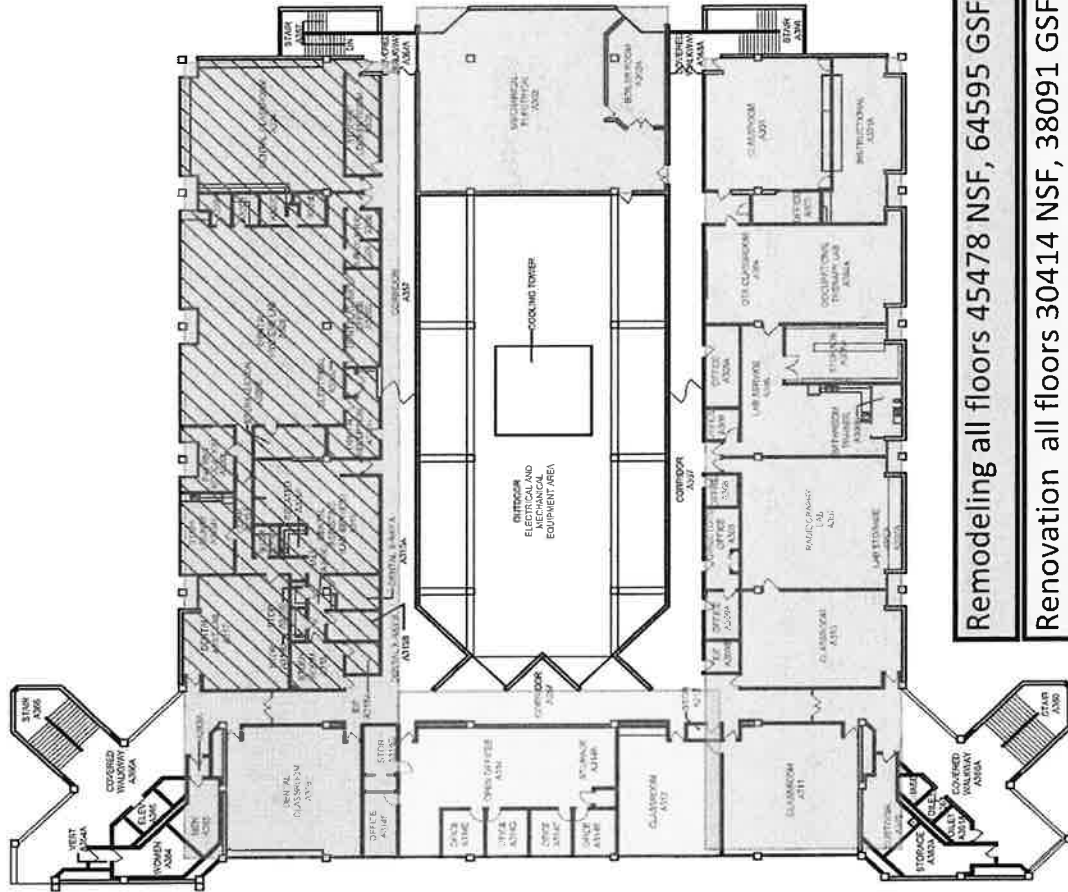
A2

SECOND FLOOR - BUILDING A
 NORTH CAMPUS, SITE 2, FAC 201



FACILITIES MANAGEMENT & CONSTRUCTION
 FLORIDA STATE COLLEGE at JACKSONVILLE
 JACKSONVILLE, FL 32202
 904-632-3368

CIP 3D SUPPORT IMAGES



Remodeling all floors 45478 NSF, 64595 GSF

Renovation all floors 30414 NSF, 38091 GSF

MAY 16, 2018

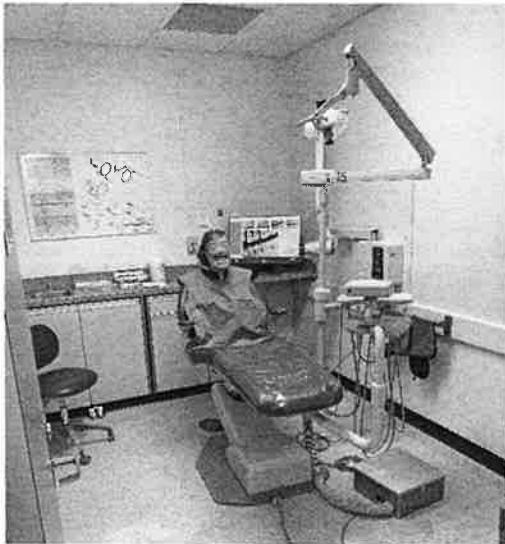
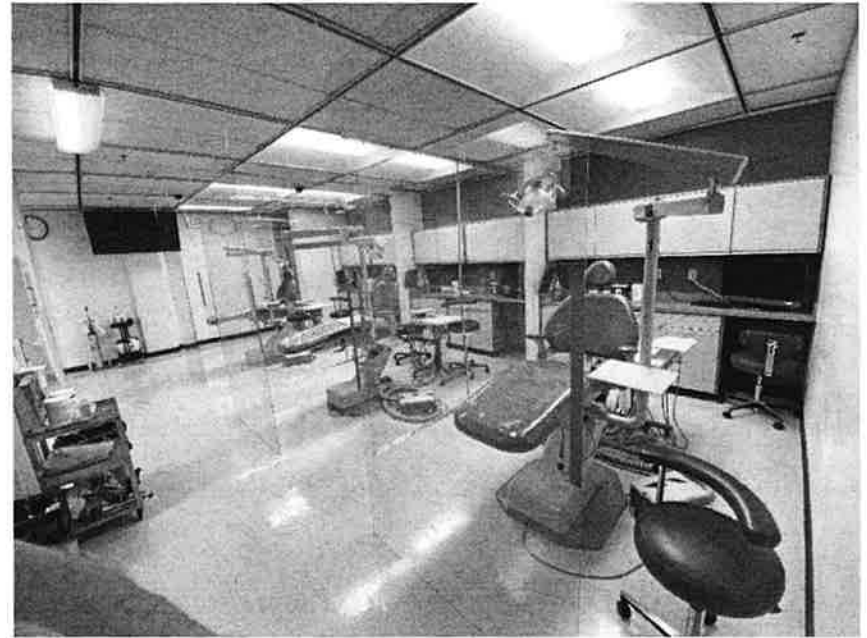
A3

