

Setting Up a SmarterProctoring Account

Step-by-step guide for setting up a student SmarterProctoring Account

Slides 2: Authorizing Your Account
Slides 3 - 4: Adjusting Your Settings



Setting Up a SmarterProctoring Account

You must authorize your account to see your exams.

Select SmarterProctoring.

SmarterProctoring_Sandbox_One > Modules

Home Announcements Assignments **SmarterProctoring** Discussions

Collapse All Publish All + Module

Test

Click Authorize.

Stephen_Nickell_Sandbox > SmarterProctoring

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CANVAS

SmarterProctoring

SmarterProctoring is requesting access to your account.

You are authorizing this app as [Tanica Devaughn](#).
Your email address is tanica.devaughn@fscj.edu.

Cancel **Authorize**



Setting Up a SmarterProctoring Account

Click your name.

Select Settings.

The screenshot shows the SmarterProctoring user interface. At the top right, there is a user profile dropdown menu for 'Oliver' with options for 'Settings' and 'Transactions'. A red arrow points from the 'Settings' option to the 'Click your name' instruction box. The main content area is titled 'My Exams' and shows an 'Active Exams' section with a card for 'Test Exam 1'. Below the card, there is a message: 'You need to select a proctor to request a session.' with a 'Choose a proctor' button. The 'Exam Information' section is displayed below, containing details about the exam type, duration, and permitted items.

Exam Information		
Type Computer Based	Opens 2/14/2024 at 5:00am EST	Closes 3/30/2024 at 4:00am EDT
Exam Duration 2 hours	Scheduling Opens 2/14/2024 at 10:26am EST	Scheduling Closes 3/30/2024 at 4:00am EDT
Permitted Items		
Bathroom Break Bathroom Breaks are allowed during this test	Blank Paper Blank paper can be used during this test	Calculator Calculators can be used during this test

Notes:
Be certain to study your formulas.

Setting Up a SmarterProctoring Account

You may adjust your email, phone number, and location.

Profile Settings

General Settings

First Name *
Oliver

Last Name *
[Redacted]

Preferred Email *
This is the email address that we will send all communication to.
[Redacted]@students.fscj.edu

Home Phone Number
[US Flag] (904) 651- [Redacted]

Mobile Phone Number
[US Flag] (904) 651- [Redacted]

Time Zone *
America/New_York

Default Currency *
US Dollar

Your location will determine which centers you see. Make sure to put the city/zip were you want to test.

Providing your location helps us show the proctors closest to you. The more precise you are with your location, the more accurate your proctor results will be. At a minimum, you must provide a city.

Location *
FSCJ South Campus Faculty Resource Center, Building G, Room G201, Jacksonville, FL, USA

Map showing location: Florida State College at Jacksonville - South...

Save

Click Save when finished.



Support

For assistance setting up your account, please email oc-proctoredtesting@fscj.edu.