



RULES OF THE BOARD OF TRUSTEES

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- (1) New Senior Management and/or cabinet level Administrative personnel hired may, at the sole discretion of the College, be eligible for payment or reimbursement of relocation expenses. The College President may approve an exception in special circumstances when an exception is in the best interests of the College.
- (2) Payment or reimbursement for relocation expenses shall not exceed the actual expenses, and the move must be one-way and for distances greater than or equal to fifty (50) miles from the Jacksonville Metropolitan Statistical Area (MSA). Payment or reimbursement for such expenses is subject to a maximum limitation of \$5,000, and the move must take place within six (6) months of the initial employment start date. However, the College President, or designee, may approve an exception to this amount whenever an exception is in the best interest of the College.
- (3) Payment or reimbursement for relocation expenses shall be based upon the most efficient and economical means of travel and relocation as determined by the provisions of F.S. 112.061.
- (4) Payment or reimbursement for relocation expenses shall be considered a cost of recruiting.
- (5) The College President shall develop appropriate procedures and forms for the implementation of this rule.
- (6) This rule, and any revision thereto, shall take effect upon approval by the District Board of Trustees and shall not be retroactive.

(General Authority: F.S. 112.061, 216.011, 1001.64, 1001.65)

(Adopted 01/28/81, Revised 06/23/87, 06/10/14, 06/14/16)