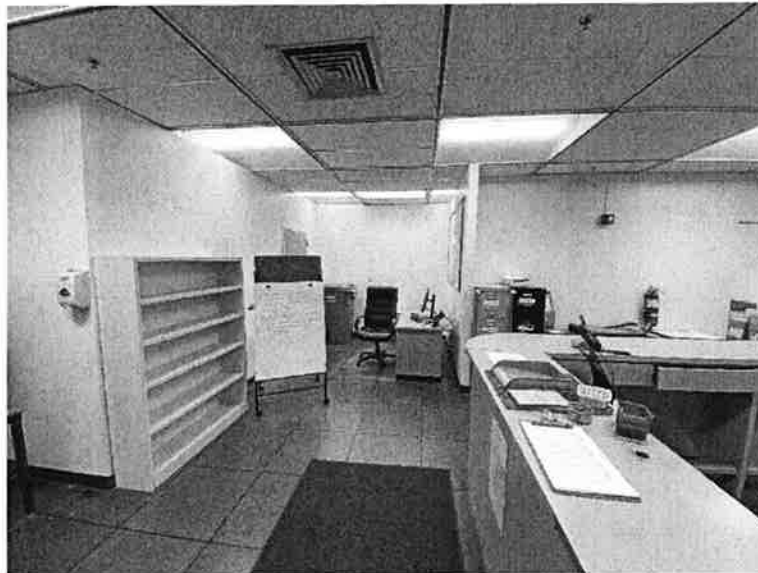
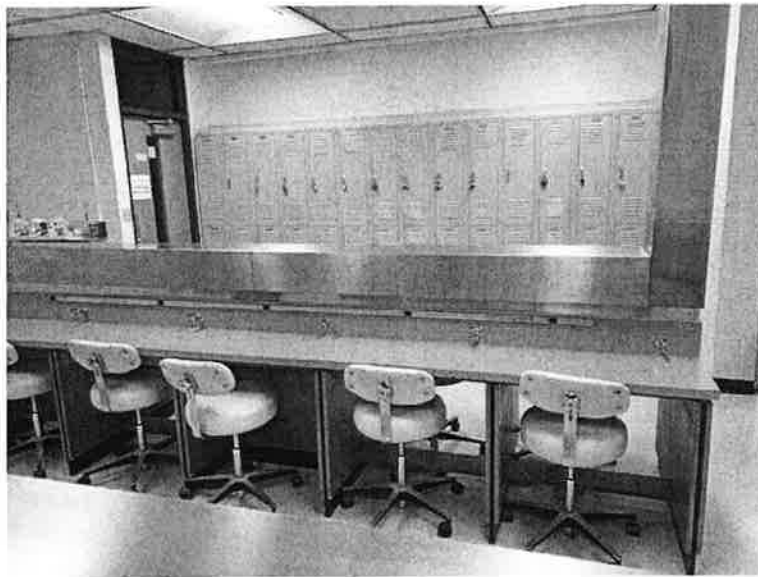
THIRD FLOOR - BUILDING A
 NORTH CAMPUS, SITE 2, FAC 201



FACILITIES MANAGEMENT & CONSTRUCTION
 FLORIDA STATE COLLEGE at JACKSONVILLE
 JACKSONVILLE, FL 32202
 904-632-3368







RESERVE ESCROW 0.5% (per s. 1001.03(18)(c), F.S.)

Building value
 Source of valuation for remodel or renovation
 1st year escrow deposit amount \$ -
 Escrow funding source

Comments:

Initial Year Requested: 2007 **Has this project ever been vetoed? If so, list year(s):** NO

List All Proposed Sources of Funding:

PECO \$21,304,900.57
 CIF, CODS \$4,699,533.00

Projected Bid Date/Start of Construction (Month, Year): Jul-20

Projected Occupancy Date (Month, Year): Fully Funded + 12 months

Funding Educational Specifications Section (must be completed for all first-year priority construction)

Date of Survey	Survey Recommendation #	Survey Recommended Total NSF	NSF Used	Student Stations Used
Jun-18	2.042	13,675	13,675	484
Jun-18	2.042	31,803	31,803	165
Jun-18	2.044	30,414	30,414	237
Jun-18	2.019	600,000	200,000	NA
Jun-18	2.041	2,113	2,113	NA
Jun-18	2.023	Associated with Building One	NA	NA

CIP 3B COST WORKSHEET

FL State College at Jacksonville

Remodeling Renovation Building 201, 213 North Campus

NEW CONSTRUCTION					
CATEGORY	NSF	GSF	\$/GSF	Local Factor	Const. Cost
Classrooms		0	346.96	1.01	\$0
Teaching Labs		0	364.50	1.01	\$0
Library		0	307.81	1.01	\$0
Vocational Labs		0	364.50	1.01	\$0
Offices		0	373.93	1.01	\$0
Auditorium - Exhibits		0	388.83	1.01	\$0
Instructional Media		0	254.32	1.01	\$0
Gymnasium		0	274.33	1.01	\$0
Student Services		0	373.59	1.01	\$0
Support Services		0	250.81	1.01	\$0
TOTAL	0	0	<i>Wt. Avg. 345.09</i>		
New Construction Cost					\$0

REMODELING/RENOVATION*	NSF*	GSF*	\$/GSF*	Local Factor	Const. Cost
2.042	45478	64595	236.925	1.01	\$15,457,212
2.044	30414	38091	109.35	1.01	\$4,206,903
2.041	2133	3001	242.8335	1.01	\$736,031
Remodeling/Renovation Cost*					\$20,400,146

*Note: Remodeling should not exceed 65% of New Construction Cost. Renovation should not exceed 30% of New Construction Cost. Also, DO NOT use the new square footage net to gross ratio for Remodeling projects. Calculate your existing N:G ratio using the actual building net and gross sf numbers. Renovation projects use net square feet only.

Base Construction - New & Rem/Ren	\$20,400,146
Site development/improvement** (2.6%)	\$530,404
Total Base Construction Costs	\$20,930,550
Spent/Encumbered:	4,699,533.00
New Base Construction Costs:	\$16,231,017

**Note: If 2.6% is used for basic site dev/imp, do not request additional extraordinary construction costs for sitework below.

SCHEDULE OF PROJECT COMPONENTS	ESTIMATED EXPENDITURES				
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
1. CONSTRUCTION COSTS					
a. Base Construction Cost (from above)	\$8,115,508.50	\$8,115,508.50			
Add'l Extraordinary Construction Costs					
b. Environmental Impacts/Mitigation					
c. Site preparation					
d. Landscape/Irrigation					
e. Plaza/Walks					
f. Roadway improvements					
g. Parking spaces:					
h. Telecommunication					
i. Electrical service					
j. Water distribution					
k. Sanitary sewer system					
l. Chilled water system					
m. Storm water system					
n. Energy efficient equipment					
o. Other:					
Subtotal: CONSTRUCTION COSTS	\$8,115,509	\$8,115,509	\$0	\$0	\$0
PECO Funds					
Other Funds:					
2. OTHER PROJECT COSTS					
a. Land/existing facility acquisition***					
b. Professional Fees					

	1) Planning/programming (1%)	\$209,306				
	2) A/E fees (7.8%)	\$1,632,583				
	3) Inspection Services*** (sugg. 0.5%)	\$104,653				
	4) On-site representation (1.3%)	\$272,097				
	5) Other prof. services*** (sugg. 0.5%)	\$104,653				
	c. Testing/surveys (2.2%)	\$460,472				
	d. Permit/Environmental Fees***	\$0				
	e. Miscellaneous cost*** (sugg. 1-3%)	\$209,306				
	f. Movable equipment/furnishings (10.2%)	\$1,040,407.46	\$1,040,407			
	Subtotal: OTHER PROJECT COSTS	\$4,033,476	\$1,040,407	\$0	\$0	\$0
	PECO Funds					
	Other Funds:	\$535,725	\$250,000	\$400,000	\$450,000	
	TOTAL: COSTS BY YEAR (1+2)	\$12,148,985	\$9,155,916	\$0	\$0	\$0
	PECO Funds	\$0	\$0	\$0	\$0	\$0
	Other Funds:	\$535,725	\$250,000	\$400,000	\$450,000	\$0

Other Fund Sources (Encumbered/Spent)		Appropriations to Date	
Source/Year	Amount	Year	Amount
CIF, CODS, Local 2019-2021	4,699,533.00		
PECO	0	0	0
TOTAL:	4,699,533	TOTAL:	0

Projected Costs	
Year	Amount
FY 27-28	
FY 28-29	
FY 29-30	
FY 30-31	
TOTAL:	0

*** As needed

TOTAL PROJECT COSTS **\$26,004,434**

**FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27**

College Name	FL State College at Jacksonville		
Project Title	Roofing All Sites		
Budget Entity Priority	3		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		x	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

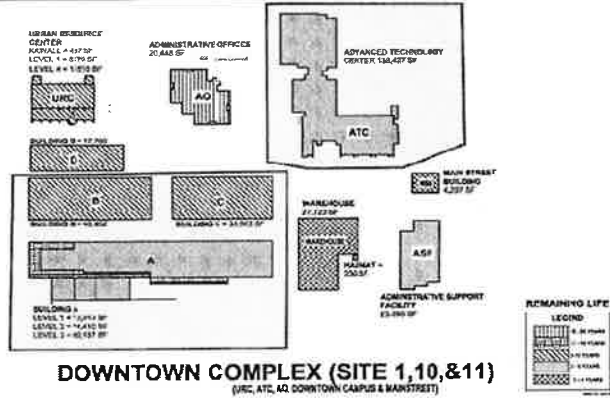
PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Roof/ Building A	306	60,137	(1) Downtown Campus	Duval
Roof/ Building T	312	139,427	(1) Downtown Campus	Duval
Canopy Extension/ Buildings B, C	307, 308	33,470	(1) Downtown Campus	Duval
Roof/ Building D	203	45,527	(2) North Campus	Duval
Roof/ Building C	207	19,117	(2) North Campus	Duval
Roof/ Building U	125	38,456	(4) South Campus	Duval
Roof/ Varies	Varies	N/A	(4) South Campus	Duval
Parapet Caps/ Building A	701	14,384	(7) Deerwood Center	Duval
Skylight Replace/ Building A	701	14,384	(7) Deerwood Center	Duval
Roof/ Building A	801	11,819	(8) Cecil Center	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

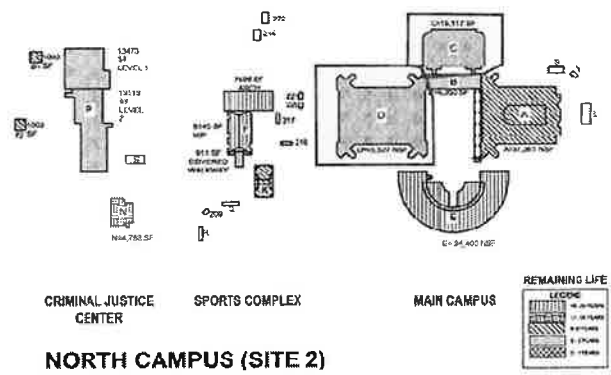
SR.03 Replacement and upgrade of roofs at existing facilities as provided in SREF Section 1.2 Definition (55) and Florida Building Code Section 423.12.

Campus	Category	Bldg	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comments
Deerwood	Maint - Roof	SITE	Parapet Caps			\$ 150,000		Rework parapet caps
South	Capital - Structure	SITE	Phased roof replacement			\$ 400,000	\$ 800,000	Review and replace various roofs
Cecil	Capital - Security	A	Repair tower water leaks	\$ 20,000				To prevent water intrusion
Downtown	Maint - Roof	A	Re-Roof "A" Building			\$ 1,000,000		2 to 5 Year Time Horizon Per C.I.P. (W.G.)
Downtown	Maint - Roof	T	Re-Roof "ATC" Building				\$ 2,000,000	2 to 5 Year Time Horizon Per C.I.P. (W.G.)
North	Maint - Roof	C	Roof Replacement			\$ 230,000		
North	Maint - Roof	D	Roof Replacement				\$ 230,000	
Downtown	Maint - Roof	B, C	See DTC Roof Study				\$ 100,000	Extend Canopy From B-C to Parking Lot (W.G.)
Deerwood	Maint - Roof	SITE	Skylight Replacement		\$ 125,000	\$ 125,000		Replace vaulted sky light with flat
Total				\$ 20,000	\$ 125,000	\$ 1,905,000	\$ 3,130,000	

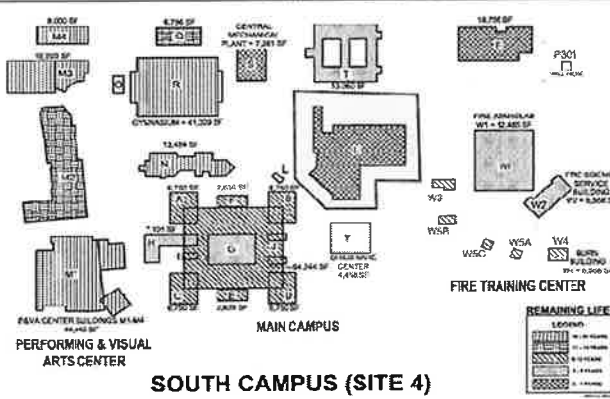
2017 ROOF CONDITION IN YEARS OF REMAINING USEFUL LIFE



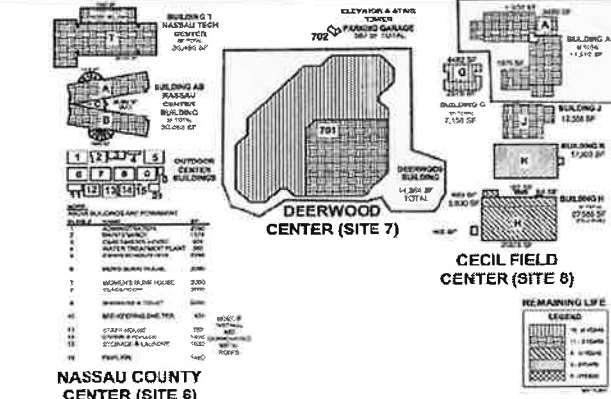
2017 ROOF CONDITION IN YEARS OF REMAINING USEFUL LIFE



2017 ROOF CONDITION IN YEARS OF REMAINING USEFUL LIFE



2017 ROOF CONDITION IN YEARS OF REMAINING USEFUL LIFE



FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 125,000.00	\$ 1,905,000.00	\$ 3,130,000.00	\$ 3,380,400.00	\$ 3,786,048.00
CIF 2020	\$ 432,978.62				
CIF 2021	\$ 20,000.00				
Total	\$125,000	\$1,905,000	\$3,130,000	\$3,380,400	\$3,786,048
Check (per Cost Worksheet)	\$125,000	\$1,905,000	\$3,130,000	\$3,380,400	\$3,786,048

FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET

College:		Project:				
FL State College at Jacksonville		Roofing All Sites				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope						
interior						
mechanical						
plumbing						
roof		1,630,000	3,130,000	3,380,400	3,786,048	
site						
special						
Canopy Extension/ Buildings B, C/ Downtown Campus						
Parapet Caps/ Building A/ Deerwood Center		150,000				
Skylight Replace/ Building A/ Deerwood Center	125,000	125,000				
structural						
SUBTOTAL	125,000	1,905,000	3,130,000	3,380,400	3,786,048	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$125,000	\$1,905,000	\$3,130,000	\$3,380,400	\$3,786,048	

FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27

College Name	FL State College at Jacksonville		
Project Title	Exterior Glazing, Envelope, Doors All Sites		
Budget Entity Priority	4		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		x	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Envelope/ Building U	311	N/A	(1) Downtown Campus	Duval
Envelope/ Buildings C, E	203, 227	N/A	(2) North Campus	Duval
Exterior Glazing/ Towers	N/A	N/A	(2) North Campus	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

SR.01 Correct deficiencies relating to safety: life, health, and sanitization as identified in the comprehensive

Safety Inspection Report pursuant to SREF Section 4.4 Definition 1 and Section 5 Definition 1.

Campus	Category	Bldg	CIP Label	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comments
Downtown	Maint - Ext Bldg	A, B, C, D	Door	Exterior Door Project -	\$100,000				Replace rusted doors and concrete poured Jamb
Downtown	Maint - Ext Bldg	U	Envelope	URC Building Envelope	\$200,000				Per ELS Report - Roof, Kalwall & EFIS, \$160,000. Split up over several years. \$66,250 for scope, BBG \$328,306.55,
Downtown	Maint - Ext Bldg	U	Envelope	URC Building Envelope/removal and replacement curtain wall system	\$25,000			\$3,500,000	Per ELS report. Split up over several years. Place holder for windows
North	Maint - Ext Bldg	SITE	Door	Replace exterior entry doors	\$27,000				Replace deteriorating doors
North	Maint - Structural	C	Envelope	Atrium Roof Repairs	\$270,000				Quote from EVR. \$270k to be stood up, \$280K. \$20,587.50 TTV.
North	Maint - Ext Bldg	E	Envelope	Kalwall replacement		\$400,000			funded atrium.
North	Maint - Ext Bldg	TOWERS	Exterior Glazing	Non-slip coatings and treads	\$20,000	\$20,000			replace existing stair treads and add non-slip coating
South	Maint - Doors	T	Door	replace exterior classroom doors	\$83,000				T-Bldg - old wood doors are water logged on humid days, replace with metal doors.
Total					\$725,000	\$420,000	\$0	\$3,500,000	

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 420,000.00	\$ -	\$ 3,500,000.00	\$ 665,000.00	\$ 758,100.00
CIF 2020	\$ 749,465.05				
CIF 2021	\$ 725,000.00				
Total	\$420,000	\$0	\$3,500,000	\$665,000	\$758,100
Check (per Cost Worksheet)	\$420,000	\$0	\$3,500,000	\$665,000	\$758,100

FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET

College:		Project:				
FL State College at Jacksonville		Exterior Glazing, Envelope, Doors All Sites				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope				665,000	758,100	
Envelope/ Building U/ Downtown Campus			3,500,000			
Envelope/ Buildings C, E/ North Campus	400,000					
Exterior Glazing/ Towers/ North Campus	20,000					
interior						
mechanical						
plumbing						
roof						
site						
special						
structural						
SUBTOTAL	420,000	0	3,500,000	665,000	758,100	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$420,000	\$0	\$3,500,000	\$665,000	\$758,100	

**FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27**

College Name	FL State College at Jacksonville		
Project Title	Elevator Replacement All Sites		
Budget Entity Priority	5		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Elevator Replace/ Buildings A, B, F	501, 502, 506	N/A	(3) Kent Campus	Duval
Elevator Replace/ Building A	701	N/A	(7) Deerwood Center	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

SR.02 Necessary modifications to existing elevators for physically disabled individuals. Section 255.21 F.S.

Campus	Category	Bldg	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comments
Deerwood	Maint - Elevator	SITE	Center Stage Elevator	\$ 150,000.00				Elevator 1981.
Kent	Capital - Renovation	A, B, F	Elevator Replacement			\$ 200,000.00	\$ 400,000.00	3x- B, 2x F
Total				\$ 150,000.00	\$ -	\$ 200,000.00	\$ 400,000.00	

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ -	\$ 200,000.00	\$ 400,000.00	\$ 441,600.00	\$ 503,424.00

CIF 2020 \$ 330,646.38

CIF 2021 \$ 150,000.00

Total	\$ 0	\$ 200,000	\$ 400,000	\$ 441,600	\$ 503,424
Check (per Cost Worksheet)	\$ 0	\$ 200,000	\$ 400,000	\$ 441,600	\$ 503,424

FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET

College:		Project:				
FL State College at Jacksonville		Elevator Replacement All Sites				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope						
interior						
mechanical						
plumbing						
roof						
site						
special, elevator	0	200,000	400,000	441,600	503,424	
structural						
SUBTOTAL	0	200,000	400,000	441,600	503,424	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$0	\$200,000	\$400,000	\$441,600	\$503,424	

FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27

College Name	FL State College at Jacksonville		
Project Title	Life Safety & Security		
Budget Entity Priority	6		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Cameras, Door Locks, Fencing, Access Controls, Radio Communications	See Below	N/A	All Sites	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

SR.01 Correct deficiencies related to safety: life, health, and sanitization as identified in the comprehensive Safety Inspection Report pursuant to SREF Section 4.4 Definition (1) and Section 5 Definition (1).

Campus	Category	Bldg	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comments
Cecil	Capital - Security	SITE	Access Control - Door Lock Conversion		\$ 45,000.00	\$ 45,000.00	\$ 90,000.00	Security improvements
College Wide	Capital- Security	SITE	New radios college-wide, complete Gordon's digital radio conversion/dispatch project	\$ 202,000.00				Funding through the Regional Domestic Security Task Force for our new radios, \$142,181 from Regional Domestic, Need \$202K for remainder, \$150k from CARES Act.
College Wide		SITE	ADA Upgrades College-Wide Security Cameras	\$ 150,000.00	\$ 200,000.00	\$ 400,000.00		No interior security cameras currently, (W.G.)
Downtown	Capital - Equip	T	Athletic Field/State St Fence			\$ 250,000.00		Install new access door control at exterior doors
Kent	Capital - Security	SITE	Access Control - Bldgs A - C, E - G	\$ 120,000.00	\$ 180,000.00	\$ 150,000.00		Increase camera coverage in courtyard
Kent	Capital - Security	SITE	Security Cameras Garage, Courtyard & Parking (available fund balance pulled for Nassau)	\$ 10,000.00				
Nassau	Maint - General	OEC	Fencing	\$ 30,000.00				east property line secure from neighbor hood
North	Capital - Doors	SITE	Door Lock conversion	\$ 150,000.00	\$ 50,000.00		\$ 50,000.00	Continue door lock conversion to access control
North	Capital - Security	SITE	Expand interior security cameras (available fund balance pulled for Nassau)	\$ 20,000.00				
Total				\$ 532,000.00	\$ 625,000.00	\$ 395,000.00	\$ 790,000.00	

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 625,000.00	\$ 395,000.00	\$ 790,000.00	\$ 876,900.00	\$ 982,128.00
CIF 2020	\$ 608,020.70				
CIF 2021	\$ 532,000.00				
Total	\$625,000	\$395,000	\$790,000	\$876,900	\$982,128
Check (per Cost Worksheet)	\$625,000	\$395,000	\$790,000	\$876,900	\$982,128

FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET

College:		Project:				
FL State College at Jacksonville		Life Safety & Security				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope						
interior						
mechanical						
plumbing						
roof						
site						
special, cameras, fencing	200,000	0	250,000			
structural						
SUBTOTAL	200,000	0	250,000	0	0	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety	275,000	195,000	140,000	430,900	487,128	
ADA	150,000	200,000	400,000	446,000	495,000	
Environmental						
SUBTOTAL	425,000	395,000	540,000	876,900	982,128	
TOTAL	\$625,000	\$395,000	\$790,000	\$876,900	\$982,128	

**FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27**

College Name	FL State College at Jacksonville		
Project Title	HVAC		
Budget Entity Priority	7		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
HVAC/ Varies	See Below	N/A	All Sites	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

SR.01 Correct deficiencies relating to safety: life, health, and sanitization as identified in the Comprehensive Safety Inspection Report pursuant to SREF Section 4.4 Definition 1 and Section 5 Definition 1.

Campus	Category	Bldg	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comments
Cecil	Maint - HVAC	H	Existing BAS at end of life			\$70,000		Controls are 20+ years old and failing. Not able to confirm the prescribed OA ventilation is getting to the classrooms.
College Wide	Maint - HVAC	SITE	EOR - AO Ventilation Enhancement Program	\$502,500		\$67,000		Harvard Jolly/AEI
College Wide	Maint - HVAC	SITE	MERV13 filters in lieu of MERV8	\$45,000	\$45,000			Improve filtration of particles
Deerwood	Maint - HVAC	F	ERUs 1, 2, 3 & 4 (5000 CFM each)	\$120,000				Re-commission outside air unit, Ductwork modifications required to solve ventilation
Deerwood	Maint - HVAC	SITE	Exhaust Fans		\$20,000			Ductwork repairs to improve exhaust
Deerwood	Maint - HVAC	SITE	AHUs 13, 14, 18 & 19		\$80,000			Refurbish York AHUs (1998) - Replace drain pans & coils, ductwork modifications required to improve ventilation
Deerwood	Maint - HVAC	SITE	AHU-1 & AHU-2		\$100,000			Trane AHUs (2008), Not meeting OA ventilation rates, Ductwork modifications required to solve ventilation
Downtown	Maint-HVAC	A	ERU			\$400,000		Near end of useful life
Downtown	Maint - HVAC	A	Replace ERUs 1 & 2	\$120,000				Units at end of life (15 years)
Downtown	Maint - HVAC	A	AHUs 1 & 2, OA & Ventilation Improvements	\$120,000				Provide new coils to account for additional ventilation load. Provide in lieu fan in OA duct and new control damper with actuator
Downtown	Maint - HVAC	B	Replace AHUs 1, 2, 3 & 4			\$240,000		Units at end of life (18 years)
Downtown	Maint - HVAC	C	Replace AHUs 1 & 2	\$120,000				Units at end of life (19 years)
Downtown	Maint - HVAC	D	Replace RTUs 1 & 2	\$165,000				Units at end of life (17 years)
Downtown	Maint - HVAC	O	Existing BAS at end of life			\$250,000		Not replaced by CES. 256 VAVs
Downtown	Maint-HVAC	SITE	140 Ton Chiller		\$175,000			End of useful life
Downtown	Maint-HVAC	SITE	140 Ton Chiller		\$175,000			End of useful life
Downtown	Maint - HVAC	T	150 Ton Chiller	\$180,000				End of useful life
Downtown	Maint - HVAC	T	Replace RTUs at ATC	\$240,000				
Downtown	Maint - HVAC	T	Replace ERUs 1 & 2	\$250,000				Units at end of life (19 years)
Downtown	Maint-HVAC	U	(2) 150 Ton Chillers			\$400,000		Near end of useful life
Downtown	Maint-HVAC	U	(2) Chilled water pumps		\$25,000			End of useful life
Kent	Maint - HVAC	A, B, D, E, F	Existing AHU heating units at end of life	\$225,000				41 years old - 9 AHUs (provides main ventilation element) (A214 - AHU#3, B114 - AHU#3, B218 - AHU#6, C125 - AHU#3, C211c - AHU#8, E108 - AHU#2, E226 - AHU#6, F129 - AHU#2 and F228 - AHU#8)
Kent	Maint - HVAC	C	OA & Ventilation Improvements	\$180,000				Replace AHUs (20 years old), modify ductwork to improve AO & Ventilation
Kent	Maint - HVAC	C, D, E	OA & Ventilation Improvements	\$200,000				Modify ductwork - C111, C112, C214, C215, D113 & E221 (supports labs, assembly spaces, child care, etc.)

Nassau	Maint - HVAC	B, C	Replace BAS Controls		\$75,000		BAS Controls are 20+ years old and failing. Not able to confirm prescribed OA ventilation is getting in the classrooms
Nassau	Maint - HVAC	B, C	Replace VAVs		\$175,000		VAVs are 20+ years old and have deteriorating internal insulation blowing in the classrooms
Nassau	Maint - HVAC	T	Replace BAS Controls		\$100,000		BAS Controls are 15+ years old and failing. Not able to confirm prescribed OA ventilation is getting in the classrooms
North	Maint - HVAC	A	replace AHU 6, tower 2	\$225,000			28 years old (main ventilation element)
North	Maint - HVAC	C	replace AHU 3C,4C		\$430,000		23 years old (main ventilation element)
North	Maint - HVAC	C	replace AHU 1	\$150,000			23 years old (main ventilation element)
North	Maint - HVAC	D	replace AHU 1,2	\$225,000	\$225,000		28 years old (main ventilation element)
North	Maint - HVAC	E	replace AHU 5,6	\$100,000			31 years old (main ventilation element)
South	Maint - HVAC	A	replace AHU-2	\$50,000			Low OS flow. 24 years old, poor shape
South	Maint - HVAC	A	replace AHU-1	\$82,500			AHU 25 years old, rusted and inaccessible, sensors are misaligned, no speed control
South	Maint - HVAC	B	AHU-1 modifications		\$50,000		Low OS flow. Replaced in 2008. Ductwork modifications & coil replacement
South	Maint - HVAC	B	AHU-2 modifications		\$50,000		No OS flow. Measure OS air flow and evaluate.
South	Maint - HVAC	B Building	replace ERU-1	\$60,000			26 years old, no longer functional
South	Maint - HVAC	C	AHU-1 modifications		\$40,000		Low OS flow. Replaced in 2008. Ductwork modifications & coil replacement
South	Maint - HVAC	C	AHU-2 modifications		\$40,000		Low OS flow. Replaced in 2003. Ductwork modifications & coil replacement
South	Maint - HVAC	D	AHU-1 modifications		\$40,000		Low OS flow. Replaced in 2007. Ductwork modifications & coil replacement
South	Maint - HVAC	D	AHU-2 modifications		\$40,000		Low OS flow. Replaced in 2003. Ductwork modifications & coil replacement
South	Maint - HVAC	E	AHU-2 modifications		\$40,000		Low OS flow. Replaced in 2008. Ductwork modifications & coil replacement
South	Maint - HVAC	E	AHU-1 modifications		\$40,000		Low OS flow. Replaced in 2018. Ductwork modifications & coil replacement
South	Maint - HVAC	E	replace flexible ductboard	\$125,000			age and functionality
South	Maint - HVAC	F	AHU-2 modifications	\$50,000			Low OS flow. Replaced in 2008. Ductwork modifications & coil replacement
South	Maint - HVAC	F	replace flexible ductboard	\$125,000			age and functionality
South	Maint - HVAC	F	AHU-1, replace with Split Unit	\$71,500			To allow climate control for Security independent of Chiller Plant, Replaced in 2004
South	Maint - HVAC	G	Library, AHU-6	\$75,000			17 years old
South	Maint - HVAC	G	Library, AHU-5	\$90,000			Low OA flow, 20 years old
South	Maint - HVAC	G	Library, AHU-4	\$90,000			Low OS flow, 17 years old
South	Maint - HVAC	G	Library, AHU-7	\$90,000			Low OA flow, 19 years old
South	Maint - HVAC	G	AHU-2 modifications, two auditorium classrooms	\$90,000			Low OS flow. Replaced in 2007. Ductwork modifications & coil replacement
South	Maint - HVAC	G	LLC, AHU-3 modifications	\$90,000			Low OS flow. Replaced in 2009. Ductwork modifications & coil replacement
South	Maint - HVAC	G	Auditorium, replace AHU-1	\$30,000			21 years old
South	Maint - HVAC	G	Auditorium, replace AHU-1	\$30,000			Low OA flow, 21 years old
South	Maint - HVAC	G	replace AHU-1	\$30,000			18 years old
South	Maint - HVAC	M1	Wilson Center, replace AHU-2	\$93,500			26 years old. Capital Forecast replacement date 1/12020
South	Maint - HVAC	M1	Wilson Center, replace AHU-1	\$99,000			26 years old. Capital Forecast replacement date 1/12020
South	Maint - HVAC	M1	Wilson Center, replace AHU-5	\$126,500			26 years old. Capital Forecast replacement date 1/12020
South	Maint - HVAC	M1	Wilson Center, replace AHU-3	\$143,000			26 years old. Capital Forecast replacement date 1/12020
South	Maint - HVAC	M2	Band Rooms, replace AHU-1	\$82,500			26 years old. Capital Forecast replacement date 1/12020
South	Maint - HVAC	N	AHU-1 modifications	\$20,000			Low OS flow. 5 years old. Ductwork modifications & coil replacement
South	Maint - HVAC	N	AHU-3 modifications	\$20,000			Low OS flow. 7 years old. Ductwork modifications & coil replacement
South	Maint - HVAC	N	AHU-4 modifications	\$20,000			Low OS flow. 7 years old. Ductwork modifications & coil replacement

South	Maint - HVAC	N	AHU-5 modifications	\$20,000					modifications & coil replacemnt Low OS flow. 7 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	P	RTU-1 modifications	\$20,000					No measurement of OA flow. 13 years old. Measure outside air flow and evaluate
South	Maint - HVAC	P	RTU-2 modifications	\$20,000					No measurement of OA flow. 13 years old. Measure outside air flow and evaluate
South	Maint - HVAC	Q	AHU-1 modifications	\$20,000					Low OS flow. 13 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	R	AHU-1 modifications	\$20,000					No measurement of OA flow. 12 years old. Measure outside air flow and evaluate
South	Maint - HVAC	R	AHU-2 modifications	\$20,000					No measurement of OA flow. 12 years old. Measure outside air flow and evaluate
South	Maint - HVAC	R	AHU-3 modifications	\$20,000					No measurement of OA flow. 12 years old. Measure outside air flow and evaluate
South	Maint - HVAC	R	AHU-4 modifications	\$20,000					Low OS flow. 12 years old. Measure OA flow and evaluate.
South	Maint - HVAC	R	AHU-6 modifications	\$20,000					Low OS flow. 12 years old. Measure OA flow and evaluate.
South	Maint - HVAC	S	Re-Tube Chiller #4	\$38,068					Chiller failed Eddy Current inspection. Needs re-tubing.
South	Maint - HVAC	S	replace HHW system supply and return lines	\$278,000					
South	Maint - HVAC	T	AHU-6 modifications	\$20,000					Low OS flow. 13 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	T	AHU-5 modifications	\$20,000					Low OS flow. 11 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	T	AHU-1 replace	\$35,000					Low OA flow. 18 years old. Replace AHU
South	Maint - HVAC	T	AHU-2 replace	\$35,000					Low OA flow. 18 years old. Replace AHU
South	Maint - HVAC	T	AHU-3 replace	\$35,000					Low OA flow. 18 years old. Replace AHU
South	Maint - HVAC	T	AHU-4 replace	\$35,000					Low OA flow. 18 years old. Replace AHU
South	Maint - HVAC	U	AHU-4 modifications	\$20,000					No measurement for OS flow. 10 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	U	AHU-5 modifications	\$20,000					No measurement for OS flow. 10 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	U	AHU-2 modifications	\$20,000					Low OS flow. 10 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	U	AHU-3 modifications	\$20,000					Low OS flow. 10 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	U	AHU-1 modifications	\$20,000					Low OS flow. 10 years old. Ductwork modifications & coil replacemnt
South	Maint - HVAC	W1	AHU-1 replace	\$90,000					Low OA flow. 16 years old. Replace AHU
South	Maint - HVAC	W2	AHU-1 modifications	\$50,000					No measurement of OS flow. 17 years old. Measure OA flow and evaluate.
South	Maint - HVAC	W2	AHU-2 modifications	\$50,000					No measurement of OS flow. 17 years old. Measure OA flow and evaluate.
South	Maint - HVAC	W6	RTU-1 modifications	\$50,000					No measurement of OA flow. Aeon Unit - 11 years old. Measure outside air flow and evaluate
South	Maint - HVAC	Y	AHU-2 modifications	\$10,000					No measurement of OA flow. 13 years old. Measure outside air flow and evaluate
South	Maint - HVAC	Y	AHU-1 modifications	\$10,000					No measurement of OA flow. 12 years old. Measure outside air flow and evaluate
Total				\$4,602,068.00	\$3,000,000.00	\$1,377,000.00	\$400,000.00		

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 3,000,000.00	\$ 1,377,000.00	\$ 400,000.00	\$ 436,000.00	\$ 492,680.00
CIF 2020	\$ 1,463,680.08				
CIF 2021	\$ 1,359,568.00				
FEDERAL COVID-19 2021	\$ 3,242,500.00				
Total	\$3,000,000	\$1,377,000	\$400,000	\$436,000	\$492,680
Check (per Cost Worksheet)	\$3,000,000	\$1,377,000	\$400,000	\$436,000	\$492,680

**FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET**

College: FL State College at Jacksonville		Project: HVAC			
BUILDING SYSTEM:					
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
electrical					
envelope					
interior					
mechanical	3,000,000	1,377,000	400,000	436,000	492,680
plumbing					
roof					
site					
special					
structural					
SUBTOTAL	3,000,000	1,377,000	400,000	436,000	492,680
CENTRAL UTILITY SYSTEM:					
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
cogeneration					
cooling gen./distrib.					
electrical distrib.					
heating gen./distrib.					
landfill					
water treat./distrib.					
waste treatment					
SUBTOTAL	0	0	0	0	0
SPECIAL SYSTEM:					
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
energy conservation					
storage tanks					
SUBTOTAL	0	0	0	0	0
CAMPUS SYSTEM:					
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
drainage/grounds					
road system paving					
other paving					
SUBTOTAL	0	0	0	0	0
LIFE SAFETY AND LICENSURE					
Licensure		FY 23-24	FY 24-25	FY 25-26	FY 26-27
Life Safety					
ADA					
Environmental					
SUBTOTAL	0	0	0	0	0
TOTAL	\$3,000,000	\$1,377,000	\$400,000	\$436,000	\$492,680

**FLORIDA COLLEGE SYSTEM
CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION
2022-23 through 2026-27**

College Name	FL State College at Jacksonville		
Project Title	Plumbing		
Budget Entity Priority	8		
Statutory Authority	Sec. 1013.64		
Type Project	Noncritical	Critical	
		X	

BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

PROJECT/BLDG NAME	BLDG #	NASF	LOCATION	COUNTY:
Plumbing/ Varies	See Below	N/A	All Sites	Duval

PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE & ANY APPLICABLE SURVEY RECOMMENDATIONS)

SR.05 Provides for sanitization of facilities for students, staff, and the community pursuant to SREF Section 5 Definition 1 and Florida Building Code Section 423.2.

Campus	Category	Bldg	Project Description	FY21/22	FY22/23	FY23/24	4-5 year	Comment
Downtown	Maint - Plumbing	A	Re Plumb Potable Water & Drainage			\$600,000		Drainage issues due to reduced flow
Downtown	Maint - Plumbing	B	Re Plumb Potable Water & Drainage			\$150,000		Drainage issues due to reduced flow
Downtown	Maint - Plumbing	C	Re Plumb Potable Water & Drainage			\$150,000		Drainage issues due to reduced flow
Downtown	Maint - Plumbing	SITE	Re Plumb Potable Water & Drainage		\$450,000			Drainage issues due to reduced flow. Includes engineering for all buildings
North	Maint - Plumbing	D	Wastewater Line Replacement				\$220,000	
North	Maint - Plumbing	E	Domestic Water Lines				\$220,000	
Total				\$	-	\$ 450,000.00	\$ 900,000.00	\$ 440,000.00

FUNDING SOURCE(S)	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
PECO	\$ 450,000.00	\$ 900,000.00	\$ 440,000.00	\$ 481,800.00	\$ 546,843.00

CIF 2020 \$ 58,426.00

CIF 2021 \$ -

Total	\$450,000	\$900,000	\$440,000	\$481,800	\$546,843
Check (per Cost Worksheet)	\$450,000	\$900,000	\$440,000	\$481,800	\$546,843

**FLORIDA COLLEGE SYSTEM
CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET**

College:		Project:				
FL State College at Jacksonville		Plumbing				
BUILDING SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
electrical						
envelope						
interior						
mechanical						
plumbing	450,000	900,000	440,000	481,800	546,843	
roof						
site						
special						
structural						
SUBTOTAL	450,000	900,000	440,000	481,800	546,843	
CENTRAL UTILITY SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
cogeneration						
cooling gen./distrib.						
electrical distrib.						
heating gen./distrib.						
landfill						
water treat./distrib.						
waste treatment						
SUBTOTAL	0	0	0	0	0	
SPECIAL SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
energy conservation						
storage tanks						
SUBTOTAL	0	0	0	0	0	
CAMPUS SYSTEM:						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
drainage/grounds						
road system paving						
other paving						
SUBTOTAL	0	0	0	0	0	
LIFE SAFETY AND LICENSURE						
COMPONENTS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Licensure						
Life Safety						
ADA						
Environmental						
SUBTOTAL	0	0	0	0	0	
TOTAL	\$450,000	\$900,000	\$440,000	\$481,800	\$546,843	

**DIVISION OF FLORIDA COLLEGES
2022-2023 Request for Legislative Action**

College: Florida State College at Jacksonville

Requested Actions: Property acquisition (land or facilities) or construction of new facility using non-PECO fund source, which will require state operating dollars; or, request for reappropriation of funds from one project to another (survey-recommended) project.

1. NONE

**DIVISION OF FLORIDA COLLEGES
OPERATING COSTS FOR NEW FACILITIES (OCNF)
2022-23 LEGISLATIVE BUDGET REQUEST**

COLLEGE: Florida State College at Jacksonville

PROJECT DESCRIPTION (FACILITY/LOCATION)	YEAR(S) FUNDED	FUND SOURCE	EST. DATE OPER.	NEW GSF
NONE				

PRESIDENT (OR DESIGNEE)	DATE
John Avendano, Ph.D., College President	
Print Name, Title	

Instructions:

- (1) Describe the facility and location as presented in the appropriation act.
- (2) Identify year(s) funded or appropriated
- (3) Identify the fund source(s): PECO, CO&DS, CIF, and/or other local funds.
 NOTES: Projects not funded with PECO need legislative authorization (back-of-bill) to receive state operating funds.
 Any space submitted for state operating funds must be survey recommended.
 Any space deleted from your inventory for which operating dollars have been received should be subtracted from OCNF.
- (4) Use the MONTH and YEAR the facility is expected to be operational (i.e. 8/22; 01/23).
- (5) List the ESTIMATED GROSS SQUARE FEET for the facility.
- (6) The signature of the College President (or Designee) and date are to be provided.
- (7) Print the name and title of person signing.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 12.

Subject:	Academic Affairs: Activation of Banking Specialist – Financial Services (FinTech) Technical Certificate Program
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve a new Banking Specialist – Financial Services (FinTech) (12 credit hours) Technical Certificate program embedded within the Associate in Science degree program in Accounting Technology, effective Fall Term 2021.

BACKGROUND: The Banking Specialist – Financial Services (FinTech) Technical Certificate program has been recommended for activation by the College’s Curriculum Committee and approved by the Provost/Vice President of Academic Affairs. The activated program will have new student enrollments beginning with the Fall Term 2021.

The new Banking Specialist – Financial Services (FinTech) Technical Certificate program – offers a sequence of courses that provide coherent and rigorous content along with challenging academic standards as outlined by the Florida Department of Education (FLDOE) curriculum framework. Program graduates acquire high-demand skills that they can use to pursue employment as employee relations or teller/sales representatives; documentation, distribution or billing clerks; support service or transaction reconciliation specialists/coordinators; or a variety of other financial technology-related positions within the business banking industry. The program also provides supplemental training and preparation for students previously or currently employed within the Business Management and Administration or Financial Services career clusters.

Embedding certificates have proven to be an effective retention and progression methodology. Implementation of a technical certificate also provides transferability of credits and makes the program more accessible. The faculty and staff view this technical certificate as a further method of educating students in order to prepare them for distinctive success in their academic, career and personal goals.

RATIONALE: The College currently offers the corresponding Associate in Science degree program in Accounting Technology, which is included as part of the FLDOE Business Management and Administration career cluster. It is anticipated that the implementation of this Technical Certificate program will provide graduates with occupation-specific skills in order to contribute to their ongoing academic knowledge, higher-order reasoning, problem-solving abilities and general employability skills.

FISCAL NOTES: The financial impact of this program is comprehended in the College’s budget.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 13.

Subject:	Academic Affairs: Inactivation of Facials Specialty (260 clock hours) Career Certificate Program
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the inactivation of the Facials Specialty (260 clock hours) Career Certificate program, effective at the end of Spring Term 2021.

BACKGROUND: The Facials Specialty (260 clock hours) Career Certificate program has been recommended for inactivation by the College's Curriculum Committee and approved by the Provost/Vice President of Academic Affairs. The inactivated program will have no new student enrollments beginning with the Summer Term 2021 per SACSCOC guidelines.

In response to the requirements set forth by the Florida Department of Education (FLDOE), member institutions of higher education offering the Facials Specialty (260 clock hours) Career Certificate program must retire the existing curriculum and replace it with a new Facials Specialty (220 clock hours) Career Certificate program no later than Summer Term 2021.

Following a comprehensive program review, it was determined that there were approximately 50 students enrolled for Summer Term 2021. There are currently no full-time faculty members assigned to the program, which is not eligible for financial aid. Therefore, it has been determined to be in the best interest of students to provide the replacement program identified by the FLDOE as an option for transfer within the College so that students may successfully complete coursework with minimal disruption and/or negative impact.

RATIONALE: There are approximately 50 students currently enrolled in the program being inactivated; however, past term students have been notified by letter and email correspondence. As part of the College's curricular inventory, all courses within the existing program will be offered through a teach-out period of Spring Term 2021. Students who are unable to complete their coursework by this time will be provided with the opportunity to enroll in the replacement program. Neither full-time faculty nor other programs will be adversely affected.

FISCAL NOTES: The change in program hours and the curriculum structure has produced a financial impact on currently enrolled students. Accordingly, program administrators have provided individual guidance to affected students regarding tuition and fee payment options for the new 220-clock-hour course.

**Florida State College at Jacksonville
District Board of Trustees**

AGENDA ITEM NO. A - 14.

Subject:	Academic Affairs: Activation of Facials Specialty (220 clock hours) Career Certificate Program
Meeting Date:	June 8, 2021

RECOMMENDATION: It is recommended that the District Board of Trustees approve the activation of the Facials Specialty (220 clock hours) Career Certificate program, effective Summer Term 2021.

BACKGROUND: The Facials Specialty (220 clock hours) Career Certificate program has been recommended for activation by the College's Curriculum Committee and approved by the Provost/Vice President of Academic Affairs. The activated program will have new student enrollments beginning with the Summer Term 2021 per SACSCOC guidelines.

In response to the requirements set forth by the Florida Department of Education (FLDOE), member institutions of higher education offering the Facials Specialty (260 clock hours) Career Certificate program must retire the existing curriculum and replace it with a new Facials Specialty (220 clock hours) Career Certificate program no later than Summer Term 2021.

The state-approved Career Certificate program provides graduates with the high-demand skills that they can use to pursue employment in the Human Services career cluster field, and it allows employers to hire successful individuals who have hands-on training and direct facials specialty experience. The program curriculum provides students with technical skill proficiency and includes competency-based learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills needed to be successful and obtain employment as a licensed facials specialist.

Beginning in the Summer Term 2021, the Facials Specialty (220 clock hours) Career Certificate program will serve as the official replacement program for the inactivated Facials Specialty (260 clock hours) Career Certificate program.

RATIONALE: The College currently offers a range of Career Certificate programs which are included as part of the FLDOE Human Services career cluster. It is anticipated that the implementation of this Career Certificate program will provide graduates with occupation-specific skills in order to contribute to their ongoing academic knowledge, higher-order reasoning, problem-solving abilities and general employability skills.

FISCAL NOTES: The fiscal impact of this program is comprehended in the College's budget.

**Florida State College at Jacksonville
District Board of Trustees**

INFORMATION ITEM I – A.

Subject:	Human Resources: Personnel Actions
Meeting Date:	June 8, 2021

INFORMATION: The Personnel Actions since the previous Board Meeting are presented to the District Board of Trustees for information.

BACKGROUND: This listing provides the District Board of Trustees a timely notification of all recently hired personnel.

FISCAL NOTES: The costs of all personnel actions are covered by the College's annual salary budget or from grant or auxiliary funding.

**Faculty, Administrative, Professional and Career Appointments Since Previous Board Meeting
as of June 8, 2021**

Faculty Strategic Value Annuity

Veiga	Glenna
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Job Title

Professor of EAP and Spanish

A&P Full-Time Appointments

Carter	Heather
Gayle	Katrina
Golden	Ayshea
Lavner	Amy
Mack	Frank

Job Title

Director of Program Development
Associate Director of Academic Advising Services
Business Analyst - Curriculum and Scheduling
Director of Marketing
Engineer II - Client Support

A&P Strategic Value Annuity

McClafferty	Sean
Smith	Jeffrey
Warren	Cleve

Job Title

Instructional Program Manager
Instructional Program Manager
Chief Investment Officer

Career Full-Time Appointments

Bryant	Tamara
Bush	Mikayla
Carrol	Samuel
Castro	Stephanie
Cenescar	Nick
Empleo	Ashlie
Evans	Kevin
Henley	Shelley
Howe	Raymond
Im	Lynna
Ingram	Melanie
Jackson	Tasheka
Joseph	Arquan
Mejia	Juan
Monroe	Harvey
Mumford	Kache
Patchen	Kelly
Petry	Theresa
Rhoden	Russell
Sheets	Holli
Tibbetts	Sean
Turner	Kevin
Vandiver	William
Watson	Melissa
White	Jamiee

Job Title

Plant Service Worker
Student Conduct Specialist
Security Officer II
Student Success Advisor II
Security Officer I
Program Coordinator
Call Center Representative I
Artist Series Publicist
Project Coordinator
Research Analyst
Call Center Representative I
Security Officer I
Student Records Specialist
Accountant IV
Tradesworker III
Student Recruiter
Student Recruiter
Accounts Receivable Specialist II
Sr. Security Officer
Student Records Coordinator
Plant Service Worker
Journeyman
Sr. Security Officer
Supervisor - Plant Service Workers
Plant Service Worker

Career Full-Time Reclassifications

Ewell	Alexandra
Vint Griswold	Christine

Job Title

Financial Aid Advisor II
Student Financial Resources Navigator

Career Part-Time Appointments

Bates	Jennifer
Fisher	Surkeka
Guibbert	Catherine
Parker	Anthony
Sanders	Alexa
Waugh	Alandra
White	Geanene

Job Title

Academic Tutor
Test Proctor
Test Examiner
Security Officer I
Library Assistant I
Test Proctor
Case Manager/Career Specialist

**Florida State College at Jacksonville
District Board of Trustees**

INFORMATION ITEM I – B.

Subject:	Purchasing: Purchase Orders Over \$195,000
Meeting Date:	June 8, 2021

INFORMATION: The following information is provided to the District Board of Trustees pursuant to Board Rule 6Hx7-5.1 for purchases greater than \$195,000.

Contract/ PO No.	Total	Supplier	Description	Authority
PO00011453	\$329,204	Presidio Corporation	Network Equipment & IP Telephony and Licensure	Purchase Authority: SBE 6A-14.0734 & Board Rule 6HX7-5.1; Cooperative Agreement 2017-08 WSCA-Quote: 2001721020823-01
PO00011678	\$236,070	Ten 8 Fire Equipment	Fire Academy Training Equipment (GEERS Grant)	Purchase Authority: SBE 6A-14.0734 & Board Rule 6Hx7-5.1; Cooperative Agreement Lake County Contract #17-0606L
PO00011562	\$197, 944	Dell Marketing LP	Dell Network Server Equipment	Purchase Authority: SBE 6A-14.0734 & Board Rule 6Hx7-5.1; Cooperative Agreement RFP 15-16-05-Seminole State College Technology Refresh Program Purchase Agreement-Equipment & Services
PO00011615	\$245,812	Dell Marketing LP	Networking Cabling & Equipment (CARES Grant)	Purchase Authority: SBE 6A-14.0734 & Board Rule 6Hx7-5.1; Cooperative Agreement RFP 15-16-05-Seminole State College Technology Refresh Program Purchase Agreement-Equipment & Services
PO00011627	\$281,142	Dell Marketing LP	OptiPlex Desktop Computers for Student Labs	Purchase Authority: SBE 6A-14.0734 & Board Rule 6Hx7-5.1; Cooperative Agreement RFP 15-16-05-Seminole State College Technology Refresh Program Purchase Agreement-Equipment & Services
PO00011650	\$199,903	Dell Marketing LP	OptiPlex Desktop Computers for Student Labs	Purchase Authority: SBE 6A-14.0734 & Board Rule 6Hx7-5.1; Cooperative Agreement RFP 15-16-05-Seminole State College Technology Refresh Program Purchase Agreement-Equipment & Services

BACKGROUND: Board Rule 6Hx7-5.1 requires submittal of an information item listing purchase orders greater than \$195,000 that were purchased in accordance with State Board of Education (SBE) and College Board Rules.

RATIONALE: This listing provides the District Board of Trustees an opportunity to review all College purchases \$195,000 or greater. This purchase was made within State of Florida purchasing guidelines, State Contracts, and the College procurement procedures.

FISCAL NOTES: These purchase orders utilized College restricted and unrestricted budgeted funds in the amount not to exceed \$1,292,131.